



St Cuthbert Mayne School

JOINT CATHOLIC AND CHURCH OF ENGLAND SCHOOL

STAFF VACANCY

Education Welfare Officer/ Attendance Improvement Officer

Hours - 37.5hpw

8:00 - 4:00 (Monday - Friday)

39 weeks per year (Term Time plus 5 INSET days)

Permanent Contract

Grade G 18 - 23 - £25,373 - £27,806 (FTE - £29,269 - £32,076)

We are seeking to appoint a dedicated and dynamic Attendance Improvement Officer who will join our team and play a critical role in identifying and addressing barriers to student attendance, developing intervention strategies and working collaboratively with students, parents, and school staff to promote regular school attendance for all students.

The successful candidate will be a good team player and want the very best for all our students. They will be committed to improving the life chances of our students so that they can live life to the full both now and in the future.

The successful candidate will ideally have experience of working successfully with children, families and multi agencies. They will be aware of the latest government guidance 'Working Together to Improve School Attendance'.

If you would like to discuss the role or visit the school before application please contact our Human Resources Officer - recruitment@stcm.torbay.sch.uk

Details about the post

Full details - Job Information Pack together with an application form can be found on our website: <https://www.st-cuthbertmayne.co.uk/support-staff-vacancies/>

Closing date: 10 am on Friday 5th July

Interview date: Friday 12th July

St Cuthbert Mayne School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service Check and references will be taken for all shortlisted candidates.