



**Edmonton County School**

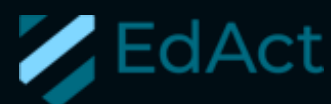
*Educating our Community for Success*

## Early Years Teacher

# MPS Outer London

## Permanent / Full Time

Required: September 2025



### Cambridge Campus

Great Cambridge Road,  
Enfield EN1 1HQ

### Bury Campus

Little Bury Street,  
Edmonton,  
London, N9 9JZ

Tel: 020 8360 3158      Email: [ECSRecruitment@edact.org.uk](mailto:ECSRecruitment@edact.org.uk)

Head of School: Paul Miller

# About EdAct



**EdAct**

[www.edact.org.uk](http://www.edact.org.uk)

Our Trust comprises Edmonton County Secondary School (Bury and Cambridge Campuses), Lea Valley Academy, Edmonton County Primary School, and from September 2022 both Salmons Brook School (Special) and the EdAct Therapy Centre.

Our Academies provide an education for children aged 2-18 in North London. We have been educating young people in this part of London since 1919 and throughout that time our approach has been epitomised by high standards and academic excellence, a tradition that continues today.

Our values of aspiration and achievement, personal responsibility, self-discipline and mutual respect are evident in all our work and result in young people who develop and grow as independent, resourceful and resilient individuals.

The Trust has set out the following vision for its work:

- E**xcellence in all we do

- D**eveloping a shared understanding of teaching and learning by sharing strengths and best practice

- A**mbitious and Accountable to our community for the better use of public funds so more resources are available to address the challenges we face

- C**reative in our approach to achieving the best for the children

- T**rusted by the community to provide a high-quality education and a great place to work

As a Trust we are committed to providing the best for the children in our schools but also to offer excellent professional development to our wonderful team of staff. If you join us you will enjoy excellent conditions of service and teach children who are keen to learn and succeed. The success of our Trust means that you will have great career prospects either within the Trust or beyond.

We look forward to hearing from you

**Dr Susan Tranter**

**Chief Executive**

# About ECS



## Edmonton County School

[www.edmontoncounty.co.uk](http://www.edmontoncounty.co.uk)

### Ofsted Report

Edmonton County School (ECS) is a mixed, community, comprehensive school with a long history of providing a high-quality education to the communities of Enfield and Edmonton for children aged 2 to 19. Although we are a large organisation, with over 1800 students and around 250 staff making up our school community, our dual-campus structure means that the young people in our care have the experience of being in a caring and supportive environment that much smaller schools can offer.

ECS has a hard-working and high-calibre staff working as teachers and members of the wider workforce. Together, we share the aim that we are 'Educating our Community for Success'. The governors, staff and myself share a passionate commitment to meeting the varied individual needs of all our students, in order to ensure they leave ECS with the best possible academic qualifications. We want them to enjoy every aspect of their learning, and we want them to develop as individuals so that they leave us as confident and socially-responsible young people, who are well-equipped to contribute to society and enjoy success in whichever field they choose for themselves.

At Key Stage 4 (GCSE), the progress of our students is consistently good, whilst the progress of our post-16 students studying A Levels usually puts the school in the top 10% of Sixth Forms nationally. Children make excellent progress in our Primary provision, with achievement above Enfield and national averages. Whilst we continue to enjoy increasingly high standards of academic achievement, we are always ambitious to do even better, and we are continually looking for ways to raise the level of achievement of our students.

Research has shown that strong partnerships between parents and school staff have a positive impact on a child's progress and helps them to feel good about school and their education. I have been teaching in north London schools for over 25 years and have been a senior school leader for over 15 years. I know that a successful school and happy children depend on all of us working together.

Working together also ensures that children are getting a consistent message about good behaviours. Our school is a calm, orderly place and we have high expectations regarding attendance, punctuality, attitudes towards learning, showing respect to members of the school community and the wearing of our uniform, both in school and in the local community.

I look forward to hearing from you.

**Paul Miller, Head of School**

# About ECS



## Edmonton County School

[www.edmontoncountyprimary.org.uk/](http://www.edmontoncountyprimary.org.uk/)

## Ofsted Report

Edmonton County Primary consists of Nursery – Year 6 with a seamless transition into Year 7 with no hesitation.

Edmonton County is a school with a strong sense of community. We are very proud of our school and work very hard to ensure that all our children feel happy, healthy, secure and safe so that they achieve their full potential. Our broad, stimulating and relevant curriculum helps each child to develop a firm foundation on which they can build in preparation for adult life. We recognise each child's individuality and strive to meet their needs in a caring and fully inclusive environment.

“Our Ofsted inspection in April 2024 confirm that we are a ‘good’ school. Our Year 6 outcomes have been better than national results for the last two years.

Edmonton County Primary provides a wonderful place for children to grow and develop in a warm and nurturing environment. We believe that our children need to feel happy and secure at all times. We provide a strong foundation in basic skills learning, enriched with adventure and creativity. Providing safety, nurture and strong guidance forms the essence of an excellent learning atmosphere.

We have a strong commitment to raising the achievement of all children through a wide range of opportunities and experiences that promote the development of each child academically, socially, physically, intellectually, morally and spiritually. At our school, we want our children to become the best that they can be and leave as strong, open minded, confident individuals who have the ability and adaptability to thrive in an ever-changing world.

**Erini Franciosa**  
**Head of Primary**



# Job Description: Early Years Teacher



**Grade:** **MPS Outer London**  
**36 hours per week, 39 weeks per year,**  
**(plus 1.5 hours of contractual overtime per week)**

**Responsible to:** Head of Primary, Head of School and ultimately  
the Executive Headteacher

## **Purpose of the job:**

- To support children and parents when settling children into the class and school environment, according to each family's needs.
- To work alongside the EYFS team and to enable each member of staff to contribute fully.
- To enable young children to make good progress in their learning by building upon the skills they have when they join the school in nursery or reception class.
- To assist all children to develop emotional security, self-belief and mature social skills.
- To promote a love of learning and an excitement about coming to school each day.
- To maintain the highest levels of conduct and professional behaviour.
- To take responsibility for safeguarding the welfare of children within the school.
- To build good relationships with parents and carers and work in partnership to ensure the best outcomes for children and families.
- Act within, the statutory frameworks, which set out their professional duties and responsibilities and in line with the duties outlined in the current School Teachers Pay and Conditions Document and Teacher Standards.

All class teachers are accountable for the progress of the children that they teach. All teachers are required to carry out the duties of a schoolteacher as set out in the current School Teachers Pay and Conditions Document. Teachers' performance will be assessed against the teacher standards as part of the appraisal process as relevant to their role in the school.

## **Qualifications Required**

***To be continued...***

## **Responsibilities of the job:**

### **Planning learning**

**Plan rich and stimulating learning activities that achieve good progression in pupils' understanding by:**

- Identifying clear learning objectives and learning content, appropriate to the subject or topic and the children being taught
- Being aware of individual children's needs and interests and utilising these in planning learning within and outside the classroom
- Setting exciting and intriguing tasks for whole class learning, small group learning and child-initiated learning
- Setting clear targets for pupils' learning that build on prior attainment together with the SENCo, identifying and meeting the needs of pupils who have special educational needs, are more able or are not yet fluent in English
- Ensuring that learning is appropriately adapted so that the learning is well pitched and all of the class are challenged at their current level of understanding
- Create a rich, stimulating learning environment that will capture attention, create excitement and lead to independent exploration.
- Make effective use of assessment information on pupils' attainment and progress when teaching and in planning future learning.

### **Teaching and classroom management**

- Ensure effective teaching of the whole class, and of groups and individuals within the whole class setting, so that learning objectives are met, and pupils' learning time is used efficiently.
- Use a variety of teaching methods to capture children's interest.
- Set high expectations for children's behaviour, by providing engaging teaching and through positive and productive relationships and an emphasis on our School Values
- Establish a safe, clean and secure learning environment which promotes pupils' confidence.
- Demonstrate an understanding of and take responsibility for promoting high standards of literacy including the correct use of spoken English.
- Give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback.
- Evaluate your own teaching critically and use this to improve your effectiveness.



## **Monitoring, assessment, recording, reporting and accountability**

- Assess how well learning objectives have been achieved and use this information to improve specific aspects of teaching.
- Be responsible for building up a learning journey for each child so that they offer a clear record of pupils' progress and the next steps in their learning.
- Be familiar with the statutory assessment and reporting requirements and report information to parents in a meaningful way.
- Understand the expected demands of pupils in relation to the Early Learning Goals.

## **Team Working and Collaboration and Professional Development**

- Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies.
- Proactively participate with the performance management and appraisal process.
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them.
- Work with the EYFS team, valuing each member and providing opportunities for them to contribute to planning and ideas. Ensure that colleagues working with you have a voice and are appropriately involved in supporting learning and understand the roles they are expected to fulfil.
- Take part as required in the review, development and management of the activities relating to the curriculum, organisation and pastoral functions of the school.
- Foster close relationships with parents/carers and the wider community. Assist them to support their child's learning at home. Present a positive image of the school to all other stakeholders.

*This job description may be amended at any time after consultation with you.*

*This Job Description is written in accordance with the provisions of the Schoolteachers' Pay and Conditions Document and is subject to the Condition of Service for school teachers in England and Wales. (Both documents are available from the SBM upon request). Salary is assessed in accordance with the School's Pay Policy.*

*Edmonton Academy Trust is committed to safeguarding and promoting the welfare of children and young people. All staff are expected to demonstrate this commitment by signing the school's Code of Conduct.*

# Candidate Specification: Early Years Teacher



CRITERIA	ESSENTIAL COMPETENCIES	HOW IDENTIFIED
<b>Experience</b>	<ul style="list-style-type: none"> <li>Substantial understanding of the EYFS</li> <li>Substantial experience of working in mainstream primary education</li> <li>Some experience of teaching successfully in KS1 and KS2.</li> <li>Will have had some experience of teaching in a multicultural inner-city environment</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Desirable</li> </ul>
<b>Qualifications/ Knowledge</b>	<ul style="list-style-type: none"> <li>Educated to degree level /Qualified teacher status</li> <li>Will have experience of working with children with SEN/EAL</li> <li>Thorough knowledge of the National Curriculum and/ Early Years Foundation Stage Curriculum</li> <li>Thorough knowledge of tracking children's progress</li> <li>Good Subject knowledge of teaching children to read and early maths</li> <li>Good knowledge of statutory end of Key stage assessments</li> <li>Higher degree</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Interview</li> <li>References</li> <li>Certificates</li> <li>Desirable</li> </ul>
<b>Strategic Leadership /  Leading and Managing Staff</b>	<ul style="list-style-type: none"> <li>Ability to inspire and motivate staff, pupils and parents</li> <li>Evidence of successful strategies for planning, implementing, monitoring and evaluating the curriculum</li> <li>Ability to prioritise workload, analyse data, develop strategic plans, set targets and monitor/evaluate progress towards these</li> <li>Ability to lead, model and manage positive behaviour, good order and assertive discipline in the school</li> <li>Experience of working in and leading staff teams in a positive and supportive method.</li> <li>Ability to delegate work and support colleagues in undertaking responsibilities</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Interview</li> <li>References</li> </ul>



# Candidate Specification: Early Years Teacher



	<ul style="list-style-type: none"> <li>• Experience of appraisal and supporting the continuing professional development of colleagues</li> <li>• Experience of working with governors to enable them to fulfil their responsibilities</li> <li>• Understanding of effective budget planning and resource deployment</li> </ul>	<ul style="list-style-type: none"> <li>• Desirable</li> </ul>
<b>Skills / abilities</b>	<ul style="list-style-type: none"> <li>• Excellent classroom practitioner</li> <li>• Demonstrable ability to be adaptable and solve problems</li> <li>• Show a willingness to learn, acquire and apply new knowledge and skills</li> <li>• Good interpersonal skills</li> <li>• Good communication skills, both written and oral</li> <li>• Good influencing/negotiating skills</li> <li>• Evidence of ongoing CPD</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> <li>• References</li> </ul>
<b>Commitment</b>	<ul style="list-style-type: none"> <li>• To practise equal opportunities in employment and service provision</li> <li>• To maintain a personal commitment to professional development, linked to the competencies necessary to deliver the requirements of this post</li> <li>• To maintain consistently high standards and expectations in all aspects of the job</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> </ul>
<b>Personal</b>	<ul style="list-style-type: none"> <li>• Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit</li> <li>• Ability to work independently and as part of a team. Sensitivity to the needs of others</li> <li>• Openness and willingness to address and discuss relevant issues</li> <li>• Ability to remain positive and enthusiastic when working under pressure</li> </ul>	<ul style="list-style-type: none"> <li>• Interview</li> </ul>

# How to apply

You can apply online by completing the application form:

[www.edact.org.uk/trust/vacancies/careers/current-vacancies/](http://www.edact.org.uk/trust/vacancies/careers/current-vacancies/)

We look forward to hearing from you.



## Cambridge Campus

Great Cambridge Road, Enfield EN1 1HQ

## Bury Campus

Little Bury Street, Edmonton, London, N9 9JZ

Tel: 020 8360 3158 Email: [ECSrecruitment@edact.org.uk](mailto:ECSrecruitment@edact.org.uk)

Head of School Paul Miller