



EXTERNAL

CASUAL EXAM INVIGILATOR

Casual hours when required

Hourly Rate: £13.20 (inclusive of holiday pay)

Thank you for your interest in our recent advertisement for the above position at Archway Learning Trust's Bluecoat Wollaton Academy. I have pleasure in enclosing details.

We are looking to appoint an enthusiastic and reliable Casual Exam Invigilator to provide support and assistance in the process of both internal and external examinations within the school. This is an exciting opportunity for motivated, well-organised and flexible individuals to work with our Exams Officer, Data Manager and school staff to provide the best service for our young people.

The successful candidate will be committed to the students and academy life and will possess the ability to communicate effectively and be able to raise the standards of learning for all of the students with whom they are required to work.

The growth and development of our Multi-Academy Trust makes this an excellent opportunity to join us, as we seek to serve a growing number of young people across the region.

In return we can offer:

- Archway benefits to include shopping discounts and competitions
- A free and confidential employee assistance programme offering counselling and advice
- Access to generous pension schemes
- Access to discounted travel schemes
- Cycle to work scheme
- Comprehensive training and support
- Opportunities to develop new skills and progress your career
- Eye care voucher scheme
- Free flu vaccine
- Access to e-learning and development

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is subject to the satisfactory completion of an enhanced DBS check, Barred List check, the receipt of satisfactory references and any other statutory checks that are required for the post. We are an equal opportunities employer.

For more information about Archway Learning Trust and the vacancy, please visit www.archwaytrust.co.uk/vacancies. To apply for the role click apply which will take you to the application form for the post. We would encourage you to refer to the job description and person specification, demonstrating your suitability for the role.

Closing Date: 9am, Monday 22nd April 2024

Interview Date: W/C, 29th April 204