**Person Specification**

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| **Essential Criteria**  |
| **Experience** * Experience of working in a secondary school committed to the inclusion agenda
* Experience of working with students demonstrating challenging behaviours
* Working knowledge of SIMS system
* Demonstrate previous experience of working with external agencies

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| **Qualification/Training** * Level 3 or equivalent in relevant area
* English and Maths qualifications

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| **Knowledge/skills** * Ability to remain calm in situations of high tension.
* Ability to manage own workload and work on own initiative.
* Ability to work constructively as part of a team.
* Ability to relate well to children and to adults.
* Good ICT and record keeping skills.
* Ability to communicate effectively both orally and in writing.
* Good organising, planning and prioritising skills.
* Methodical with a good attention to detail.

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| **Desirable criteria**  |
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 | Behaviour support experience  |   |
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 | Undertake Safeguarding level 2 qualification Knowledge of legislation and law surrounding school attendance |  |