

LIPA MULTI-ACADEMY TRUST

Estates Manager Liverpool

£34,834 to £36,648 (NJC point 26-28)

Full-time 37.5 hours per week (Monday to Friday), 52 weeks

The LIPA Multi-Academy Trust consists of the LIPA Sixth Form College and the LIPA School. We are looking for an experienced Estates Manager to join our growing Estates team. As a key member of the central services team, and in this newly created role, the postholder will oversee the development and delivery of strong estate management routines and robust Health and Safety processes across our sites to ensure that the Trust's estate provides an excellent environment for our pupils and employees.

You will report to the Chief Finance Officer and will manage all estates related activity to ensure the academy remains statutorily compliant, health & safety compliant, operationally functional and meets the school's priorities. Key tasks include managing, planning and co-ordinating the general maintenance of the buildings and associated plant and grounds, both proactively and reactively. You will oversee the cleaning team and ensure that high standards of cleaning are maintained across sites. You will supervise work being carried out across all Trust sites, communicating with other colleagues as necessary. This will involve a hybrid approach of hands-on involvement, support from an in-house Estates Assistant (Caretaker), cleaning team and the use of outsourced specialist providers where necessary. You will also be expected to contribute to the Multi-Academy Trust development plan, and the strategic estates plan.

To succeed in this role, you will need extensive estates management experience, knowledge of CDM Regulations, Building Management, Health and Safety, Risk Management, and Fire Safety and have experience in utilising and implementing compliance software, systems and procedures. You will have excellent communication and interpersonal skills, strong organisational skills, attention to detail, and proven experience of managing people. Experience of working in the educational sector would be beneficial.

You will treat all users of the multi-academy trust with courtesy and consideration and have a positive approach which contributes to a welcoming school environment and supports equal opportunities.

In return we offer a salary commensurate with experience, generous pension, and holiday entitlement and friendly working environment.

You will need be able to obtain satisfactory DBS clearance for this position.

41 Upper Duke Street
Liverpool L1 9DY
T: 0151 958 0020

Company no: 08825752 [Registered in England & Wales]

Closing date for applications: Friday 11th October 2024

Early application is advised as this vacancy may close early if we receive a good response.

You can download the attached application form and further details for this post. CVs will not be accepted.

Our commitment to Equal Opportunities

As an equal opportunity's employer, LIPA MAT is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity, or marriage and civil partnership.

We are committed to working together to create an inclusive environment that offers equitable opportunities for all.

Appointments will always be made on merit.

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