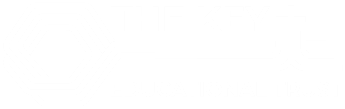
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**ENGLISH TEACHER  
Recruitment Pack**

July 2025 (Maternity Cover)

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**Welcome**

**ENGLISH TEACHER** (maternity cover)

Thank you for your interest in the post of English Teacher (maternity cover) at Christ Church Academy.   
The school is an important member of The Key Educational Trust which was established in 2016. The Key Educational Trust serves 5 academies (including First, Primary and Middle schools) and is part of the wider Stone School Partnership. Our schools vary in size from 545 children in the largest to 57 in the smallest and cover a wide age range; Reception (age 3-4yrs) to Year 8 (age 12-13yrs).

The school is well supported by a very committed local governing committee as well as the Trust Board.

Christ Church Academy is a very popular and successful five-form entry middle school in Stone, Staffordshire and was graded as ‘Good’ in our last Ofsted inspection in January 2022.  The school was awarded the ‘Excellent’ grade in its SIAMS inspection in 2020.

The school benefits from a well-established and experienced staff team who ‘go the extra mile’ to secure excellent outcomes for the children we teach. Many of the teaching staff are subject specialists who teach across the age range 9-13 years.

The curriculum is ambitious, broad and balanced and is enriched by a very extensive extra-curricular offer. Such opportunities include: Year 5 outdoor experience days, Year 6 residential experiences at an outdoor education centre, Year 7 Science and History residential in North Wales and Year 8 France residential just outside Paris. Sports, Music and the Arts have a high profile in the school and children enjoy many opportunities to develop their interests and skills.

Our school vision is: To be a learning community that provides excellence in education for the whole person - a place where all can flourish. We believe that 'I can do all things through Christ who strengthens me.' Philippians 4:1.

This is, in turn, supported by the Trust vision: ‘to enable all children to achieve their best, reach their potential and contribute fully to society through creating an environment which stimulates, challenges and instils a love of lifelong learning and which is enhanced through the promotion of our Christian Values.’

If you feel you could be the person we are looking for, to help make the school truly great, then we would love to hear from you.

Yours sincerely



Mrs Tara Thorn   
 Principal

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**Job Advert**

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**Advert**

**ENGLISH TEACHER(maternity cover)**

**Salary: MPS    
Contract: Temporary – maternity cover**

**Closing Date: Tuesday 1st July 2025(12:00 noon)  
Start Date: 1st September 2025**

The governors are seeking to appoint an English specialist (maternity cover) who is either Primary or Secondary trained to join our highly experienced English team. We are happy to consider applications from people who are newly qualified and excited to embark upon their teaching career with us, or those who are already established teachers.

Applicants are asked to outline what transferable skills they have to support their ability to teach across KS2 and KS3.

The English Team is made of 5 specialists and a Librarian. English is taught in sets across the school and pupils benefit from the wealth of experience and opportunities which the staff give them.

The Academy is extremely well resourced with interactive whiteboards in all classrooms, wireless connection throughout, two modern ICT suites, library, dance drama studio and spacious learning rooms.

Christ Church Academy was last inspected by Ofsted in January 2022 and received a very strong report, stating that the school continues to be good.  We aim to be outstanding at our next inspection. We were graded ‘excellent’ at our latest SIAMS Inspection in February 2020.

The normal place of work would be Christ Church Academy. This Academy is part of ‘The Key Educational Trust’ and the Trust reserves the right to deploy the successful candidate to work at any other Academy within the Trust.

**You will need to be:**

* A dynamic and energetic practitioner with high expectations.
* Passionate about their subject; able to inspire and motivate pupils.
* A person with excellent subject knowledge and a thorough grasp of assessment in English.
* Committed to ensuring 'no child is left behind' and someone who will always go the extra mile for their pupils
* A teacher who can support and promote the Christian ethos of our school

**In return we can offer you:**

* A well-resourced, forward thinking and supportive English team
* Highly motivated and engaged pupils who display good behaviour for learning
* Excellent care and support for all staff
* Comprehensive induction and on-going opportunities for professional development

The Academy and the Trust are committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. The school follows safer recruitment practices, and the successful applicants will be subject to all necessary pre-employment checks including an enhanced Disclosure and Barring Service check. Our Safeguarding Policy is available on our website, and we encourage applicants to review it before applying.

This post is exempt from the [Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020)](https://www.legislation.gov.uk/ukdsi/2020/9780348209648). This means that certain convictions and cautions are considered ‘protected’ and do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.  Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website:  <https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974>

Please note if you are shortlisted, an online search may be carried out before interview which may identify any incidents or issues that have happened, and are publicly available online, which may indicate that you are unsuitable to work with children or that we might want to explore with you at interview. Please view our [Privacy Notice](https://www.christchurchacademy.co.uk/policy/privacy-notice-school-workforce-2023-24) for the lawful basis for processing and retention.



**ENGLISH TEACHER (maternity cover)**

**Job Description**

**Responsible to:** Head of Department

**SECTION 1 - GENERAL TEACHING DUTIES**

To maintain and build upon the standards achieved in the award for QTS as set out by the Secretary of State.

**Teaching & Learning**

1. To manage pupil learning through effective teaching in accordance with the department’s schemes of work and policies.

2. To ensure continuity, progression and cohesiveness in all teaching.

3. To use a variety of methods and approaches (including differentiation) to match curricular objectives and the range of pupil needs, and ensure equal opportunity for all pupils.

4. To set homework regularly, (in accordance with the Academy homework policy), to consolidate and extend learning and to encourage pupils to take responsibility for their own learning.

5. To work with SEN staff and support staff (including prior discussion and joint planning) in order to benefit from their specialist knowledge and to maximise their effectiveness within lessons.

6. To work effectively as a member of the department team to improve the quality of teaching and learning.

7. To set high expectations for all pupils, to deepen their knowledge and understanding and to maximise their achievement.

8. To use positive management of behaviour in an environment of mutual respect which allows pupils to feel safe and secure and promotes their self-esteem.

**Monitoring, Assessment, Recording, Reporting, and Accountability**

1. To be immediately responsible for the processes of identification, assessment, recording and reporting for the pupils in their charge.

2. To contribute towards the implementation of IEPs as detailed in the current Code of Practice particularly the planning and recording of appropriate actions and outcomes related to set targets.

3. To assess pupils’ work systematically and use the results to inform future planning, teaching and curricular development.

4. To be familiar with statutory assessment and reporting procedures and to prepare and present informative, helpful and accurate reports to parents.

5. Keep an accurate register of pupils for each lesson. Unexplained absences or patterns of absence should be reported immediately in accordance with the Academy policy.

**Subject Knowledge & Understanding**

1. To have a thorough and up-to-date knowledge and understanding of the National Curriculum programmes of study, level descriptors and specifications for examination courses.

2. To keep up to date with research and developments in pedagogy and the subject area.

**Professional Standards & Development**

1. To be a role model to pupils through personal presentation and professional conduct.

2. To arrive in class, on or before the start of the lesson, and to begin and end lessons on time.

3. To cover for absent colleagues as is reasonable, fair and equitable.

4. To co-operate with the employer in all matters concerning Health and Safety and specifically to take reasonable care of their own Health & Safety, and that of any other persons who may be affected by their acts or omissions at work.

5. To be familiar with the Academy and Department handbooks and support all the Academy’s policies, e.g. those on Health and Safety, Citizenship, English, maths and ICT.

6. To establish effective working relationships with professional colleagues and associate staff.

7. To strive for personal and professional development through active involvement in the Academy’s appraisal system and performance management procedures.

8. To be involved in extra-curricular activities such as making a contribution to after-school clubs and visits.

9. To maintain a working knowledge and understanding of teachers’ professional duties as set out in the current School Teachers’ Pay and Conditions document, and teachers’ legal liabilities and responsibilities relating to all current legislation, including the role of the education service in protecting children.

10. To liaise effectively with parent/carers and with other agencies with responsibility for pupils’ education and welfare.

11. To undertake any reasonable task as directed by the Head of Department.

12. To be aware of the role of the Governing Body of the Academy and to support it in performing its duties.

13. To train in basic first aid.

14. To be familiar with and implement the relevant requirements of the current SEN Code of Practice.

15. To consider the needs of all pupils within lessons (and to implement specialist advice) especially those who:

1. have SEN;
2. are gifted and talented;
3. are not yet fluent in English.

**N.B**: Every subject teacher will be expected to have pastoral responsibilities.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the Academy in relation to the post holder’s professional responsibilities and duties.

**ENGLISH TEACHER**



**How to Apply**

Thank you for your interest in the English Teacher (maternity cover) vacancy at Christ Church Academy.

If you would like to apply for the position, please download the application form and recruitment monitoring form at the link [here](https://christchurchacademy.co.uk/our-school/job-vacancies)

When completed, your application form and recruitment monitoring form should be emailed to  [w.fenton@cca.staffs.sch.uk](mailto:w.fenton@cca.staffs.sch.uk) (PA to the Principal).

Visits to the Academy are warmly welcomed and we would love to meet you. To arrange a tour during the school day, please contact Miss Fenton on 01785 334900 or email as above.

If you would like an informal discussion regarding the vacancy, please contact Mrs Thorn,   
Principal on 01785 334900 or email [t.thorn@cca.staffs.sch.uk](mailto:t.thorn@cca.staffs.sch.uk)

**Key Dates**

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| **Closing date for applications:** | Tuesday 1st July 2025 (12:00 noon) |
| **Shortlisted candidates notified:** | Wednesday 2nd July 2025 |
| **Interview Date:** | Tuesday 8th July 2025 |

Please take the opportunity to look at our social media channels for the latest news and updates.

