



Cade Street, Old Heathfield, East Sussex TN21 8RJ
Tel: 01435 866066 Fax: 01435 867155

www.heathfieldcc.co.uk
jobs@heathfieldcc.co.uk

Exam Invigilator (Casual)

Local Single Status Grade 2
Equivalent to £12.26 per hour

Pride. Ambition. Community

We are looking to appoint reliable, meticulous and trustworthy individuals to join our existing team of invigilators, reporting to the Exams Manager and helping facilitate the success of our students during our busy exam seasons. Our internal and external exam seasons currently run in November, January, February, March and April to July, during term time only. Exact hours and days of work will vary throughout the seasons. Full training will be given.

Please contact Hannah Russell, Exams Manager for further details and an informal discussion about the vacancy at hrussell@heathfieldcc.co.uk or 01435 866066 ext. 1209.

Please see our website for an information pack and an application form. Alternatively please request an application pack from jobs@heathfieldcc.co.uk

Closing date: Please complete and return your application form to jobs@heathfieldcc.co.uk by midday on Friday 28 March 2025.

Start date: ASAP

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Successful applicants will need to undertake, or currently hold, a DBS enhanced clearance for this authority.