

## Job Description

### **English Teacher**

**Salary scale:** TMS or UPS + SEN 1

**Responsible to:** Lead English Teacher

**Accountabilities:** To be met in accordance with the provisions of the School Teachers' Pay and Conditions Document and within the range of teachers' duties set out in that document and the professional standards for teachers.

The post holder may be expected to work across the Meadowbrook College sites, as required. The duties outlined in this job may be modified by the Headteacher with your agreement, to reflect or anticipate changes in the job and needs of the school, commensurate with the salary and job title.

#### **Job Purpose**

- To play a full role in implementing Meadowbrook College's agreed learning and behaviour policies, taking responsibility for student's learning and behaviour both in and outside of the classroom
- To be a model of excellent practice, maintaining a clear focus on outstanding delivery to learners ensuring a centre of best practice and excellence

#### **Specific duties/responsibilities**

- Take on the role of personal tutor to a group of students in KS3/4: teach on the PSD team as required (tutor time and/or timetabled lessons); contribute to the development of the Pupil Profiles of the students in your tutor group; work with parents, schools and other professionals to support your tutees; support students with careers education, information, advice and guidance
- Be aware of child protection issues and report concerns to the DSL
- Participate in regular staff-meetings and professional development sessions as required

#### **Teaching and Learning**

- Set high expectations for students by establishing a purposeful working atmosphere
- Take account of students' prior levels of attainment and behaviour and use them to set targets so that all students make good progress
- To keep full and detailed records of students' attainment and complete written reports on students' progress on a termly basis
- Make contact with parents/carers as appropriate in order to support the progress of students in your subject
- To take responsibility for planning and implementing appropriate programmes for the English curriculum, within the framework of national and school policies, to small groups of learners aged 11-16
- Work in collaboration with and support other team members/subject teachers to develop an inspiring and engaging curriculum
- Be familiar with students SEND, progress and behaviour targets for individual students and use them to plan effective learning experiences

#### **Leading, Motivating and Developing**

- Have teaching skills which lead to excellent results and outcomes. Demonstrate excellent and innovative pedagogical practice
- Contribute to the professional development (and performance appraisal where appropriate) of colleagues

- To undertake continued professional development and maintain an understanding and awareness of developments in education relating to working with pupils presenting social, emotional, behavioural and/or learning difficulties as well as in curriculum development

## PERSON SPECIFICATION

### English Teacher

	Essential	Desirable
<b>Qualifications</b>		
Educated with a good degree in English or in a relevant subject	✓	
Experience of working in an SEN/AP setting		✓
Qualified teacher status	✓	
<b>Experience</b>		
A proven track record of at least 3 years successful class teaching in mixed ability classes in a secondary school		✓
Ability to use ICT effectively to promote learning and manage admin effectively	✓	
A proven track record of raising the attainment and achievement of learners who present difficulties with their behaviour	✓	
Ability to devise personalised learning outcomes for learners on a lesson-by-lesson basis	✓	
High quality teaching to pupils of all abilities	✓	
Understanding of effective strategies for maintaining high standards of discipline and behaviour as it relates to achieving high rates of progress for children with challenging behaviours	✓	
Collaborative teaching methods and working with colleagues in the preparation, assessment and monitoring work	✓	
Experience of attaining high quality outcomes with students/pupils	✓	
Experience as a personal form tutor	✓	
The ability to relate to and communicate effectively with parents and carers and to encourage their active participation in the educational process	✓	
<b>Skills</b>		
<b>Personal</b>		
Interest, encourage, motivate and engage young learners	✓	
Create a well-organised, stimulating learning environment	✓	
Make effective use of learning mentors in the classroom	✓	
Must be well presented and well organised	✓	
Excellent communication and organisational skills	✓	
Use methods and resources to ensure all students learn effectively	✓	
Ability to work hard under pressure while maintaining a positive, professional attitude	✓	
Ability to organise and prioritise workload and work on own initiative	✓	
Excellent creative teaching ability	✓	
Commitment to personal career development	✓	

Ability to make a significant contribution to a school ethos that promotes high achievement	✓	
<b>Knowledge and Understanding</b>		
Good subject knowledge of English accreditation/qualification options	✓	
Up to date knowledge of Ofsted Framework		✓
Ability to prepare/develop differentiated schemes of work		✓
Good understanding of current theory around best practice in teaching and learning, particularly as it relates to achieving high rates of progress for children with challenging behaviours	✓	
An understanding of safeguarding and equality of opportunity issues and how they can be addressed in schools	✓	
<b>Equal Opportunities</b>	✓	
Understanding of different social backgrounds of pupils	✓	
Understanding the needs of pupils and the appropriate strategies to support them	✓	
<b>Other</b>	✓	
Current driving licence, business insurance and willingness to use own car to transport students	✓	