



# Thrive Co-operative Learning Trust



**The Thrive Co-operative Learning Trust (formerly the Yorkshire and the Humber Co-operative Learning Trust) was established in 2016 and now includes 7 primary and 2 secondary schools.**

Newland School for Girls is part of the Thrive Co-operative Learning Trust and Mr Jonathan Roe is the Chief Executive Officer with overall responsibility for leading the Trust. Our mission is to inspire pupils to thrive in life. We understand thriving to mean that we will work cooperatively as a multi-academy trust to enable each pupil, school and their communities to reach their fullest potential, and to aspire to the co-operative values.

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**The Co-operative Values are...**

Self-help • Self-responsibility • Democracy • Equality • Equity • Solidarity

**Also running through these core values are a set of ethical values that underpin the work of all Trust members:**

Openness • Honesty • Social Responsibility • Caring for Others

Our partner schools also believe in these core values and want to work alongside us to deliver the best possible education for all our children.

**If you would like more information on the Co-operative Trust please visit [www.thrivetrust.uk](http://www.thrivetrust.uk)**



**Below are the Schools currently in the Thrive Co-operative:**

Kelvin Hall School  
[www.kelvinhall.net](http://www.kelvinhall.net)

Newland School for Girls  
[www.newlandschool.co.uk](http://www.newlandschool.co.uk)

Chiltern Primary School  
[www.chilternprimaryschool.org.uk](http://www.chilternprimaryschool.org.uk)

Stepney Primary School  
[www.stepney.hull.sch.uk](http://www.stepney.hull.sch.uk)

St George's Primary School  
[www.st-georges.hull.sch.uk](http://www.st-georges.hull.sch.uk)

Ings Primary School  
[www.ingsprimaryschool.co.uk](http://www.ingsprimaryschool.co.uk)

Priory Primary School  
[www.prioryprimaryschool.org.uk](http://www.prioryprimaryschool.org.uk)

Sidmouth Primary School  
[www.sidmouthprimaryschool.co.uk](http://www.sidmouthprimaryschool.co.uk)

Oldfleet Primary School  
[www.oldfleet.hull.sch.uk](http://www.oldfleet.hull.sch.uk)



## Welcome to Newland School for Girls

Newland SFG is an 11-16 all girls Academy with a partial brand new BSF building linked to our 1900's listed building.

We have approximately 650 students on roll. We are a very popular school in the city with many parents hoping for a place for their child.





# Examination Results 2022

2022 has been another successful year. Newland School for Girls has yet again secured its position as one of the top schools in Hull. We are first choice for your daughter's education.

## Key Stage 4 GCSE Results 2022

Performance Measure	2021/22	2020/21
Progress 8 Score	+0.36*	+0.36*
Attainment 8 Score	49.77	49.77
4+ inc Maths and English	71%	68%
5+ inc Maths and English	52%	48%
Ebacc Entry	71%	71%

\*Our Progress 8 score continues to remain positive. This means the progress of our girls in Maths, English, Science, Humanities, MFL and our option subjects continues to be well above the National average for secondary schools in England.



Newland School for Girls yet again is celebrating above national average. Maths maintained their a hugely successful set of GCSE results. Over success from 2020 with 71% securing a pass 40% achieved at least one grade 8 and 10% grade. Over 59% have achieved a secure pass achieved a grade 9. 77% of girls have achieved in Languages, showing our clear strength for an equivalent C grade in English, with over 60% languages, ensuring we yet again have secured at a strong (B+) pass. Science again exceeded a significantly positive progress for Ebacc and national average with 59% of girls achieving an Options subjects and overall for the school for the equivalent C grade and value added is significantly fifth year in succession.

# Job Description

**Post Title:** Exam Invigilators  
**Salary:** £10.50 per hour  
**Location:** Newland School For Girls

**Reporting to:** Examinations Officer



## Newland School for Girls offers you:

- An inclusive, successful school and Outstanding Multi Academy Trust to work in.
- Friendly, motivated and enthusiastic students.
- A comprehensive Leadership Development Programme aimed at both new and experienced teachers

### Purpose of the Role

- To conduct examinations in accordance with the Joint Council for Qualifications (JCQ), awarding body and Newland School for Girls regulations and instructions
- To have a key role in upholding the integrity and security of the examination/assessment process

### Main Duties:

#### Before Exams

- Report to and be briefed by the exams officer prior to each exam session
- Keep confidential exam question papers and materials secure before, during and after exams
- Ensure exam rooms are set up according to the requirements
- Admit candidates into exam rooms under formal exam conditions
- Identify candidates and seat candidates according to the required arrangements
- Distribute the correct question papers and exam materials to candidates
- Instruct candidates in the conduct of their exams
- Deal with candidate questions

#### During Exams

- Supervise and observe candidates at all times and be vigilant throughout exams
- Keep disruption in exam rooms to a minimum
- Deal with emergencies or irregularities effectively
- Record/report any incidents, disruption or irregularities
- Complete attendance registers
- Deal with candidate questions according to the regulations

#### After Exams

- Instruct candidates in finishing their exams and collect exam scripts and exam materials
- Dismiss candidates from the exam room
- Check candidates' names on scripts, match the details on the attendance register
- Securely return all exam scripts and exam materials to the exams officer

#### Other Duties

- Undertake training, update and review sessions as required
  - Undertake, where required and where able, other duties requested by the exams officer, for example: centre supervision of exam timetable clash candidates between exam sessions, facilitating access arrangements for candidates, for example as a reader, scribe etc. (full training will be provided), other exams-related administrative tasks including maintaining question paper security by supporting the 'second pair of eyes check'
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## PERSONAL SPECIFICATION

REQUIREMENTS	ESSENTIAL	HOW IDENTIFIED	DESIRABLE	HOW IDENTIFIED
<b>RELEVANT EXPERIENCE</b>			<ul style="list-style-type: none"> <li>• Experience working in a school</li> <li>• Experience working in an exam setting</li> </ul>	Application form Interview
<b>QUALIFICATIONS</b>	Good standard of numeracy & literacy	Application form		
<b>SKILLS</b>	<ul style="list-style-type: none"> <li>• Ability to form and maintain appropriate relationships and personal boundaries with children and young people</li> <li>• Motivation to work with children and young people</li> <li>• Ability to ensure all procedures are adhered to a very high standard</li> <li>• Ability to understand and interpret written &amp; oral instructions</li> </ul>	Interview/References		
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>• A knowledge and commitment to safeguarding and promoting the welfare of children and young people</li> </ul>	Interview/References	A knowledge of exam procedures / protocols	Interview/References
<b>INTERPERSONAL/ COMMUNICATION SKILLS</b>	<p>Very good communication and interpersonal skills</p> <p>Ability to establish professional, effective working relationships with a range of partners/colleagues and children &amp; young people</p>	Interview/References		
<b>DISCLOSURE OF CRIMINAL RECORD (Please see attached for further details)</b>	<p>Declaration of full details of everything on candidate's criminal record</p> <p>The successful candidate's appointment will be subject to the Council obtaining a satisfactory Enhanced Disclosure from the Criminal Records Bureau</p>	<p>Application form (After short listing)</p> <p>Criminal Records Bureau's Disclosure (successful candidate only).</p>		

### Safeguarding Children

Thrive Co-operative Learning trust is committed to safeguarding and promoting the welfare of our pupils and young people. Each school has a robust Safeguarding Policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff to share this commitment. All post holders are subject to a satisfactory Enhanced disclosure from the Disclosure & Barring Service (DBS) and satisfactory employment references, as well as identification and qualification checks which will be required before commencing duties.



Application forms can be downloaded from our website and should be returned to [jobs@thrivetrust.uk](mailto:jobs@thrivetrust.uk) by **Friday 24th March, 12 noon**

Should you wish to have an informal and completely confidential discussion or visit to the school, please contact via email ([edwardsh@thrivetrust.uk](mailto:edwardsh@thrivetrust.uk)) or telephone Newland School for Girls 01482 343098.

**Closing Date:** Friday 24th March, 12 noon

**Interview Date:** Week Commencing 27th March

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