

## **JOB DESCRIPTION**

### **Executive Headteacher at Ribblesdale Federation**

#### **Statutory**

1. To fulfil all the requirements and duties as set out in the School Teachers' Pay and Conditions Document relating to the Conditions of Employment of Headteacher.
2. To meet the National Standards for Headteachers as published by the DfE.
3. To seek to achieve any performance criteria, objectives or targets agreed with or set by the School's Governing Board in accordance with the requirements set out in the agreed School Teachers' Pay and Conditions Document.
4. To promote and safeguard the welfare of all children and young people within the federation, by ensuring that the federations policies and procedures relating to safeguarding children and child protection are fully implemented and followed by all staff; resources are allocated to allow staff to discharge their responsibilities; and that staff, pupils, parents and others feel able to raise concerns and that these are addressed sensitively and effectively.

#### **The Federation's Governing Board wish a particular emphasis to be placed upon the following:**

1. To raise standards across the federation with particular reference to academic performance so that all pupils achieve to the very best of their ability.
2. To lead in the provision of and delivery of excellent learning and teaching.
3. Ability to communicate with parents and all stakeholders
4. Maintains own work/life balance and models same to team
5. To ensure the continued development of the Federation and to lead the staff and Governing Board to implement, review and evaluate the impact of the Federation Development Plans.
6. To be accountable to the federation's Governing Board on progress made against Federation Development Plan objectives, making recommendations as to future priorities and actions.
7. To ensure sound budgetary management to deliver the agreed developments and achieve best value.
8. To further develop and extend partnership working with a variety of stakeholders and other bodies (including local churches and the diocese) through co-operation and collaboration.
9. To establish a reflective culture through a process of rigorous self-evaluation, including quality assurance and performance management at all levels.
10. To develop, inspire and motivate effective teams in order to deliver high quality education and thereby raise standards across the federation.
11. To foster a positive, caring and inclusive vision in each school whilst enhancing the distinctive Christian culture and vision of Long Preston VA Primary school.
12. To promote an understanding of and respect for all faiths and cultures.

This Job Description may be amended at any time after consultation with the post holder and will be reviewed annually.