



Lavington School

RECRUITMENT PACK

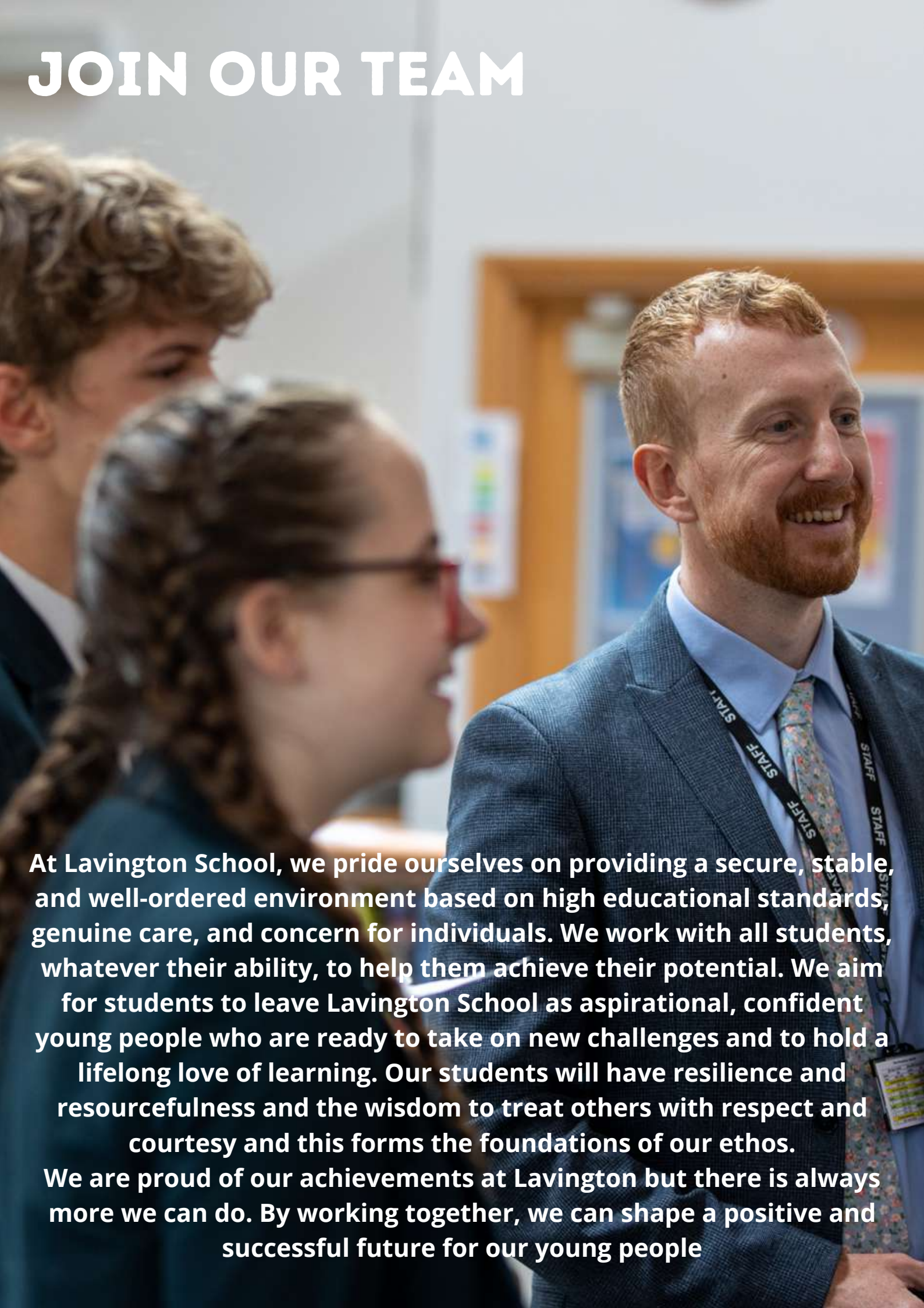
Part Time
English Teacher

OUR VISION

We believe that every child should be happy, healthy, safe and achieve more than they thought possible; at school and beyond.



JOIN OUR TEAM



At Lavington School, we pride ourselves on providing a secure, stable, and well-ordered environment based on high educational standards, genuine care, and concern for individuals. We work with all students, whatever their ability, to help them achieve their potential. We aim for students to leave Lavington School as aspirational, confident young people who are ready to take on new challenges and to hold a lifelong love of learning. Our students will have resilience and resourcefulness and the wisdom to treat others with respect and courtesy and this forms the foundations of our ethos. We are proud of our achievements at Lavington but there is always more we can do. By working together, we can shape a positive and successful future for our young people

THE ROLE

We are looking for a dynamic and talented teacher of English to join our department from September on a part time basis (0.4 FTE).

You will have a passion for teaching English, together with the skills to inspire and motivate our students.

You will have the support of a cohesive and committed team of teachers who work collaboratively to maintain high standards and expectations.

Applications from ECTs are welcome.

The closing date is Friday 20th May 2022

To join us and be successful in this role you will need:

- To hold QTS or equivalent teaching qualification.
- This position is subject to an enhanced DBS disclosure and professional reference checks.
- You must have the legal right to work in the UK.

In return, we can offer you:

- Tax Free Cycle Scheme
- Eye Tests and glasses vouchers (subject to terms and conditions)
- We follow (as a minimum) Teachers Terms and Conditions and NJC Terms and Conditions
- CPD, Coaching and Mentoring
- Discretionary paid and unpaid leave entitlement

JOB DESCRIPTION

Main Purpose

- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.
- To monitor and support the overall progress and development of students as a teacher.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment.
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.

Teacher Responsibilities

- Plan for the learning needs of all students in assigned groups
- Create a positive learning environment
- Use a wide repertoire of teaching and learning strategies that will stimulate learning
- Prepare lessons which meet the learning needs of students
- Assess formatively and summatively, recording and reporting on progress, monitoring progress against targets, giving advice for improvement.
- To contribute towards preparation of schemes of learning
- Actively contribute to liaison events
- Follow guidance on implementation of other strategies eg. Literacy, ICT, Citizenship
- Contribute and respond to departmental plans
- Continue with professional learning, formalised through performance management
- Monitor and evaluate the effectiveness of lessons, schemes of learning etc.

Staffing

- To take part in the school's staff development programme by participating in arrangements for further training and professional development.
- To continue personal development in the relevant areas including subject knowledge and teaching methods.
- To engage actively in the appraisal review process.
- To ensure the effective/efficient deployment of classroom support
- To work as a member of a designated team and to contribute positively to effective working relations within the school.

Quality Assurance

- To help to implement school quality procedures and to adhere to those.
- To contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance criteria. To seek/implement modification and improvement where required.
- To review from time to time methods of teaching and programmes of work.
- To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.

Management Information

- To maintain appropriate records and to provide relevant accurate and up-to-date information for MIS, registers etc.
- To complete the relevant documentation to assist in the tracking of students
- To track student progress and use information to inform teaching and learning.

Communication

- To communicate effectively with the parents of students as appropriate.
- Where appropriate, to communicate and co-operate with persons or bodies outside the school.
- To follow agreed policies for communications in the school

Marketing and Liaison

- To take part in marketing and liaison activities such as Open Evenings Parents Evenings, and liaison events with other schools.
- To contribute to the development of effective subject links with external agencies.

Management of Resources

- To contribute to the process of the ordering and allocation of equipment and materials.
- To assist the Subject Leader to identify resource needs and to contribute to the efficient/effective use of physical resources.
- To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the School, department and the students.

Other Specific Duties

- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
- To support the school in meeting its legal requirements for worship.
- To promote actively the school's corporate policies.
- To continue personal development as agreed.
- To comply with the school's Health and Safety policy and undertake risk assessments as appropriate.
- To undertake any other duty as specified by STPCD not mentioned in the above.

HOW TO APPLY



Please send your completed application form along with a covering letter of no more than two sides of A4, outlining your suitability for the post to:

a.matthews@lavington.wilts.sch.uk

If you would like to visit the school or if you have any other queries, please email Anna Matthews at

a.matthews@lavington.wilts.sch.uk

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to an enhanced DBS Check.