



WILLIAM FARR

C of E Comprehensive School

JOB ADVERT

Exam Invigilator

William Farr Church of England Comprehensive School is seeking to appoint several Exam Invigilators to join our highly successful school.

At William Farr Church of England Comprehensive School, our vision is to enable every member of our community to experience "life in all its fullness" (John 10:10) through exceptional education, encouragement, and effort. We are committed to excellence, ensuring all students and staff are known, valued, and supported to achieve their potential.

Our core values guide everything we do:

Compassion | Friendship | Perseverance | Respect | Responsibility | Wisdom

Job Information:

- Permanent
- Casual hours, as required
- Salary: WFS Grade 2.3 (Currently £12.69ph)
- Start date: As soon as possible.

This role is crucial in maintaining the integrity of the examination process, ensuring that all candidates have a fair opportunity to demonstrate their knowledge and skills. You will support candidates in a calm and approachable manner, be about to maintain confidentiality, be reliable, flexible and work well as part of a team.

The times of the year that you will need to be available are generally November, February/March and April – June. There may be other dates throughout the year for training etc.

Please see the job description and person specification for full details of what is required for this role.

We can offer you:

- Access to the LGPS
- A very supportive team with a passion for continuous improvement
- A commitment to professional development
- A collaborative working environment
- Comprehensive wellbeing support through our Employee Assistance Programme
- Free on-site parking

To apply:

Please complete the support staff application form and email: hr@williamfarr.lincs.sch.uk

- **Closing Date: 2nd February 2026**
- **Shortlisting: 3rd – 4th February 2026**
- **Interviews: w/c 9th February 2026**

This is a casual position. The school has no obligation to offer hours, and our invigilators have no obligation to accept work. You will be asked to provide availability ahead of each exam series. However, it is recommended if you have availability of the less than 3 days per week applying is not recommended.

William Farr School is committed to the safeguarding of children, and all posts within school are exempt from the Rehabilitation of Offenders Act 1974. Applicants are required to reveal information concerning all convictions, including those which would otherwise be considered as 'spent'. The successful candidate will be required to complete a Disclosure & Barring check in line with the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975 and the Police Act Regulations.

References will be taken up prior to interview in line with our Keeping Children Safe in Education obligations.