|  |  |
| --- | --- |
| Post Title | **Education Welfare Officer** |
| Place of Employment | **Lowedges Junior Academy\***Aston Community Education Trust |
| Hours of Work | **37 hours per week** Term Time + 10 days  |
| Salary | **Band G** points 19 – 23 (£25,481 – £27,741)**Pro-rata salary £23,030 – £25,073** *(plus an additional 1 week of pay if the appointee has 5 years or more continuous service with the Local Authority)* |
| Appointment | **Permanent** |

An opportunity has arisen for an Education Welfare Officer, who will be **based at Lowedges Junior Academy** and support the Senior Education Welfare Officer working across our Multi Academy Trust to ensure all children and young people access school regularly, whilst also contributing to all aspects of safeguarding, including child protection.

The successful candidate will liaise with national and local bodies to ensure ACET meets all regulatory and statutory obligations whilst proactively monitoring national and local initiatives to advise the trust on current and future developments.

The successful candidate will:

* Have significant experience of working with children and/or families
* Have experience of inter-agency working to support children and/or families
* Have working knowledge of child protection / safeguarding of children and young people
* Be able to work independently and with initiative
* Be able to deal with sensitive issues with diplomacy and tact
* Have a pragmatic approach
* Have good communication skills
* Be energetic, well-motivated and flexible
* Have a professional manner and plenty of common sense
* Be educated to GCSE standard or equivalent

**\*You will be based at Lowedges Junior Academy for the majority of the week and will also provide support to Temple Normanton Junior Academy. On occasion there may be the requirement to support at other academies within the trust.**

For further information and to apply, please visit [www.lowedgesacademy.org](http://www.lowedgesacademy.org) and follow the link to the vacancies section, or contact Melanie Denton if you have any difficulties on 0114 2872171. Applications should be returned to vacancies@astoncetrust.org. The closing date for applications is 9.00am on Friday 15th October 2021.

We undertake to make any ‘reasonable adjustments’ to a job or workplace to counteract any disadvantages a disabled person may face. This post involves working with children and therefore if successful, you will be required to apply for a disclosure and barring services check at an enhanced level. Further information about the Disclosure Scheme can be found at [www.homeoffice.gov.uk/dbs](http://www.homeoffice.gov.uk/dbs)

ACET is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Please note if you have not received a reply within three weeks, your application has been unsuccessful.