

EDUCATION SUPPORT CHAMPION – 1:1/GROUP STUDENT FOCUS

Information Pack
[October 2021]

Education Support Champion – 1:1/Group Student Focus (Fixed term)

October 2021

Dear Applicant

Kingsdown School – A school of excellence bursting with pride and ambition

Thank you for taking an interest in working with us at Kingsdown School. You are joining us at a very exciting time in our school's history. At the end of January 2020, we had a two day Ofsted Inspection and were judged to be **Good** in all five categories under the new framework. This marked the end to over a decade of being judged Requires Improvement.

Kingsdown is a school that has been on a transformational journey. We had a two year P8 trend of -0.50 and this year we secured a P8 score of +0.04. We have also recently been shortlisted for the TES Secondary School of the Year award. Along with the Ofsted judgement, this transformation is truly wonderful for our students, our school and community. Now we are looking for talented and experienced colleagues to join our team as we journey to Outstanding.

Our vision for our school is "a school of excellence bursting with pride and ambition" and our mission statement is that we "champion each and every student".

So, if you are an outstanding practitioner who is passionate about improving the life chances for all students through providing them with the highest quality of education and have the highest levels of integrity as well as excellent communication skills and can contribute to our journey of sustaining and accelerating improvement, we would love to hear from you and encourage you to apply. In return we can offer a rewarding working environment and a real commitment to your professional development and personal wellbeing, including access to a state of the art fitness suite and classes among other perks. We are proud to be part of the River Learning Trust and you will gain much from the opportunities here.

This is clearly an exciting and rewarding time to be joining Kingsdown school. We are a school on a journey to excellence.

If you would like to arrange a visit to meet with me, my colleagues and our students as well as have a good look around our school, then please do not hesitate to contact my PA, Mrs Ellis, jellis@kingsdownschool.co.uk.

With best wishes



Mrs Leigh-Bennett

Headteacher

Job Role: Education Support Champion – 1:1/Group Student Focus (Fixed Term)
Part Time, Term Time plus TD Days

Salary: Salary (to be confirmed based on experience)
G4 – FTE £18,933 - £19,312 (Actual salary £13,122 - £13,384)
G5 – FTE £19,312 - £20,092 (Actual salary £13,384 - £13,925)

Start date: As soon as possible

The Governing Body, Trust and Headteacher seek to appoint a highly motivated person to join our Inclusion and Intervention Department as an Education Support Champion in the Student Focus team for a fixed term position until 31st August 2022.

This is an exciting opportunity to play a fundamental role in removing a key barrier to learning and raise aspirations amongst our students. Working alongside a highly motivated team within the Inclusion Hub, you will have responsibility for ensuring our SEND students are able to access and progress in lessons in addition to delivering interventions to ensure those with an Education, Health and Care Plan achieve their goals. This could be either one to one with a student or with a specific group of students.

The working pattern is 30 hours per week (8.15am – 3.10pm Monday and 8.25am – 3.10pm Tuesday to Friday, with the exception of every second Friday finishing at 1.20pm). Term time only, plus Teacher Development days. Good organisational skills, flexible working practices, patience, persistence and the ability to build working relationships with students, staff and parents is essential.

In January 2018 we set the new vision – “a school of excellence bursting with pride and ambition” and a new mission statement – “to champion each and every student”.

Kingsdown School is at a very exciting stage in its history, in January 2020 Kingsdown was graded as 'Good' in every single area inspected by Ofsted, a few of the positive quotes are:

“Leaders provide a curriculum that is broad and balanced. A notable strength of the school is its care for pupils facing particular difficulties, the work the school does to support pupils' personal development and well-being is good.”

“Children say they now feel safe and can learn without disruption.”

“The culture is strong and our shared vision for the future (is) ambitious.”

Kingsdown School is part of a Multi Academy Trust and joined the River Learning Trust in 2017. The successful applicant will join the School as a River Learning Trust employee.

For any enquires, please contact recruitment@kingsdownschool.co.uk. Applications will only be accepted on a Kingsdown School application form via eteach.com.

Closing date for completed applications is midnight on Monday 18th October 2021. Interview date is to be confirmed. No agencies please. CVs will not be accepted. Kingsdown School is a mixed 11-16 Academy situated on the eastern outskirts of Swindon.

Kingsdown School and The River Learning Trust are committed to safeguarding and promoting the welfare of all children and preventing extremism. All staff are expected to share this commitment. The successful candidate will be subject to an enhanced DBS check. The River Learning Trust is an equal opportunities employer and we welcome applications from a range of backgrounds to represent diversity in line with our schools' community.

SAFER RECRUITMENT STATEMENT

NOTE 1: Some cautions, reprimands, warnings and convictions are protected under the DBS filtering process and you do not have to disclose them.

The amendments to the Rehabilitation of Offenders Act 1974 [exceptions] Order 1975 [2013 and 2020] provides that when applying for certain jobs and activities certain convictions and cautions are considered "protected." This means that they do not need to be disclosed to an employer and, if they are disclosed, an employer cannot take them into account. Guidance about whether a conviction or

caution should be disclosed can be found here <https://hub.unlock.org.uk/wp-content/uploads/What-will-be-filtered-by-the-DBS.pdf>

NOTE 2: if you are under 18 it is no longer a legal requirement for you to disclose any cautions you hold.





KINGSDOWN SCHOOL JOB DESCRIPTION

Job Title: Education Support Champion (standard) Student Focus	Grade: G5	Post Number: E01889 (KD : J3)
	Job Family: Inclusion	Date Prepared: December 2007 Reviewed: June 2021

Role reports to (Job Title): HLESC Student Focus

Job Purpose:

Under the direction of the Special Education Needs & Disability Co-ordinator, work as part of a team to promote the emotional, physical and educational development of pupils, including those with special needs.

Key Accountabilities:

Under the direction of the classroom teacher or designated supervisor:

Supporting the student

1. Participate in activities designed to meet the emotional, physical and learning needs of individual children and groups of children, including those with special needs.
2. Contribute to the monitoring and delivery of Education, Health Care Plans (EHCPs)
3. Monitor student's responses to learning activities and encourage them to take an interest in their own learning.
4. Develop and maintain effective learning relationships with individual students and groups to ensure that students achieve learning targets.
5. Interpret instructions to students to enable them to complete the task in hand.

Supporting the teacher

6. Take responsibility for maintaining accurate special needs records in accordance with school policies and data protection.
7. Liaise with the classroom teacher in order to plan effective support.

Supporting the curriculum

8. Assist in the planning delivery and evaluation of learning activities for individuals, groups or the whole class, working with the teacher or designated supervisor to ensure coverage of the curriculum, including ICT.
9. Help students to develop their literacy and numeracy skills including reading, writing, number and shape.
10. Lead small group literacy support classes.

Supporting the school

11. Provide consistent and effective support for colleagues in line with the responsibilities of this role.
12. Assist with the implementation of a behaviour management programme.
13. Support the maintenance of student safety and security and minimise the risks from health emergencies.
14. Build successful relationships with students, parents, teaching staff, support staff and outside agencies.

Supporting the Education Support Champion

15. Participate in regular performance reviews to ensure that any personal development needs are identified and met. Attend relevant inset training. Review and maintain your own professional practice through agreed development activities.

Other duties

16. In accordance with the provisions of the Health & Safety at Work Act 1974, to take reasonable care for the health and safety of yourself, colleagues and pupils who may be affected by your

omissions at work, and to co-operate with the school so far as is necessary to enable the school to perform or comply with their duties under statutory health and safety provisions. 17. Undertake any other duties that can be accommodated within the grading level and nature of this post.	
Supplementary Accountabilities:	
Job Scope: Number and type of jobs managed: Typical tasks supervised/allocated to others:	Job Scope: Budget: Assets:
Knowledge and Experience: Minimum Good general level of education, at least 3 GCSE's (A-C) including Maths and English Language or further relevant experience in the absence of formal qualifications. 2 years experience of working in a classroom environment to support teachers. DCFS Induction Level 2 Course, or equivalent, e.g. previous LA/TA Training courses Training Have or are willing to obtain NVQ Level 2 Preferred 1 years experience directed by the teacher to deliver work with SEN pupils, or pupils needing "catch up" programmes Already have one of the following <ul style="list-style-type: none"> ● CACHE Foundation ● CACHE Certificate ● Certificate in Learning Support (Open College) ● Or equivalent 	
Decision Making: Working under the direction of the line manager/classroom teacher, some discretion to make minor decisions Contribute to IEP's and EHCPs Assist in planning, delivery and evaluation of learning activities.	
Contacts and Relationships: Headteacher Governors Education professionals Parents Staff Students	
Creativity and Innovation: Accurate record keeping IEP's, EHCPs Classroom displays	
Emotional Demands: Responsible for individuals/groups of children, some will make emotional demands.	
Job Specific Competencies:	

In accordance with the provisions of the Data Protection Act 1998, jobholders should take reasonable care to ensure that personal data is not disclosed outside School procedures, or use personal data held on others for their own purposes. In accordance with the provisions of the Freedom of Information Act 2000, ensure requests for non-personal information are dealt with in accordance with the School's written procedures.

The particular duties and responsibilities attached to the post may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and would not of themselves justify the re-evaluation of a post. In cases, however, where a permanent and substantial change in the duties and responsibilities of a post occurs, consistent with a higher level of responsibility, then the post would be eligible for re-evaluation.

This job description is current at the date shown, but, in consultation with the post holder, may be changed to reflect or anticipate changes in the job commensurate with the grade and post title.

Employee Signature:

Print Name:

Date

Line Manager's Signature

Print Name:

Date: