



St George's Academy

“Aiming high to achieve excellence for all”

Estates Manager

Salary:	NJC Scale 6, pts 18-22 £31,537 to £33,699 per annum fte Salary scale negotiable for the right candidate and subject to consideration of existing skills and experience.
Hours:	37 hours per week and 52 weeks per year Hours to be worked Monday to Friday
Contract Basis:	Permanent
Closing Date:	9am on Monday 12 January 2025

We are seeking a highly motivated **Estates Manager** to oversee the management of our school estates across our two sites. Working closely with and supported by the Academy Health & Safety Compliance Manager, this is a pivotal role ensuring our campuses provide safe, secure, and inspiring environments for pupils, staff, and visitors.

Whilst previous experience of estates management is desirable, applications are also welcomed and encouraged from those with significant hands-on practical experience of working within a trade or estates management, looking to take a first step into a management position.

Key Responsibilities

- Lead and manage the school's estates functions across both sites, ensuring they are safe, secure, and well-maintained.
- Oversee and support the deployment of the Academy's site maintenance and cleaning teams across the Sleaford and Ruskington campuses.
- Manage contractors, maintenance staff, and service providers to deliver high-quality estates management.
- Work closely with the Health and Safety Compliance Manager to ensure all regulations are implemented and adhered to.
- Contribute to the strategic development of the school's estate, supporting capital projects and long-term planning.

About You

- Proven track record of working within a trade or estates management, ideally within an educational or public sector setting.
- Strong leadership and organisational skills, with the ability to manage teams across two sites.
- Excellent communication skills and the ability to build effective relationships with staff, contractors, and stakeholders.
- A proactive, solution-focused approach to managing complex estates challenges.

Why Join Us?

This is an exciting opportunity to play a key role in shaping the future of our school environment. You will be part of a supportive leadership team, with opportunities for professional development and the chance to make a lasting impact on the learning experience of our pupils.

If you would like to join a very friendly and supportive team in an Academy of enthusiastic and dedicated staff, then we would be delighted to hear from you.

Further details including the job description for the role and application forms are available from our website at www.st-georges-academy.org. Please note that CVs are not acceptable.

Should you have any questions or wish to arrange an informal visit to the Academy, you can contact us by email to jobs@st-georges-academy.org or by calling 01529 301162. Informal visits are welcomed to all roles and can be offered outside of core school hours where this would be helpful.

St George's Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Any successful applicant will be required to undertake an Enhanced Disclosure check by the Disclosure and Barring Service. Additional employment checks will also be carried out for all roles in accordance with "Keeping Children Safe in Education Statutory Guidance for Schools and Colleges".