



**Glenmoor & Winton Academies**

High Achievement – High Standards

Part of United Learning

## JOB DESCRIPTION

### South Coast English Advisor

**Responsible to:** Vice Principal and United Learning National English Advisor

**Salary Range:** Leadership Spine – competitive and negotiable

#### Purpose:

- Influence English strategy and pedagogy across selected south coast academies schools to enhance curriculum delivery
- Monitor and support student progress in English across selected south coast academies
- Facilitate a learning experience that allows students to achieve their potential in English
- Lead and support English strategies across various school settings
- Promote continuous improvement in English teaching quality
- Contribute to raising achievement and maximising student attainment in English
- Commit to safeguarding children within the multi academy trust

#### Core Duties:

- Plan and prepare courses, schemes of work, and lessons based on students' needs and abilities
- Develop syllabuses, resources, marking policies, and teaching strategies across academies
- Collaborate with other United Learning English advisors to share best practices and influence performance
- Role model leadership values and expectations
- Contribute to self-review, evaluation, and improvement planning within the English advisor team
- Teach high-quality English lessons at Glenmoor & Winton Academies

#### Curriculum Provision:

- Support Heads of Department to ensure the English curriculum complements the academies' strategic objectives

#### Staff Development:

- Participate in staff development programmes at Glenmoor & Winton and within the subject advisor network
- Pursue ongoing personal development, including system leadership and coaching skills
- Engage in the appraisal process within the United Learning English team

**Principal:** Mr Leon Lima

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- Ensure efficient deployment of advisor time across Glenmoor & Winton and south coast academies
- Contribute positively to team relationships across the trust

## Quality Assurance:

- Implement school and trust-wide quality procedures
- Monitor and evaluate departments in line with trust performance standards
- Suggest modifications to teaching practices in English departments when needed
- Contribute to the development of English curriculum and structures

## Management Information:

- Maintain accurate records and provide up-to-date information on work as an English Advisor
- Support leadership teams at all schools involved
- Ensure integration of the English Advisor role within the schools' teaching and learning teams

## Teaching:

- Teach English based on students' educational needs
- Share teaching strategies that engage and challenge students
- Maintain discipline and promote a positive learning environment
- Undertake assessments as required by external bodies, departments, and school procedures

## Other Duties:

- Actively contribute to the life of the school, community, and trust
- Promote the school and United Learning policies
- Engage in ongoing professional development
- Participate in self-review and evaluation processes
- Attend meetings as directed by the Principal and National English Advisor
- Comply with safeguarding policies and complete relevant training

January 2025

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