

JOB PACK

EXAM INVIGILATORS

Casual Contract

Grade 5, £9.81 per hour



WREAKE VALLEY
ACADEMY

PART OF

BRADGATE
EDUCATION
PARTNERSHIP





THE ROLE OF EXAM INVIGILATORS

We are seeking to appoint Exam Invigilators to support the school with the day-to-day operation of examination venues and processes. Invigilation will be offered on a casual basis (dependent on examination periods). Hours of employment will vary greatly throughout examination periods. Exact dates and times will be agreed prior to each examination session and will be dependent on the work available and the availability of the applicant. We are looking for someone who :

OUR OFFER...

- Access to Local Government Pension Scheme
- Generous **annual leave** entitlement
- Opportunities for **career development and access to apprenticeship and training schemes**
- Employee Support Service (**counselling**) for employees and close family members (24/7 support)
- Employee **Discount and Benefit Scheme**

- Is Calm and approachable
- Is Punctual
- Has a flexible attitude
- Has good communication skills

Working under the guidance of the Lead Exam Invigilator and Examinations Officer, the role will involve supervision of students who are undertaking examinations at various times during the academic year.

This role is a perfect opportunity for someone who is looking for flexible working to fit around other work and family commitments.

WE ARE ALL UNIQUE...

At our Trust inclusion means everyone is welcome. Everyone is treated fairly and with respect. We value individuality and uniqueness and aim to create a sense of belonging.

We want an inclusive workplace that helps build the success of our pupils and reflects the diversity of the communities we serve...

ABOUT OUR TRUST

The set up of Bradgate Education Partnership is a unique one, with 11 schools joining one Trust on 1st September 2016. Since this date we have been fortunate enough to grow the Trust to 16 schools that serve communities within the Leicestershire area.

For prospective candidates, this is not only a very exciting time to join our Trust as we aspire to be Leicestershire's leading multi academy trust but also a uniquely rewarding opportunity to be part of delivering the highest quality of education to our pupils.

Our mission statement is:

'To create high quality educational opportunities for all children and young people across the partnership by developing a strong collaborative and co-operative model through which we encourage autonomy, share best practice, enhance the professional aspirations of our staff and ensure the safety and well-being of all pupils and staff.'

Our model is based on a through model of education and we are passionate about fostering wonderful learning experiences for the pupils in our care ensuring that each pupil has the chance to reach their full potential.

We aim to support our colleagues in working within a Trust that supports career development and puts people first, it is important to the Trust that prospective candidates can align to our Trust values.

Find out more at www.bepschools.org

Visit our Careers Page: www.eteach.com/careers/

WREAKE VALLEY ACADEMY

Our vision for students at Wreake Valley is that they develop into confident lifelong learners, growing in independence equipped to overcome life's challenges and prepared to contribute to our global community.

Wreake Valley is a vibrant school where students are able to flourish. We have high expectations and standards, with a focused, purposeful and welcoming ethos. The team at Wreake Valley is a close one, we are certain that successful candidates soon feel part of school and will feel confident to make the most of all the opportunities the school provides.

The school has excellent facilities that support a conducive working environment for our staff and for learning for our students.

At Wreake Valley we pride ourselves on helping young people become confident, well rounded and highly educated individuals, and we want all staff to support students in becoming equipped with the skills to make a positive contribution to the school community. We are proud of what we offer, providing pupils with the opportunity to have a number of different experiences, whether that be through sports, performing arts, involvement in the school councils or volunteering.

Staff at Wreake Valley Academy have a unique opportunity to shape the lives of our students that in turn provides a fulfilling work life. All staff are given the opportunity to develop and offer their skills to continually improve the lives of students that we serve.



GET IN TOUCH...

If you are interested in this position we would welcome an opportunity to connect with you:



office@wreake.bepschools.org



0116 2641080



@WreakeValleyAc



Bradgate Education Partnership

To find out more visit:

<https://www.wreake.bepschools.org/>

To see all of our current vacancies visit:

<https://www.eteach.com/careers/wvacademy/>

APPLICATIONS

We would welcome your application...

To apply:

1. Visit our careers website:
<https://www.eteach.com/careers/wvacademy/>
2. Apply using the online application form
3. Submit a supporting statement outlining the reasons why you are applying and your suitability for the position

Safeguarding

Bradgate Education Partnership is committed to safeguarding and promoting the welfare of children and young people. All staff and volunteers are therefore expected to be-have in such a way that supports this commitment. Appointment to this post will be subject to satisfactory pre-employment checks.





Bradgate Education Partnership

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