



**Pendle**  
Education Trust

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**ENGLISH TEACHER**  
**APPLICATION**  
**PACK**

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# INTRODUCTION

## WHY WORK FOR PENDLE EDUCATION TRUST



**Pendle**  
Education Trust

This is an exciting time to join Pendle Education Trust. We are developing and always improving the academies within our family to ensure the highest standard of education for our children.

Pendle Education Trust is a family of academies in East Lancashire educating over two thousand children. The Trust is sponsored by Nelson and Colne College. Established in 2013, Pendle Education Trust continues to grow, welcoming new schools to our family.

Currently we have five Academies within our family, and we are looking forward to welcoming new additions over the coming months and years:

- **Castercliff Primary Academy**
- **Casterton Primary Academy**
- **Colne Primet Academy**
- **Pendle Primary Academy**
- **West Craven High School**

Our focus is exceptional leadership and meeting the needs of local families and the community. Through close collaboration with local partners and schools, we strive to deliver an excellent education for children in Pendle and surrounding districts.

Our vision is that every child should only be a short walk away from a world class school. We exist to empower, enable and inspire schools to provide an outstanding level of education and support through exceptional leadership, collaboration, innovative thinking and understanding of local needs.

In practice this means that we care passionately about all the children in our academies and believe in the difference our work can make to their lives. We have a fantastic staff of over 280 people across our academies – all dedicated to this single purpose.

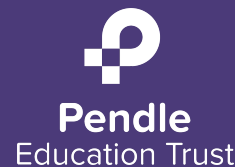
We don't apologise for relentlessly driving forward improvements for the benefit of our children and staff and look for ways to collaborate within the Trust and with other schools and academies with like-minded philosophies. There will be considerable opportunities for professional development and there will be coaching and mentoring opportunities. We have strong links with our sponsor, Nelson and Colne College, to develop skills and potential in all Trust staff. We encourage participation in relevant networks and forums with other finance managers working in education.

We are a flexible and supportive employer and would consider job share or part-time working applications.

Please visit our website for more information about Pendle Education Trust.

# JOIN US

## WEST CRAVEN HIGH SCHOOL



West Craven is a small and vibrant secondary school for young people aged 11 to 16 years which serves this local Lancashire/Yorkshire community.

Barnoldswick is located on the Lancashire/Yorkshire border with both Leeds and Manchester drivable in just under an hour. Preston, Skipton and Bradford are easily commutable and the town is on the doorstep of the Yorkshire Dales National Park, Bronte Country and the Forest of Bowland. The Lake District, Morecambe Bay and the Fylde Coast are all a short drive away.

Our vision is to create a culture and ethos which promotes high aspirations and expectations, balanced with the highest level of care and support. We want students to love coming to West Craven, love learning and love being part of the academy family. The vision involves educating the whole child; our academy motto 'Ad Vitam Paramus' means 'We Are Preparing for Life'. We encourage all students to get fully involved in the life of the academy and the opportunities beyond the classroom.

As an academy at the heart of the community we want close links with our feeder primary schools, local businesses, colleges and training providers. The school is on a programme of rapid transformation and improvement. As part of Pendle Education Trust since 2016, the future of the school is bright.

By joining the West Craven High School family you will become part of a supportive and ambitious team. We have regular staff training and dedicate time to continuing professional development and staff wellbeing. Our culture is about always looking at how we can share best practice with each other and improve together.

We collaborate with our colleagues at Colne Primet Academy as well as the three primary academies in our Trust family and have the support of the Pendle Education Trust core team for functions such as Finance, Facilities, Human Resources, Health and Safety, IT, Marketing and Governance.

Please take the time to read the information in this booklet to find out more about this role and we look forward to receiving your application for this role.

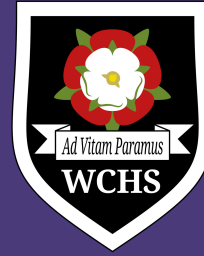


**#ASPIRE**

**Mr John Bates**  
**Principal**

# VACANCY

## ENGLISH TEACHER



<b>Role Details</b>	<b>Full time role but we welcome applications from candidates seeking a part-time position</b>
<b>Salary</b>	<b>MPS1-6 / UPS 1-3</b>
<b>Required</b>	<b>September 2024</b>
<b>Closing Date</b>	<b>9am on Monday 15th April</b>
<b>Interview Date</b>	<b>TBC</b>





## INTRODUCTION TO THE ROLE

We have an exciting opportunity a highly motivated and innovative English Teacher to join our family, based at West Craven High School. This is a particularly exciting time to join Pendle Education Trust as we go through many positive changes with a real emphasis on differentiation and student success.

Working for an Academy Trust that's sponsored by Nelson and Colne College, this is a fantastic opportunity for an enthusiastic and determined teacher to join an academy where you can have a real impact on student aspirations and success.

Delivering 11-16 English provision, you will be a dynamic practitioner who promotes and upholds the same high expectations as the Trust and our students. With a focus on sharing good practice, you will be committed to your own continuous professional development, and will engage enthusiastically with our quality processes to ensure that our students receive an outstanding experience.

Pendle Education Trust offers unparalleled staff benefits including fantastic professional development opportunities. Championing success and building student confidence, this post offers a real opportunity for someone with contagious enthusiasm to inspire, and make a difference.



# KEY DUTIES

## Key duties include:

- Planning and preparing high quality teaching and learning for 11-16 English.
- Developing and sharing resources.
- Delivering enrichment and enhancement activities.
- Completing required assessment duties in relation to student assignments.
- Valuing and support students to achieve their full potential.
- Being responsible for safeguarding and promoting the welfare of children, young people and/or vulnerable adults.

If you're interested in this position and would like to submit an application then please complete our online application form or download the form from our website and return to [hr@pendleeducationtrust.co.uk](mailto:hr@pendleeducationtrust.co.uk).

We look forward to hearing from you.

Please note: All of our positions are subject to an enhanced DBS check. If there's any reason why this may preclude you from being considered, please contact the Pendle Education Trust team.



# JOB DESCRIPTION

## Role Specific

1. Be up to date, plan and prepare high quality teaching on a range of programmes in English, delivering effective learning for students
2. Develop and share resources for the course/subject, including maintaining effective links across the Trust for resources
3. Deliver enrichment and enhancement activities
4. Effectively assess and cater for differentiation within lessons
5. Maintain comprehensive, up to date, student/course/subject records and provide information as requested
6. Ensure close liaison and good communications with other staff in matters concerning students
7. Use Trust systems to track and communicate student progress

## Student Responsibilities

1. Value and support students to achieve their full potential
2. Having high expectations of behaviour and academic achievement for all students
3. Effectively manage the behaviour of students using positive behaviour strategies to ensure learner's engagement in lessons
4. Participate in relevant meetings with colleagues, parents and be involved in links with external agencies as part of curriculum enrichment
5. Carry out the role of a form tutor

## Trust Responsibilities

1. Share the Trust's Vision, Mission, Values and Behaviours and communicate them effectively
2. Participate in Staff Review and Professional Development activities, and be actively involved in the Trust's culture of high expectation
3. Value diversity and promote equality
4. Engage in marketing activities and liaison with employers and the wider community in line with Trust strategies
5. Contribute to cross-Trust events
6. Adhere to Trust policies and procedures including Health and Safety
7. Be responsible for safeguarding and promoting the welfare of children and young people
8. Any other duties that the Principal or Director of Education considers appropriate

# PERSON SPECIFICATION

## Qualifications and Attainments

Qualified Teacher with QTS – **Essential**

Degree in a relevant subject area – **Essential**

## Training, Experience and Knowledge

Successful teaching experience in a relevant subject area – **Essential**

Thorough knowledge of the National Curriculum – **Essential**

Demonstrate a student-centred approach to teaching, including an appreciation of inclusive provision and practices – **Essential**

Ability to implement creative strategies for raising attainment in literacy and numeracy – **Essential**

Knowledge and experience of writing lesson plans, developing resources and assessing student work – **Essential**

Experience of working in partnership with parents/carers to facilitate effective links between home and school – **Essential**

## Personal Skills and Attitudes

Display initiative, be positive and enthusiastic – **Essential**

Demonstrate a commitment to equality and diversity – **Essential**

Possess excellent communication and relationship building skills – **Essential**

Be a team player – **Essential**

Demonstrate a flexible, adaptable, resilient and results orientated approach – **Essential**

Ability to lead and manage own workload effectively, and take responsibility for own professional development – **Essential**

Suitability to work with children and young people – **Essential**





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**Company Registration Number**

**08263591**

**Place of Registration**

**England and Wales**