English/Maths Tutor

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| **Grade** | MPR |
| **Working hours** | Full time/Part time |
| **Start Date** | October 2025 or ASAP |

Should you wish to visit the school or talk to key staff prior to application then we would welcome the opportunity to meet you and show you around our school.

If you would like to arrange an informal chat with Michelle Pearce, Assistant Headteacher, then please call 01256 322691 or email michelle.pearce@aldworth.hants.sch.uk

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| --- | --- |
|  15th July 2025 | WC 15th July 2025 |

***The Blue Coat School, Basingstoke is committed to safeguarding and promoting the welfare of children young people and vulnerable adults and expects staff and volunteers to share this commitment.***

**English/Maths Tutor**

**The Blue Coat School**

The Blue Coat School joined the South Farnham Educational Trust and is the second, secondary school alongside Brighton Hill School. As such, we are in a great position to be at the forefront of educational developments to provide the best possible school experience for our students.

There is a strong sense of community within the school and a real desire amongst staff to grow and develop our teaching and provision. We are committed to ensuring a truly inclusive, enjoyable and successful school environment for all children.

Every student has a place in our school and the team are committed to high standards and expectations in every aspect of our work. We aim to grow and develop as a school community to meet these expectations which will best prepare our students for a successful and happy life after their journey with us.

**English/Math Tutor**

We are looking for a dedicated and dynamic Functional Skills/English and Maths tutor to deliver high-quality, engaging sessions in English and Maths from Entry Level to Level 2 both in small groups and 1-1 environments.

This is a rewarding opportunity to help learners gain essential qualifications that unlock further education, training, or employment.

**Candidates**

**Essential Requirements:**

Recognised teaching qualification

Relevant qualification in English and Maths at Level 3 or above.

Experience delivering Functional Skills (or GCSE) English and Maths.

Strong communication, planning, and organisational skills.

Ability to motivate and inspire learners of varying ages and abilities.

**Desirable:**

Level 3 CAVA assessor qualification required to assess functional skills.

Experience working with learners in alternative education or learning settings.

Knowledge of current Functional Skills curriculum and assessment requirements.

Familiarity with digital learning platforms and remote delivery tools

The Blue Coat School is committed to safeguarding young people and we ensure that all our recruitment and selection practices reflect this commitment. All appointments are subject to full safeguarding checks, including an enhanced DBS check. Any candidates selected for interview will be subject to an online search as part of our due diligence checks. The school reserves the right to close the position early on receipt of a strong application, so if you are interested we would urge you to apply sooner rather than later.

To apply, please complete the SFET Teaching Application form (available on our website) and send by email to recruitment@aldworth.hants.sch.uk

For further information or enquiries, please use the above email address or contact us on 01256 322691.

**ROLE PROFILE**

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| --- | --- |
| **Department** | Alternative Provision |
| **Role title** | English/Math Tutor |
| **Role purpose** | **Functional skills** * Plan and deliver Functional Skills English and Maths sessions to a diverse range of learners.
* Assess learners’ needs and tailor teaching accordingly to support their individual progress.
* Provide 1:1 and group support, both in-person and/or online.
* Set and mark work, giving constructive feedback to learners.
* Track and record learner progress in line with organisational procedures.
* Support learners in preparing for and achieving success in their Functional Skills exams.
* Maintain a safe, inclusive, and supportive learning environment.
* Support the administration of any functional skills examinations

**English and Maths Tutoring** * Plan and deliver high quality KS3/KS4 English and Maths sessions to a diverse range of learners.
* Assess learners’ needs and tailor teaching accordingly to support their individual progress.
* Provide 1:1 and group support, both in-person and/or online.
* Set and mark work, giving constructive feedback to learners.
* Track and record learner progress in line with organisational procedures.
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| **Reporting to** | Assistant Headteacher responsible for Alternative Provision  |
| **Working time** | Full Time, although part time will be considered |
| **Salary/Grade** | Classroom Teachers’ Pay Scale |
| **Disclosure level** | Enhanced |

**Section B – Organisation**

| **Accountabilities** | **Accountability Statements** |
| --- | --- |
| **Teaching and learning** | * Have a knowledge and understanding of a range of teaching, learning and behaviour management strategies and know how to use and adapt them, including how to personalise learning and provide opportunities for all learners to achieve their potential
* Plan for progression across the age and ability range, designing effective learning sequences within lessons and across series of lessons and demonstrating secure subject/curriculum knowledge
* Design opportunities for learners to develop their literacy, numeracy and ICT skills
* Plan homework or other out-of-class work to sustain learners’ progress and to extend and consolidate their learning
* Teach lessons and sequences of lessons across the age and ability range which:
	1. use a range of teaching strategies and resources, including e-learning, taking practical account of diversity and promoting equality and inclusion
	2. build on prior knowledge, develop concepts and processes, enable learners to apply new knowledge, understanding and skills and meet learning objectives
	3. language is adapted to suit the learners, new ideas and concepts are introduced clearly, and explanations, questions, discussions and plenaries are used effectively
	4. demonstrate the ability to manage the learning of individuals, groups and whole classes, and teaching is modified to suit the stage of the lesson
* Evaluate the impact of teaching on the progress of all learners, and modify planning and classroom practice where necessary
* Establish a purposeful and safe learning environment conducive to learning and identify opportunities for learners to learn in out-of-school contexts
* Establish a clear framework for classroom discipline to manage learners’ behaviour constructively and promote their self-control and independence
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| **Assessment and monitoring** | * Know the assessment requirements and arrangements for the subjects/curriculum areas, including those relating to public examinations and qualifications
* Know a range of approaches to assessment, including the importance of formative assessment
* Know how to use local and national statistical information to evaluate the effectiveness of their teaching, to monitor learners’ progress and to raise levels of attainment
* Make effective use of a range of assessment, monitoring and recording strategies
* Assess the learning needs of learners in order to set challenging learning objectives
* Provide timely, accurate and constructive feedback on learners’ attainment, progress and areas for development
* Support and guide learners to reflect on their learning, identify the progress they have made and identify their emerging learning needs
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| **Subject and curriculum** | * Have a secure knowledge and understanding of the subjects/curriculum area and related pedagogy to enable effective teaching across the age and ability range
* Know and understand the relevant statutory and non-statutory curricula and frameworks, including those provided through the National Strategies, for the subjects/curriculum area, and other relevant initiatives
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| **Literacy, numeracy and ICT** | * Have passed the professional skills tests in numeracy, literacy and information and communications technology (ICT)
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| **Safeguarding, Student safety and well-being** | * We are committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.
* To attend all Safeguarding and Child Protection statutory training as required by school policies and procedures
* Be aware of Safeguarding processes and procedures, upholding professional standards at all time
* Demonstrate empathy and kindness towards students and fellow staff members
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**PERSON SPECIFICATION**

**POST**: English/Math Tutor

**DATE**: July 2025

| **Criteria / Standard** | **E/D** | **Source of Evidence** |
| --- | --- | --- |
| **Qualifications** |
| Good Honours degree | E | Application |
| QTS | D | Application |
| Evidence of focused professional development | D | Application/Interview |
| **Experience** |
| Consistently good or better classroom practice. | D | Interview/Reference |
| Experience of teaching across the ability range of KS3 and 4.  | D | Application |
| Experience of teaching Hair and Beauty | E | Application |
| **Personal skills and attributes** |
| Excellent presentation and communication skills. | E | Application/Interview |
| Excellent organisational and analytical skills. | E | Reference/Interview |
| Ability to prioritise and work under pressure. | E | Reference |
| Ability to motivate and influence students. | E | Reference/Interview |
| Personal enthusiasm, persistence and resilience. | E | Reference/Interview |
| High expectations of students and self. | E | Interview |
| Ability to work with humour and optimism. | E | Reference/Interview |
| **Suitability to work with children** |
| Responsible for promoting and safeguarding the welfare of children and young persons. | E | Reference |
| The post is subject to enhanced DBS checks |  | Document verification |

