July 2025

Dear Candidate

**Re: English and Literacy Subject Leader**

**Full Time (MPS/UPS + 2 SEN Allowance)**

Thank you for your interest in the post of: **English and Literacy Subject Leader**

We hope the information contained in this pack will give you a clear picture of our school and our commitment to ensuring that all pupils achieve success in learning.

Your pack should contain:

* Job Advert
* Job Description
* Person Specification
* Hammersmith & Fulham application form
* Equal Opportunities Policy Statement
* Our most recent Ofsted Report (2019)
* Induction Policy
* Teacher Flexible Working Approach

**Please note that the closing date for your application is: Friday 12th September 2025 – 09.00am**

**The interviews are planned for: Wednesday 17th September 2025**

You are welcome to contact us to discuss the position further. Please email admin@woodlane.lbhf.sch.uk providing your contact number and we will give you a call.

We look forward to receiving your application.

Yours sincerely

Claire Maynard

Tim Heapy

Co-Headteachers