



Teaching and Learning Assistant

	ESSENTIAL	DESIRABLE
Qualifications or training	<ul style="list-style-type: none">• NVQ level 3 or above or equivalent (or working towards)• GCSE level C or above in English and Maths (or equivalent)• Good standards of literacy and numeracy	<ul style="list-style-type: none">• Paediatric First Aid qualification• Recent safe guarding training
Experience	<ul style="list-style-type: none">• Experience of working with individual children in Early Years and small groups as a teaching assistant in a primary school setting• Experience of accurately reporting and recording development, progress and attainment of children.• The ability to prepare and run teaching activities, monitor, modify, assess and record as appropriate• Experience of working with children with SEN	<ul style="list-style-type: none">• Experience of phonics• Experience of working within Key Stage 2
Knowledge and Understanding	<ul style="list-style-type: none">• Knowledge of the role of a Teaching Assistant• Knowledge of the Foundation Stage curriculum and EYFS framework• Understanding of how to ensure good behaviour through positive behaviour management strategies	

	<ul style="list-style-type: none"> • Understanding of child protection, safe guarding, and equal opportunities • Understanding of the varying needs of all pupils including SEN • Understanding of assessment, recording and reporting of pupils 	
Skills	<ul style="list-style-type: none"> • Excellent communication skills – both written and oral • Ability to motivate children • Commitment to on-going professional development • Good organisational and time management skills • Ability to work independently and as part of a team • Able to contribute to a warm and caring environment 	<ul style="list-style-type: none"> • Good display skills • Good IT skills
Personal Characteristics	<ul style="list-style-type: none"> • Creative and resourceful • Show a caring attitude towards pupils, staff and parents • Be open minded and approachable • Ability to work as part of a large team working towards shared goals through a consistent approach • Well organised, flexible and works using own initiative • Sense of humour • Flexible approach to school life • Calm under pressure. 	