



Person Specification

Qualifications and Training		
Evidence of:		
GCSE Grade C or above in English & Maths (or equivalent)	E	
IOSH or NEBOSH qualification	E	
Qualification equivalent to NVQ Level 3 in a relevant trade such as electrical, plumbing or carpentry		D
Certificates of training in relevant policies and procedures including Health & Safety, COSHH, Fire Safety, Manual Handling, Working at Height	E	
Minimum of 2 years' experience working in a similar role	E	
Full UK Driving Licence and own transport	E	
Willingness to further develop skills and knowledge through staff development opportunities	E	
Professional Skills and Experience		
Evidence of:		
Excellent written and verbal communication and interpersonal skills	E	
Knowledge of Microsoft Office applications and other IT packages	E	
Ability to drive change and manage minor/major projects in order to deliver the strategic aims of the trust	E	
Working knowledge of health, safety and compliance legislation	E	
Knowledge of equal opportunities in the workplace	E	
Education sector experience		D
Experience of managing resources, budgets and contracts	E	
Experience of managing a team	E	
To have appropriate ability to carry out a wide range of minor repairs/improvements such as electrical, plumbing, carpentry or building skills so to maintain and develop the fabric and fittings of the school estate.	E	
Experience of using Every compliance system		D
Personal Qualities		

A friendly, warm and welcoming manner with a good sense of humour	E	
A commitment to the safeguarding and wellbeing of our students	E	
Experience of working with and an empathetic approach towards young people with SEMH needs		D
Ability to stay calm under pressure and to meet deadlines to deliver agreed objectives	E	
Ability to work with and alongside colleagues to ensure an outstanding educational offer for our young people	E	
Ability to be proactive in identifying and attending to any deficiencies in the trust estate.	E	
Ability to use initiative to deal with routine and complex matters	E	
Ability to manage and prioritise own work load effectively, and that of others	E	
Ability to maintain confidentiality at all times	E	
A flexible approach to working and willingness to adapt and respond to the changing and varied needs of the organisation	E	

Essential (E), must have

Desirable (D), should have