

JOB DESCRIPTION

Job Title: English Teacher

Grade: MPS/UPS

Purpose of Job Role:

- To teach to the highest standards possessing efficient organisation skills, and to monitor the delivery of curriculum activity within a designated part of the Academy
- To develop knowledge and understanding of specific young person needs to ensure your teaching is engaging and effective
- To act as a tutor or key worker to designated class or young person(people)

Specific Duties and Responsibilities:

Use specialist skills to

- To teach a broad, balanced, and relevant curriculum to designated young people ensuring that teaching is differentiated to meet the specific needs of young people
- To contribute to raising standards of achievement and maximising student attainment
- To participate in the preparation of young people for public examinations and end of Key Stage assessment
- To monitor, assess and report progress regarding individual young person and class groups, ensuring personalised and effective intervention where appropriate
- To plan and deliver high quality lesson, demonstrating excellent knowledge of core concepts across key stages
- To contribute to the department's improvement plan and its implementation
- In line with sector and whole Academy policies to operate appropriate systems of young people management
- To be a member of the relevant curriculum group
- To participate in regular review and monitoring of curriculum delivery
- To participate in sector meetings and whole Academy activities
- To maintain continued personal professional development
- To manage efficiently any physical and financial resources allocated, giving reports as requested, ensuring health & safety at all times
- To participate in the development and maintenance of effective communication within the Academy and with parents, schools, and relevant agencies
- To communicate and consult with the parents of young people assigned for teaching
- To promote and role model the staff code of conduct at all times
- To promote and adhere to all current Academy policies at all times
- Ensure Teacher Standards are achieved successfully

Other responsibilities:

- Take personal responsibility for promoting and safeguarding the welfare of children and young people they are responsible for or come into contact with.
- To promote reading, writing, and speaking and listening skills to others.
- Undertake and participate in relevant CPD and appraisal arrangements.
- Follow all organisational systems and procedures.
- Abide by and adhere to all academy policies and practice including health and safety.



- Support and promote diversity and equality of opportunity for all.
- Follow data protection procedures and treat with confidentiality any personal, private or sensitive information about individual young peoples, staff and/or associated organisations.
- Promote and support inclusive practice.
- Adhere to Health and Safety at all times.
- Promote the agreed vision and aims of the Academy.
- Set an example of personal integrity and professionalism in line with the staff Code of Conduct.
- To be able to teach Personal Development as and when required.
- To be able to work across JBA as the needs of the Academy dictate.
- To perform other such duties as the line manager, Vice Principal or Principal may from time to time determine.

By signing this Job Description, you are also consenting to disclose any warnings, convictions and reprimands whilst in employment as soon as it is practically possible.

New post holders are also consenting to annually renew their Update Service subscription.

Team/s: Centre Teams

Responsible to: Centre Leader, Vice Principal & Principal

Responsible for:

Job description issued after consultation

Signature of the Principal..... **Date**

Copy received by

Signature of the Post holder..... **Date**

