

THE CHARTER SCHOOLS

EDUCATIONAL TRUST

Declaration of Criminal Records, Convictions and Cautions

For posts working with children and young people

Please answer all the questions and sign the declaration

1. The post for which you are applying is exempt from the provisions of the Rehabilitation of Offenders Act (1974) as it involves working with children (under 18's). This means that you must disclose information about any spent or unspent convictions in applying for this post. You must also provide any information about cautions received as an adult, no matter how long ago they occurred. If you are unsure about whether a conviction or caution should be disclosed guidance can be found on the Ministry of Justice Website and on the websites of charities NACRO and UNLOCK.
2. The Charter Schools Educational Trust (the 'Trust') will check through the Disclosure and Barring Service. In signing this declaration, you will be providing the Trust with confirmation of your understanding of the provisions and permission to carry out this check, if you are successful at interview.
3. You are also giving permission for any number of past employers to be contacted regarding this application for employment.
4. Having a criminal conviction will not necessarily exclude you from appointment and any information you supply will be treated as confidential and will not necessarily prejudice your application.

Please tick the relevant boxes below

1. Do you have any unspent conditional cautions of convictions under the Rehabilitation of Offenders Act 1974?

Yes

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No

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If yes, nature of offence

Date of conviction

Penalty (continue on a separate sheet if necessary)

2. Do you have any adult cautions [simple or conditional] or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 [exceptions] Order 1975 [amendment] [England and Wales] Order 2020

Yes

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No

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3. Have you ever been banned from working with children (up to age 18) or vulnerable adults?

Yes

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No

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4. Have you ever been the subject of any proven/unproven investigation(s), complaints(s) in relation to your work with children or vulnerable adults, whether in a paid or voluntary capacity or carried out privately?

Yes

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No

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5. Are you subject to a ban under either the Protection of Children's Act 1999, Care Standards (Vulnerable Adults) Act 2001; Disqualification from Working with Children Regulations; or serving a Disqualification Order under the Criminal Justice and Court Services Act 2000?

Yes

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No

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If you answer is yes to any of these questions and you are short listed, the panel will discuss this at interview. You may wish to provide documentation concerning these.

Name: _____

Signed: _____

Date: _____

Failure to complete and the sign this declaration, will invalidate your application for this post. Failure to disclose information regarding any of the above and which for other purposes are 'spent' under the provisions of the Act, will normally result in the offer being withdrawn. Dismissal may also happen if we find out any relevant information after we have appointed you.