**Job Description – Early Years Teacher – Bentley High Street Primary School**

**Inspiring Futures Trust Academy**

**Job Purpose:** To deliver excellent teaching and learning to EYFS, maintaining accurate records of pupils’ attainment and progress.

**The successful candidate will be required to:**

* plan and deliver lessons to ensure pupils learn and make good progress
* co-ordinate teaching within the Nursery class. Liaise closely with the other subject and phase leaders and the SENCO to ensure continuity and progression across the Key Stages
* review long term planning to ensure coverage, progression and a range of learning experiences across the Nursery/Reception
* take responsibility for pastoral care of pupils in the Nursery/Reception. Monitor the standards of welfare and behaviour in Nursery/Reception, and take necessary action
* co-ordinate the organisation of school visits and extra-curricular activities for Nursery
* use extended school activities to maximise pupils’ achievement and attainment
* monitor progress across the Nursery and ensure appropriate action plans are in place where issues are identified
* collect and interpret formative assessment information
* update the headteacher on the effectiveness of provision for pupils across the Nursery
* Liaise effectively with parents to support the development of effective home school links.
* Deploy adults effectively to support pupil need.

**The successful candidate will:**

* inspire children with enthusiasm and a love of learning
* have a genuine commitment to provision with a play based curriculum
* ensure that wide ranges of role play activities are at the very heart of the children’s education
* have the highest expectations of their pupils
* have a clear understanding of how children learn best and how to make accelerated progress, particularly in communication
* have excellent classroom management skills and a rapport with pupils
* assess, record and report on the development, progress and attainment of pupils in line with the requirements of the EYFS framework
* have experience of working with pupils with special educational needs, particularly in language and communication, and with bilingual pupils and families
* have enthusiasm and commitment to high standards of teaching, learning and self-improvement, and be able to demonstrate this
* believe in the potential of every child and be committed to seeing that every child reaches that potential
* be organised and possess a calm and positive attitude
* have a commitment to equality of opportunity and safeguarding the welfare of all pupils