

CHALLENGE, ASPIRATION, RESPECT, RESILLIENCE AND EXCELLENCE



BRADON FOREST SCHOOL

English Teacher



BRADON FOREST SCHOOL

T: 01793 770570 F: 01793 771063

enquiry@bradonforest.wilts.sch.uk www.bradonforest.org.uk



A charitable company limited by guarantee, registered in England & Wales, as Athelstan Trust Company No: 7699625

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BRADON FOREST
SCHOOL

The Peak
Purton
Swindon
Wiltshire
SN5 4AT

Headteacher: Mrs Sarah Haines

Dear Candidate,

Thank you for your interest in the role of English Teacher at Bradon Forest School.

Part of The Athelstan Trust, Bradon Forest School is a very well established and respected comprehensive secondary school with an exciting joint sixth-form model. Situated in the rural village of Purton, we draw from a wide catchment across Wiltshire and Swindon and we are very proud of our welcoming, respectful community. Our Post-16 provision provides an outstanding route to aspirational university courses and degree level apprenticeships.

Bradon Forest is an inclusive community that prides itself on delivering an excellent education. We believe students and staff should feel valued and be challenged to fulfill potential by the development of their individual talents and skills. We celebrate spiritual and creative diversity and promote a love of life-long learning.

I joined the school in September 2021 having worked in two other schools in the trust; The Athelstan Trust core values of 'care, collaboration and excellence' are at the heart of my leadership. We are therefore looking for dedicated support staff that have high expectations of themselves, thrive by working in supportive teams and who want to contribute to the smooth running of the school. In return we can offer you an excellent working environment, collaboration with staff in similar roles across the trust and varied opportunities for your own personal development. You will find us supportive, responsive, and caring in our approach to staff wellbeing.

Please read the relevant sections of the website, the job description and contact HR Lead, Kerriane Kelly, if you would like discuss the role further or visit the school. As a flexible working school, I am happy to discuss flexible working opportunities with prospective candidates either before or at interview.

I look forward to hearing from you.

Sarah Haines
Headteacher



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English Teacher: Job Description

Bradon Forest School requires a dynamic, enthusiastic and well-qualified teacher of English. This post would be suitable for a highly competent NQT or a teacher with experience and a proven track record of success. The English faculty is a team of talented, supportive and innovative teachers whose passion and enthusiasm for their subjects has helped secure a history of successful examination outcomes. This is an excellent opportunity for professional development in a very supportive and caring school.

Job information

Job Title: English Teacher

Hours: Full time, but part time hours will be considered

Salary: Main Pay range - Upper Pay range £28,000 - £43,685

Core Purpose and Main Accountability

- To be responsible for the daily teaching and care of allocated groups and classes.
- To be responsible to the head of faculty or senior curriculum leader for teaching commitment to the subject advertised.

Key Responsibilities

Main Tasks

- To teach allocated groups according to the faculty/subject scheme of work and in accordance with the general methodology of the faculty/subject area and school.
- To be responsible for the academic performance, behaviour and appearance of groups taught, in sympathy with the stated aims of the school and faculty/subject area.
- To undertake the duties of a form tutor (or attached staff member to a year group) as allocated by the Headteacher.
- To plan and prepare lessons.
- To keep accurate records of the work covered by all teaching groups including records of homework and coursework set as part of the scheme of work.
- To keep accurate records of students' progress and prepare such assessments and reports as are required by the faculty/subject area, school or National Curriculum.
- To maintain accurate records of students' attendance at lessons and notify the Senior Curriculum Leader/Curriculum Leader and form tutor of any unusual absence.
- To contribute to the schemes of work and the improvement plan for the faculty/subject area.
- To liaise with, and set appropriate tasks for, Teaching Assistants allocated to groups or individuals taught.
- To deliver all aspects of the entitlement curriculum as required by the schemes of work.
- To carry out tasks allocated in accordance with the faculty/subject area improvement plan and meet the targets set within the faculty/subject area plan.
- To communicate and consult with parents in accordance with school policy and practice.
- To start internal and external examinations where the presence of a subject specialist is required by the School Leadership Team.



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- To participate in the meetings programme of the school.
- To cover for absent colleagues when called upon, in accordance with school policy and practice within the national guidelines for workforce reform.
- To complete the organisational tasks related to normal teaching duties.
- To liaise with administrative assistants related to administrative work within the faculty/subject area.

Management of Students

- To implement and maintain Trust policies and strategies that secure high standards of behaviour and attendance.
- To create and maintain effective partnerships with parents and carers to support and improve students' attainment and personal development.
- To support colleagues with behaviour management issues as necessary following the schools behaviour policy at all times.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Team Working and personal Development.

- To support the school's mission, vision, values and objectives
- To ensure that reasonable care is always taken for the health, safety and welfare of yourself and other persons in line with the Health and Safety
- To take responsibility for your own professional development and participate in relevant internal and external activities.
- To work co-operatively with colleagues to achieve the aims and objectives of the post and the School.
- To participate positively in the implementation of new working methods and practices as required.
- To undertake other duties within his/her competence or otherwise appropriate to the grading of the position as required.

Safeguarding

- To promote and safeguard the welfare of all children and young people that you are responsible for or encounter.
- Staff must work in accordance with the Southwest Child Protection procedures and Child Protection Safeguarding Policy and understand their role within that Policy.

Bradon Forest School is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment.

All successful candidates will be subject to an enhanced Disclosure & Barring check along with other relevant employment checks.



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OUR VALUES

WE CHALLENGE
OURSELVES TO BE
GREAT LEARNERS



WE HAVE
ASPIRATIONS FOR
OUR FUTURES



WE RESPECT
OURSELVES AND
OTHERS AND
SHOW RESILIENCE
WHEN WE FALTER



WE STRIVE FOR
EXCELLENCE IN ALL
THAT WE DO
BOTH INSIDE AND
OUTSIDE THE
CLASSROOM



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Person Specification: Teacher

Attribute	Essential	Desirable
Education and Training		
Attainment of GCSEs or equivalent to include Maths and English and Science above Grade C or 5	✓	
Qualified Teacher Status	✓	
Evidence of a continuous professional development		✓
Willingness to undertake further professional development as necessary	✓	
Relevant Experience		
Proven ability as an excellent classroom teacher	✓	
Outstanding teaching experience across a wider range of ability groups with evidence of success.		✓
Proven track record of identifying, planning, implementing and evaluating projects within current role.		✓
Proven outstanding classroom behaviour management	✓	
Understanding of curriculum and assessment of pupil progress	✓	
Professional Knowledge, skills and Aptitudes		
Ability to work alone and in a team.	✓	
Professional knowledge of what constitutes high quality and standards in teaching and learning.	✓	
Good communication and Interpersonal skills for a range of audiences	✓	
Ability to write reports and keep accurate records.	✓	
The ability to lead by example and to be able to inspire students and staff through personal engagement	✓	
Confident and competent in the use of IT	✓	
Able to cross-curricular teach		✓



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Personal Outlook		
Be self-motivated and have ability to work under pressure	✓	
Ability to motivate others	✓	
Good attention to detail and accuracy	✓	
Open-minded, self-evaluative and adaptable to changing circumstances and new ideas	✓	
Safeguarding		
Ability to form and maintain appropriate relationships with children and young people. Understand safeguarding.	✓	



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Welcome to the Athelstan Trust. We are a Multi-Academy Trust of five secondary schools in Wiltshire, Gloucestershire and South Gloucestershire. We were established in 2015 and we are responsible for the education of over four thousand students. The Athelstan Trust aims to achieve the best for, and from, each child. We intend to enable each child to realise his or her full academic, creative and physical potential and to develop positive social and moral values.

We are committed to high quality professional development of staff and flexible working.

We liaise closely with primary schools and we have established relationships that provide capacity for us to support both primary and secondary Schools.



The Athelstan Trust



Please visit the Athelstan Trust website to find out more about the trust and how we promote flexible working at Bradon Forest School and within the Trust.

[The Athelstan Trust](https://theathelstantrust.org)

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