

Assistant Caretaker

Person Specification

Requirement	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Good numeracy and literacy skills (GCSE A-C or equivalent) 	<ul style="list-style-type: none"> • Relevant trade qualification • First Aid
Experience	<ul style="list-style-type: none"> • Experience working in a maintenance or caretaking role • Experience of using appropriate specialist equipment e.g. ladders, scaffold etc 	<ul style="list-style-type: none"> • Experience of working in a school environment or around children • Experience of caretaking/site keeping in a school
Knowledge and understanding	<ul style="list-style-type: none"> • An understanding of and ability to undertake DIY tasks • Understand the role of external agencies working in and around a school • Understand the importance of record keeping 	<ul style="list-style-type: none"> • Good knowledge and understanding of Health and Safety regulations • Good knowledge of First Aid
Skills and attributes	<ul style="list-style-type: none"> • Maintenance skills e.g. plumbing, carpentry, plastering and repairs • Good general fitness and mobility with an ability to undertake all physical aspects of the job • Ability to deal with everyone in a positive and professional manner • Strong communication skills at all levels • Ability to work independently and with initiative • Ability to work constructively as part of a team • Willingness to be flexible and sometimes adjust working arrangements to meet the needs of the business 	