



English Leader – TLR £3000

Overall responsibility

- To have an overview of English teaching and learning across the school, with a view to it impacting positively on provision and outcomes for all children

Leading English – the postholder will be expected to:

- Lead the curriculum in English and ensure pupils experience a programme of study that is personalised, exciting and challenging
- Analyse data, find trends and act on the results of analysis to improve levels of attainment and progress for individuals and groups in reading and writing
- Ensure that challenge is consistently applied to pupils of all ages and abilities on a daily and weekly basis
- Ensure English policies and practice are current, relevant, followed by staff in school and shared with relevant members of the Governing Body
- Create an annual English Plan, which clearly identifies and tracks areas of improvement, with the improvement of pupil understanding, confidence levels and wider pupil outcomes at its core
- Work with LA advisors, schools and local and national organisations to ensure the Shirley School is 'outward facing' in its approach to improving provision and outcomes
- Work with the school Phonics Lead to ensure early reading skills are fully developed throughout the school
- Contribute to relevant sections of the School's Improvement Plans and SEF
- Ensure the high profile of Reading is maintained and developed in school and amongst the wider school community, via special events, interactive displays, sharing of websites and so forth
- Encourage ways for the learning of reading and writing to be developed outside of the classroom, so that the benefits of these skills are understood and appreciated by children and parents
- Manage a budget for English, and link this to resourcing and improvement planning.

Improving and enhancing provision for English via:

- Monitoring the quality of teaching and learning provided by teachers and support staff (including English specialist teaching assistants) via planning and work scrutinies, entry/exit data and lesson observations, and acting on the outcomes to improve practice and ultimately pupil progress
- Reviewing curriculum coverage, depth and progression for quality and excellence
- Have an open door for colleagues to observe own practice
- Continuing to improve the quality of teaching and learning by providing support and appropriate challenge for colleagues, as well as coaching and mentoring
- Identifying key professional development needs and ensuring that these are addressed through appropriate training, mentoring and support.
- Organising, leading and providing CPD sessions as appropriate.

ENTITLEMENTS:

- Performance management and CPD, with a focus on leadership development
- Training and development within the school's INSET programme.
- Appropriate support from the Headteacher, Senior Leaders and Phase Leaders.
- To be consulted before any change is made to this job description.

This Job Description will be reviewed on an annual basis and may be subject to modification or amendment at the reasonable discretion of the Headteacher.

The post holder will need to be flexible and adaptable in order to respond to other duties that may be required from time to time and to changes and developments within the school.