



Teacher of English with responsibility as KS5 Co-ordinator
Full-time, permanent contract
TLR 2.1 (£3,527 per annum)
September 2026 start

Thank you for your interest in the post of Teacher of English at this school.

This information aims to give you an insight into the culture of the school and the specific role being advertised. Full details including application forms and general school details can be found in the Vacancies section on the school website at <http://www.lytchett.org.uk/>.

This is an excellent opportunity for a well-qualified and inspirational teacher and would suit either a newly-qualified teacher, or an experienced teacher.

The English Department

English is a thriving department; colleagues are student-centred, passionate about their subject and ambitious for students. The department comprises a good balance of young and experienced graduate specialist teachers and is committed both to the timeless aspects of good English teaching and to a willingness to innovate and explore new directions. Over the years, it has established a sound record of examination success across all Key Stages and levels of student ability. It is inclusive in attitude and ambitious in what it seeks to achieve. The dominant ethos of the department is one of team work and co-operation. Sharing resources, ideas and approaches is central to its success. Members of the department have an enthusiasm for their subject which is translated into lively and motivating lessons. The department has a strong commitment to developing literacy skills across the whole curriculum.

We have agreed upon a core vision, summarised in the phrase 'English is Electrifying.' We aim to open students' minds to the magic of words, exploring literary and non literary books so that they become independent learners with a thirst for knowledge. In addition, we wish to teach literature in such a way as to illuminate students' minds with flashes of insight into the world around them so that they become thoughtful, wise and tolerant. Finally we would like to give children a love and an aptitude for communication and creativity.

The English centre houses seven spacious classrooms, and three fully equipped ICT/Media rooms for the use of the department. Classrooms are arranged around a central open space which provides a superb, flexible teaching space enabling team teaching, lead lessons to groups etc. All rooms are networked. There is a spacious staff workroom for English colleagues and the team are also supported by an excellent support staff colleague who provides extensive administrative support to the team. Excellent Media technicians also support teachers and students in the area.

Post Details

This is an exciting opportunity for a gifted English specialist eager to develop their career within a well-equipped department in a beautiful school. We are looking for a well-qualified, enthusiastic and energetic teacher capable of inspiring and challenging students across the full age and ability range as well as contributing to a thriving department. The successful candidate will be familiar with all aspects of English teaching as well as the latest developments and initiatives. They will be able to demonstrate a genuine love and enjoyment of the subject and skill in working with other members of the faculty. The teaching commitment will potentially be to all ages and levels of ability and it is important, therefore, that the successful applicant is well aware of the curriculum at GCSE

and at post 16 level. An abiding passion for English and English Literature is the overriding requirement as is an abiding commitment to the very highest standards of academic performance and the ability to sustain good discipline within their area.

English is a supportive and welcoming Department and will ensure that the successful candidate receives appropriate induction, training and support. We pride ourselves on our strong induction systems which new colleagues always value highly. We also have well developed performance management systems, and a range of professional development opportunities are available such as leadership training and twilight inset sessions.

This is a full-time position on a permanent contract to start in September 2026.

All teaching staff will be expected to support our lunchtime duties scheme.

Post Title: KS5 English Co-ordinator

TLR: 2.1 (£3,527 per annum)

Responsible to: Head of ENGLISH Department

Key Responsibilities

Working closely with other English leaders, the KS5 English Co-ordinator will be responsible for:

- Management of the KS5 English curriculum
- Co-ordination of KS5 English scheme of work
- Quality Assurance of KS5 English teaching and learning
- Tracking the progress of students across KS5 in the English Curriculum

A. Development of the subject

Within the context of the key responsibilities above and working closely with the Head of Department the KS5 English Co-ordinator will:

- develop policies and practices which reflect the Department's commitment to high achievement and effective teaching and learning
- promote positive attitudes towards the subject and confidence in teaching it
- use a range of data to identify individual student targets, monitor progress and develop strategies to support staff in achieving them
- Curriculum development and planning with Subject Leader to respond to facilities constraints
- Contribute to the promotion and co-ordination of a vibrant extra-curricular English programme
- Promote positive attitudes towards the subject and confidence in teaching it

B. Teaching and Learning

Within the context of the key responsibilities above and working closely with the Head of Department the Co-ordinator will:

- ensure curriculum coverage and progression
- provide advice on appropriate teaching and learning materials
- monitor standards at KS5 across the year groups – review of levels of progress achieved and leadership of relevant interventions

- lead KS5 assessment processes – review of assessment data and use of assessment to inform adjustments to teaching and learning and schemes. Use a range of data to identify individual student targets, monitor progress and develop strategies to support staff in achieving them

C. Leading and Managing Staff

Within the context of the key responsibilities above and working closely with the Head of Department the Co-ordinator will:

- contribute support to subject colleagues;
- contribute to professional development activities to support teaching;
- contribute to the programme of support for newly qualified teachers in the department and new colleagues.

D. Effective and efficient deployment of staff and resources

Within the context of the key responsibilities above and working closely with the Head of Department the Co-ordinator will:

- advise the Head of Department on resource needs;
- maintain existing resources;
- promote effective and stimulating displays in the department.

Person Specification

Essential:

- Qualified Teacher Status and a degree or equivalent in a relevant subject
- An outstanding understanding of English to support students' learning
- Knowledge and proven success of a range of strategies to promote outstanding progress and attainment in English at all levels
- Successful experience in embedding engaging programs of study, standardising assessment and practice to ensure maximum opportunity for student success at all levels
- A genuine enthusiasm for young people and an ability to engage them in learning
- Excellent interpersonal skills and the ability to work co-operatively as a team member
- Excellent oral and written communication skills

Desirable:

- A thorough understanding of national education policies and guidelines relating to English

With all of our appointments, we look for excellent teachers who:

- Understand the importance of their role as tutor
- Ensure that all our students feel valued as individuals, have a real and meaningful sense of their own worth and can aspire to the best that they possibly can be
- Enjoy working closely with colleagues, are able to argue a convincing case, are able to listen carefully to their views and are content to rest with, and promote, collective decisions
- Are motivators, inspirers but tough enough to establish clear expectations
- Have a holistic view of education that values the role of extra-curricular school life by promoting the development of the whole child and a willingness to get involved in and help provide a wealth of opportunities to students
- Are eager to innovate and develop their careers

All employees at Lytchett Minster School receive a thorough and personalised programme of induction and support.

If you would like to informally discuss this post prior to applying, please contact Joe Brake, Head of English, at brakej@lytchett.org.uk. If you wish to apply for this role, please complete the Teaching Staff Application Form found on the school website <https://lytchett.careers.eteach.com/#/>. In the letter of application, you will need to demonstrate that you possess the above qualities and give a clear statement of the particular contribution you would be able to make to the school. You should also refer to your areas of expertise in the field and any previous relevant experience.

When filling in the application form, please make sure that you include

- **The size of the schools in which you have taught**
- **The telephone and email addresses of your referees.**

Please note that Lytchett Minster is committed to safeguarding & promoting the welfare of children & young people. All appointments made are subject to an Enhanced DBS check.