

VACANCY



Exams Invigilator

Start date	ASAP (subject to pre-start checks)
Contract type	Casual (zero hours)
Working hours	This is a zero-hours opportunity with no fixed working hours. We anticipate the work pattern may be 8am - 3.30pm during the exam and mock exam season
Pay	£14.40 per hour (including holiday pay)
Location	Poole High school
Reports to	Assistant Examinations Officer

About the Post

We are looking to appoint a casual Exams Invigilator to join our fantastic team at Poole High School.

We are looking for an outstanding individual who will relish the opportunity to:

- support the lead invigilators with the day-to-day operation of examination venues.
- supervise candidates who are engaged in taking examinations
- promote and safeguard the welfare of children and young people in accordance with our Safeguarding and Child Protection policies.

What we can offer you

- An opportunity to work with wonderful students as well as exceptional colleagues
- Membership of the Local Government Pension Scheme (on request)
- Free on-site parking
- The opportunity to work within Twynham Learning; a progressive multi-academy trust
- The opportunity to work in one of the most beautiful areas of the South Coast

Who we are looking for

We would love to hear from you if you:

- enjoy working with and can relate to children in and out of the classroom
- work with energy and enthusiasm
- are flexible with the ability to work as part of a team
- want the challenge of working in an educational environment

You will also be keen to live our Twynham Learning employee values which are:

- Aim high
- Keep improving
- Don't leave anyone behind

- See the bigger picture

Any questions?

To discuss the post or your application, please contact Nikki Steele on 01202 662015 or email us at recruitment@twynhamlearning.com

How to apply

To apply for this vacancy, please submit a **Job Application Form and Diversity Questionnaire** by email to: recruitment@twynhamlearning.com

Only applications made using our own official application form will be accepted. You can download the form from this vacancy's page on our website here: <https://twynhamlearning.com/vacancies>

The closing date for applications is **Monday 21 September 2026 at 9am**. Interview date to be confirmed.

Twynham Learning values diversity and inclusiveness. We aim to eliminate unlawful discrimination and promote diversity throughout our whole workforce. We want our workforce to be representative of all sections of our community, so we give equal opportunities to all job applicants. We do not discriminate on the basis of age, disability status, gender reassignment, marital/partnership status, pregnancy/maternity, race/colour/national origin, religion/belief, sex or sexual orientation. Only people who can evidence their right to work in the UK will be considered for this vacancy. We are committed to robust Safer Recruitment processes as part of our strong commitment to safeguard children and young people. An enhanced criminal records check will be undertaken on the successful candidate. Candidates must disclose all unprotected spent and unspent cautions and convictions. It is an offence to apply for this post if you are barred from engaging in regulated activity with children.