



Holy Family Catholic High School & Sixth Form Centre



Recruitment Pack

**Post 1 - Emerging Technologies Lead for Teaching and Learning
(MPS/UPS + TLR 2B £5866) and teacher of Computing/IT**

**Post 2 - Subject Leader of Computing (MPS/UPS + TLR 2B £5866)
and teacher of Computing/IT**

Post 1 - Emerging Technologies Lead for Teaching and Learning (MPS/UPS + TLR 2B £5866) and teacher of Computing/IT

Post 2 - Subject Leader of Computing (MPS/UPS + TLR 2B £5866) and teacher of Computing/IT

Apply by: Friday 15th May 2026 (deadline 5pm)

Interviews: w/b Monday 18th May 2026

Job start: September 2026

Please send applications to vacancies@holyfamilyhighschool.co.uk

Dear Colleague,

Thank you for your interest in these posts at Holy Family Catholic High School. Holy Family is a friendly, successful and heavily over-subscribed school with a vacancy for a talented and enthusiastic teacher of Computing & IT to join our team.

This is an unusual advert as we have a choice of posts for you to apply for. There is only one vacancy, but we have flexibility depending on the skill set and interest of those who apply.

So, you can apply for **one** of the following posts:

Post 1 - Emerging Technologies Lead for Teaching and Learning (MPS/UPS + TLR 2B £5866) and teacher of Computing/IT

We are looking for someone who can continue to drive improvements in teaching and learning across the school through the use of emerging technologies. We are a Microsoft school. All the staff and pupils have access to Office 365 including Teams, Copilot and email. In recent years we have made strides forward in how we support our staff in the use of technologies to support teaching and learning, and we are looking for someone to continue to develop our strategy to drive improvements in teaching and learning using emerging technologies, including AI. This is a post that can make a huge difference to how we support learners and teachers.

As the **Emerging Technologies Lead for Teaching and Learning**, the successful candidate will:

- Further develop our vision for the use of emerging technologies to drive improvements in teaching and learning and reduce workloads.
- Maximise the use of our existing Microsoft Apps (Teams, Copilot, Office 365 etc.) to improve T&L across the school.
- Continue to develop the confidence and skill of staff through bespoke departmental and whole school CPD.
- Show ambition, enthusiasm, drive, and clarity of vision that will positively impact on the work and attitude of both staff and students.

As a teacher of Computing/IT, the successful candidate will:

- Have strong subject knowledge in Computing & IT.
- Be able to engage and motivate students enabling them to fulfil their potential.
- Be innovative, creative and enthusiastic with a determination to achieve the best for their students.

Or, you can apply for

Post 2 - Subject Leader of Computing (MPS/UPS + TLR 2B £5866) and teacher of Computing/IT

We are looking for someone who can continue to develop a curriculum that inspires all learners and enables them to succeed. Computing and IT are very successful and high-achieving subjects. Our current curriculum offer at KS3 covers the three main strands: Computer Science, Information Technology and Digital Literacy. At KS4, we currently offer two pathways: OCR GCSE Computer Science and WJEC Level 1/2 Vocational IT. In KS5, we also offer several pathways including: OCR A-Level Computer Science, OCR AAQ Applications Development and BTEC Level 3 Games Design – although these can change depending on the skill set of staff and interest of students.

As the **Subject Leader of Computing**, the successful candidate will:

- Have a proven record of success with students in Computing-related subjects.
- Be able to design and develop a curriculum that inspires students and enables them to succeed.
- Be able to lead a team and inspire others.
- Show ambition, enthusiasm, drive, and clarity of vision that will positively impact on the work and attitude of both the department and students.

As a teacher of Computing/IT, the successful candidate will:

- Have strong subject knowledge in Computing & IT.
- Be able to engage and motivate students enabling them to fulfil their potential.
- Be innovative, creative and enthusiastic with a determination to achieve the best for their students.

These are exciting opportunities for a highly committed teacher with a real passion for computing and IT to lead developments in either teaching and learning across the school **or** in their department. You will have the opportunity to work with a caring and committed team of teachers and school leaders, and you will be supported by an excellent CPD programme.

Holy Family is an ambitious, high achieving, 11-18 mixed Voluntary Aided School, where young people feel safe and happy. We aim to create a supportive, caring but challenging environment for our young people, giving them the self-confidence and belief to realise their ambitions. We are aspirational for them all and strive to meet the needs of every child, irrespective of ability, to ensure they maximise their potential both in and out of the classroom.

The school is well known for its high academic standards and the warmth of its working relationships. We are committed to providing the best possible education for all our students. Our results at Key Stage 4 and Key Stage 5 are consistently above the national averages. None of these things would have been possible without having a team of staff who have a tremendous sense of vocation and are fully committed to our 'can do' culture and inclusive ethos. You will find considerable support and commitment from all of us. We value new ideas, creativity, risk taking and imagination but always in the context of being able to work effectively with each other.

The successful candidate will receive excellent CPD and a commitment from all of us to help you become the best teacher and leader you can be. This will come in the form of:

- Leadership mentoring and development opportunities.

- A comprehensive package of support covering whole school and bespoke CPD opportunities and access to our Leadership at all Levels programme.
- A supportive, friendly and committed staff.
- Access to a network of external partnerships.

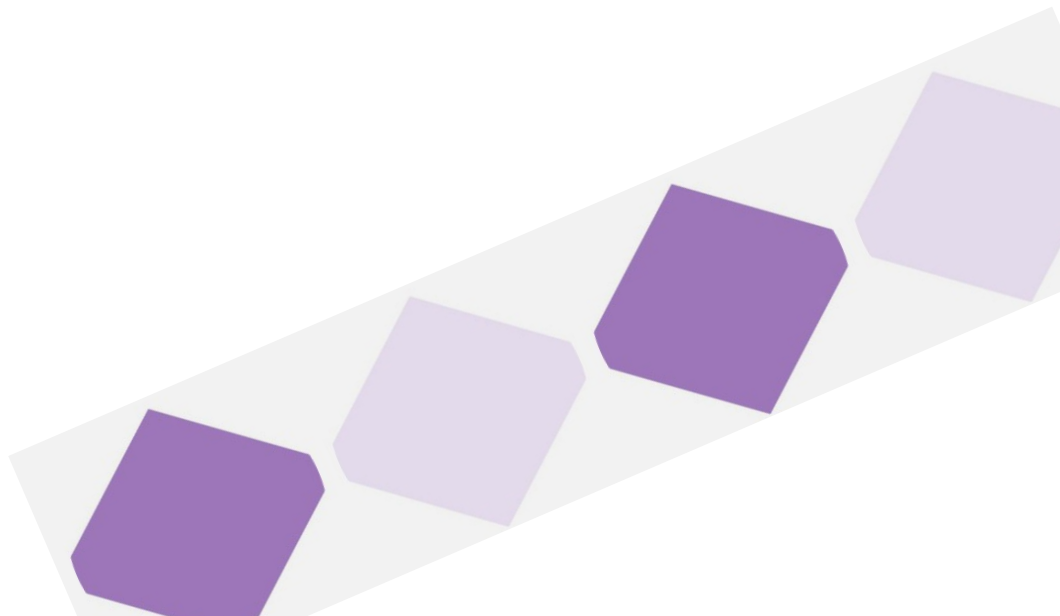
If you would like to visit the school, we are welcoming visits on Tuesday and Thursday afternoons from 3.30pm. If you would like to visit, please contact Adam Rooney (a.rooney@holyfamilyhighschool.co.uk) to make the arrangements.

These are fabulous opportunities for an ambitious teacher to work in a warm and caring school, with an excellent CPD programme and a team of professionals who will support you in your career. I look forward to reading about you and what you can bring to our school and students. Good luck.

Please complete the application form and include a supporting statement of no more than two sides of A4.

Yours sincerely,

Matt Symes
Headteacher



Post 1—Job Description

Job Title	Emerging Technologies Lead for T&L and Teacher of Computing & IT
Salary	MPS/UPR (£5866)
TLR Scale	2B
Accountable to	SLT link
Responsible for	
The post-holder is subject to the conditions of employment contained in the School Teachers' Pay and Conditions Document and The National Teacher Standards.	

Job Purpose

- To ensure the continued development and delivery of high quality teaching, learning and progress in Computing/IT.
- To lead the whole school strategy on using emerging technologies to improve teaching and learning and to improve efficiencies/reduce workload for teachers.

RESPONSIBILITIES of the POST-HOLDER

Leadership - the strategic direction and development of the subject:

- Have a vision for the development of the use of emerging technologies to drive improvements in teaching and learning.

Maximise the use of our existing Microsoft Apps (Teams, Office 365 etc.) to improve T&L across the school.

Explore how we can use emerging technologies to support T&L and reduce workload.

Develop the confidence and skill of staff through bespoke departmental and whole school CPD.

- Show ambition, enthusiasm, drive, and clarity of vision that will positively impact on the work and attitude of both staff and students.

Implement and promote the aims, policies and procedures of the school.

Teaching and learning:

- Deliver and promote effective learning and teaching strategies within the curriculum to meet the needs of all students.
- Evaluate the quality of teaching and its impact on student progress and use the findings to inform planning and classroom practice.
- Analyse student progress and ensure that any intervention required is rapid and effective.
- Have a relentless focus on closing the progress gap with identified groups that are underachieving, particularly Pupil Premium and SEND.
- Maintain discipline in accordance with the school's procedures, and encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- Ensure that all learners are fully prepared for both internal and external assessments and examinations with clear strategies, hints and tips outlined to support exam success.
- Use formative and summative assessment with feedback to aid learning.
- Take part in the school's CPD programme and continue to develop your own professional development in the relevant areas including subject knowledge and teaching methods.
- Engage actively in the performance management/appraisal review process.

- Communicate effectively with the parents of students as appropriate.
- Take part in liaison activities such as parents evenings, open evenings and liaison events with partner schools.
- Contribute to the development of effective subject links with external agencies.
- Take on the role of a form tutor in the school, supporting the school culture, ethos and sense of family.
- Contribute to PSHCE and citizenship and personal development programmes according to school policy.

Set high expectations which inspire, motivate and challenge students.

Resource management - efficient and effective deployment of staff and resources:

- Support the efficient deployment of technical staff and support staff to ensure we maximize the potential of our existing IT infrastructure.
- Maximise the use of our existing Microsoft Apps (Teams, Office 365 etc.) to improve T&L across the school.
- Identify and deploy appropriate resources and seek to ensure their effective use across the school.
- Seek to ensure a safe, secure and stimulating environment for the learning and teaching of the subject.

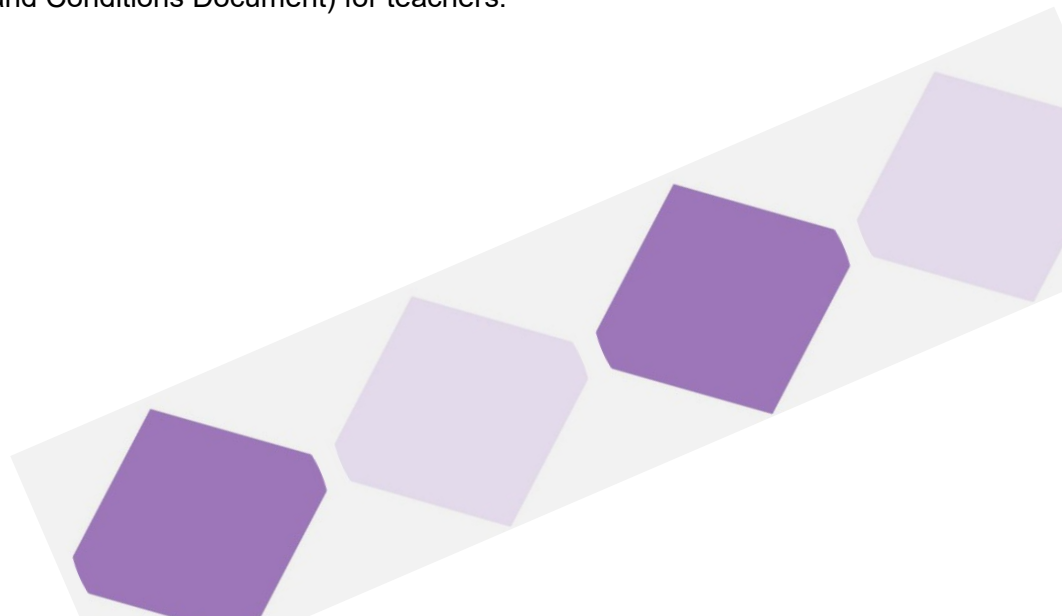
Seek to ensure all relevant Health and Safety regulations are observed.

Other responsibilities include:

- Form Tutor role and contribute to the delivery of the school's form time and PSHE programmes.
- Lead relevant CPD provision for staff within the school where appropriate.
- Holy Family Catholic High School is totally committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment and to support and reinforce the associated school policies and procedures
- To be a role model and act as an ambassador for Holy Family Catholic High School in and outside the school by: speaking positively about the school in the local community; upholding a commitment to excellence at all times and by dressing appropriately and smartly i.e. in accordance with the school's dress code.

Support the school's Catholic ethos.

All job descriptions define the responsibilities of the postholder in addition to those outlined in the School Teachers' Pay and Conditions Document. The statutory arrangements for working time are set out in the STPCD (School Teachers' Pay and Conditions Document) for teachers.



Post 1– Person Specification

Teacher of Emerging Technologies Lead for T&L and Teacher of Computing & IT	Essential / Desirable (E / D)	EVIDENCED (Application Form/ Interview/ References)
Experience		
Experience of successful teaching of Computing/IT across the full ability range at KS3 & 4	E	A,I,R
Experience of successful teaching of Computing/IT across the full ability range at KS5	E	A,I,R
An inspirational classroom practitioner	E	A,I,R
Demonstrable experience of improving student outcomes	E	A,R
Successfully lead a team	E	A,I,R
Qualifications		
Educated to degree level or equivalent in Computing/IT or closely related discipline	E	A
Qualified teacher status	E	A
Evidence of further commitment to professional development	D	A
Knowledge and skills		
Knowledge of the National Curriculum for Computing & IT at Key Stages 3 & 4	E	A,I
Up to date with research regarding a range of teaching and learning strategies and a knowledge of principles and practices in relation to outstanding learning and teaching	E	A,I
Up to date understanding of how to use emerging technologies to improve teaching and learning and improve efficiencies/reduce workload.	E	A,I
Effective interpersonal, communication and presentation skills that inspire and motivate others	E	A,I,R
Good team player/builder with the ability to set outstanding standards, provide professional direction and develop high performing teams	E	A,I,R
Excellent time management and organisational skills	E	A,I
Ability to work hard under pressure while maintaining a positive, professional attitude	E	A,I
Monitor and analyse performance data to inform improvement	E	A,I,R
A commitment to enrichment and extracurricular activities	E	I,R
A commitment to the protection and safeguarding of children and young people with up to date knowledge of relevant legislation and guidance in relation to working with, and the protection of, children and young people	E	A,I,R
Experience as a form tutor and/or pastoral work	E	A,R
Experience as an examiner/marker/moderator	D	A,R
Personal attributes		
A high degree of emotional intelligence	E	I,R
Commitment to equal opportunities and inclusion	E	I,R
Enjoys working with and developing people	E	I,R
Sense of humour	E	I,R
Shows patience, persistence, flexibility, tact, imagination, resilience and commitment	E	I,R
Understanding of the needs of pupils and the appropriate strategies to support them	E	I,R

A = Application Form; I = Interview; R = Reference

Post 2—Job Description

Job Title	Subject Leader of Computing/IT
Salary	MPS/UPR
TLR Scale	2B (£5866)
Accountable to	SLT link
Responsible for	Teachers of Computing/IT and IT Technician
The post-holder is subject to the conditions of employment contained in the School Teachers' Pay and Conditions Document and The National Teacher Standards.	

Job Purpose
<ul style="list-style-type: none">• To ensure the continued development and delivery of high quality teaching, learning and progress in Computing/IT.

RESPONSIBILITIES of the POST-HOLDER

Leadership - the strategic direction and development of the subject:

- Have a vision for the development of the curriculum area.
- Show ambition, enthusiasm, drive, and clarity of vision that will positively impact on the work and attitude of both staff and students.
- Implement and promote the aims, policies and procedures of the school.
- Create, implement and monitor curriculum area policies and procedures, which reflect the school's commitment to high achievement.
- Design an ambitious and engaging curriculum at all key stages.
- Create, implement and monitor an appropriately broad, balanced, relevant and adapted curriculum for students, ensuring that schemes of work and assessment procedures are produced and reviewed regularly, at least on an annual basis.
- Seek to ensure that the curriculum meets statutory and examination board requirements, and that the curriculum develops students' literacy and numeracy skills alongside the development of SMSC.
- Plan, implement and evaluate the Subject Development Plan and SEF.

A commitment to an enriched and extra-curricular programme.

Teaching and learning:

- Deliver and promote effective learning and teaching strategies within the curriculum to meet the needs of all students.
- Evaluate the quality of teaching and its impact on student progress and use the findings to inform planning and classroom practice.
- Analyse student progress and ensure that any intervention required is rapid and effective.
- Have a relentless focus on closing the progress gap with identified groups that are underachieving, particularly Pupil Premium and SEND.
- Maintain discipline in accordance with the school's procedures, and encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- Ensure that all learners are fully prepared for both internal and external assessments and examinations with clear strategies, hints and tips outlined to support exam success.

- Use formative and summative assessment with feedback to aid learning.
- Take part in the school's CPD programme and continue to develop your own professional development in the relevant areas including subject knowledge and teaching methods.
- Engage actively in the performance management/appraisal review process.
- Communicate effectively with the parents of students as appropriate.
- Take part in liaison activities such as parents evenings, open evenings and liaison events with partner schools.
- Contribute to the development of effective subject links with external agencies.
- Take on the role of a form tutor in the school, supporting the school culture, ethos and sense of family.
- Contribute to PSHCE and citizenship and personal development programmes according to school policy.

Set high expectations which inspire, motivate and challenge students.

Resource management - efficient and effective deployment of staff and resources:

- Manage the efficient deployment of technical staff and support staff.
- Identify and employ appropriate resources for the subject and seek to ensure their effective use.
- Seek to ensure a safe, secure and stimulating environment for the learning and teaching of the subject.
- Be responsible for efficient management of curriculum finance.
- Be responsible for ensuring that appropriate work is available whenever there is an absence.
- Seek to ensure all relevant Health and Safety regulations are observed.

To take overall responsibility for the appearance of curriculum area rooms, and to direct appropriate support staff to produce high quality displays.

Other responsibilities include:

- Form Tutor role and contribute to the delivery of the school's form time and PSHE programmes.
- Coordinate and lead meetings within the department and attend key whole school events, e.g. open evenings, parents' evenings etc.
- Lead relevant CPD provision for staff within the school where appropriate.
- Holy Family Catholic High School is totally committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment and to support and reinforce the associated school policies and procedures
- To be a role model and act as an ambassador for Holy Family Catholic High School in and outside the school by: speaking positively about the school in the local community; upholding a commitment to excellence at all times and by dressing appropriately and smartly i.e. in accordance with the school's dress code.

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Subject Leader of Computing & IT	Essential / Desirable (E / D)	EVIDENCED (Application Form/ Interview/ References)
Experience		
Experience of successful teaching of Computing/IT across the full ability range at KS3 & 4	E	A,I,R
Experience of successful teaching of Computing/IT across the full ability range at KS5	E	A,I,R
An inspirational classroom practitioner	E	A,I,R
Demonstrable experience of improving student outcomes	E	A,R
Potential to successfully lead a team	E	A,I,R
Qualifications		
Educated to degree level or equivalent in Computing/IT or closely related discipline	E	A
Qualified teacher status	E	A
Evidence of further commitment to professional development	D	A
Knowledge and skills		
Knowledge of the National Curriculum for Computing & IT at Key Stages 3 & 4	E	A,I
Up to date with research regarding a range of teaching and learning strategies and a knowledge of principles and practices in relation to outstanding learning and teaching	E	A,I
Effective interpersonal, communication and presentation skills that inspire and motivate others	E	A,I,R
Good team player/builder with the ability to set outstanding standards, provide professional direction and develop high performing teams	E	A,I,R
Excellent time management and organisational skills	E	A,I
Ability to work hard under pressure while maintaining a positive, professional attitude	E	A,I
Monitor and analyse performance data to inform improvement	E	A,I,R
A commitment to enrichment and extracurricular activities	E	I,R
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Understanding of the needs of pupils and the appropriate strategies to support them	E	I,R

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Please send any completed application forms to vacancies@holyfamilyhighschool.co.uk



Holy Family Catholic High School, Virgins Lane
Thornton, L23 4UL



www.holyfamilyhighschool.co.uk



Tel: 0151 924 6451



@HFCHSThornton



Email: vacancies@holyfamilyhighschool.co.uk



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Be the best you can be!