

Position: Exams Officer

Academy: St Peter's Collegiate Academy, Wolverhampton

Salary: TST Grade 8 SCP 22-27 (£25'968 – £30'103)

Contract: 37hrs per week, term time plus 4 weeks, permanent

Start date: ASAP

St Peter's are looking to recruit a self-motivated, hardworking and reliable Exams Officer to join the academy.

The academy is situated on Compton Park, Wolverhampton with extensive facilities that are used by both the academy and wider community. The academy will benefit from a partial rebuild in 2024 which will rejuvenate the entire site.

Further details are available in the accompanying job description and person specification.

Completed applications should be returned electronically to Mr S Blews, Academy Business Manager: recruitment@stpetersacademy.org.uk

Closing date: Friday 2nd September 2022 at 9am

Interview date: TBC

Three Spires Trust is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.

This position is subject to a criminal records check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands.