Harbinger Primary School
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Class Teacher - Job Description

SCHOOL: Harbinger Primary School

LEVEL: Main Scale / Upper Pay Scale, depending on experience

POST TITLE: Class Teacher

RESPONSIBLE TO: Executive Headteacher / Head of School

Professional Duties

- Carry out duties as described in the current Teachers' Pay and Conditions document and subject to any amendments due to government legislation. This includes any duties as may be reasonably directed by the Head of School/Executive Headteacher.
- Using school agreed formats, plan and deliver well-differentiated lessons to meet the needs of all children within the class.
- Mark and assess children's work and use this to devise further plans to ensure that all children make progress.
- Record and report on the development, progress and attainment of pupils in line with the school's reporting cycle.
- Support the pastoral care of pupils in the class.
- Work with the Inclusion Leaders to ensure that pupils with SEN and EAL receive appropriate support and interventions to ensure that they make good progress.
- Consistently implement the school's Behaviour Policy to actively promote positive behaviour at all times in the school day.
- Work closely with support staff and other teachers as part of the whole school team.
- Develop good working relationships with parents to report on children's progress and
- support them to be involved in their child's learning.
- Participate in whole school INSET, including weekly staff meetings.
- Undertake CPD opportunities as identified by SDP priorities or individual need.
- To be committed to and actively promote the school's Equal Opportunities Policy.
- Participate in the school's cycle of performance management.
- Communicate with external agencies as appropriate verbally and in writing.
- To uphold the school's principles and policies which underpin good practice and the raising of standards.