**Education Welfare Officer (EWO)**

**Salary FTE:** Grade G £32,909 - £35,411 (Depending on experience)  
**Actual Annual Salary:** £28,177 - £30,319  
**Working Hours:** 37 Hours per week / 39 weeks per year  
**Job Type:** Permanent  
**Start Date:** April 2023  
**Closing Date:** 9am on 10th February 2023  
**Interviews:** 23rd February 2023

Learning Academies Trust have an exciting opportunity for an Education Welfare Officer to support the nine schools across the Trust. The EWO will help to improve attendance by building meaningful relationships with families, promoting positive attitudes towards regular attendance and enable the Trust to fulfil our legal requirements.

The successful Education Welfare Officer will have:

* A thorough knowledge of legislation relating to school attendance, children missing education, elective home education and of legal interventions that are used as part of the suite of interventions for attendance.
* Experience of working with schools on attendance related issues and have extensive experience of working with multi -agency partners.
* You will be required to do home visits and work on your own initiative. You will also have a sound knowledge of safeguarding children.
* You will be required to keep accurate records and maintain databases, so you will need high levels of organisational ability.
* You need to have high levels of communication skills as you will be working with parents/carers, children directly and other organisations.

**How to apply**

If you believe you can demonstrate the dedication, skills and passion required, we look forward to receiving your application. Please visit www.learningat.uk/join-us/vacancies/ to download an application form. Once complete, please email your completed application to hr@learningat.uk. If you would like to request a paper copy, please email hr@learningat.uk. Please note – we do not accept CVs.

For an informal discussion or to visit the Trust, please contact please contact: 01752 938028 (option 3) or email [hr@learningat.uk](mailto:hr@learningat.uk).

With nine individual primary schools, the Learning Academies Trust is the largest primary school trust in Plymouth and the first education employer in Plymouth to achieve the Livewell Southwest Wellbeing at Work Bronze Award. The Trust is committed to supporting the wellbeing of all staff and is proud to work closely with official bodies to ensure we have a holistic approach to staff wellbeing.

We are committed to safeguarding and promoting the welfare of children and we expect all staff to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974; pre-employment checks will be carried out; references will be sought for all shortlisted candidates and all shortlisted candidates will be requested to complete a questionnaire about any convictions or adult cautions that are unspent. Guidance will be given to those shortlisted. Appointment is subject to an Enhanced DBS.