

## EXTERNAL

**Post: Employee Experience (HR) Business Partner**

**Hours of Work: Permanent, Full-Time, All Year Round**

**Salary: Grade 13-14, £48,474 - £57,938 per annum,  
(Dependent on Experience and Qualifications)**

Thank you for your interest in our recent advertisement for the above position at Archway Learning Trust. I have pleasure in enclosing details.

Are you a People (HR) professional with sparkle, passion and the ambition for delivering first rate People Business Partnering Services. Are you experienced in providing the best possible whole system and considered People (HR) advice? Do you build trusted, confidential relationships with Executive Leaders, Principals and Heads of School and deliver services that ensure excellent employee experiences? If so, this role at Archway Learning Trust, where we work together to transform lives, could be **the** one that you are looking for as your next career move.

We are looking for an exceptional People (HR) professional to join our team to develop and lead on our Employee Experience ambitions by providing forward thinking, responsive Business Partnering services across the Trust. This encompasses the breadth and depth of HR work from case management, investigations, to data insights, analytics through to Occupational Health and Wellbeing; ensuring the Trust remains compliant with employment law, health and safety, conditions of service, policies/procedures and best practice.

Leading the development and application of our People (HR) policies that are intrinsically aligned to our mission and values, you will play a critical role in ensuring that our employees experience the sort of magic that we endeavour to create for all of the children, students and learners that we serve. Using people data and insights to inform evidence based decision making and action, you will help to shape our Health and Wellbeing approach and proactively lead on a wide range of strategic areas including employee relations, pay and reward, You will play a key role in challenging social disadvantage, delivering on our diversity, equity and inclusion commitments, ensuring regulatory compliance and contributing to the Trust's vision, growth and strategic plan.

The successful candidate will be committed to the students and academy life and will possess the ability to communicate effectively and be able to raise the standards of learning for all of the students with whom they are required to work.

The growth and development of our Multi-Academy Trust makes this an excellent opportunity to join us, as we seek to serve a growing number of young people across the region.

## In Return, We Can Offer:

- Archway benefits to include shopping discounts and competitions
- A free and confidential employee assistance programme offering counselling and advice
- Generous pension scheme
- Access to discounted travel schemes
- Cycle to work scheme
- Comprehensive training and support
- Opportunities to develop new skills and progress your career
- Eye care voucher scheme
- Free flu vaccine
- Access to e-learning and development

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is subject to the satisfactory completion of an enhanced DBS check, Barred List check, the receipt of satisfactory references, online searches and any other statutory checks that are required for the post. We are an equal opportunities employer.

For more information about Archway Learning Trust and the vacancy, please visit [www.archwaytrust.co.uk/vacancies](http://www.archwaytrust.co.uk/vacancies). To apply for the role click apply which will take you to the application form for the post. We would encourage you to refer to the job description and person specification, demonstrating your suitability for the role.

**Closing Date: 9am Sunday 11<sup>th</sup> August 2024**

**Interview Date: Monday 19<sup>th</sup> August 2024**