

Federation Specialist Music Lead

Accountable to: Executive Headteacher and Senior Leadership Teams

Grade: Teachers' Main Pay Scale or Equivalent

Hours: Full time

Main Purpose of the Post

To deliver high quality lessons that meet the educational needs of the children, ensuring outstanding learning and teaching.

To lead the provision of music and to ensure excellent opportunities for all children across the federation.

Key Responsibilities

- Identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations with a clear vision on assessment criteria.
- Set tasks which are challenging to children and maintain high levels of interest.
- Organise and manage groups or individual children ensuring differentiation of learning requirements, reflecting all abilities and identifying SEN.
- Maintain discipline in accordance with the federation's policies and procedures and encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- Use ICT effectively to support learning and teaching.
- Reflect on own teaching practice to ensure development of teaching.
- Ensure effective and efficient deployment of classroom support staff.
- Encourage children to think and talk about their learning, develop independence and take pride in their work.
- Deliver music singing assemblies that create enjoyment and foster a love of music amongst children

Subject Leadership

- Lead the development of music throughout the federation.
- Create a well sequenced, coherent and innovative music curriculum for all children that ensures progression throughout the schools of the federation.
- Embrace opportunities for music technology to extend children's learning experience.
- Organise and coordinate peripatetic staff to ensure a wide range of music tuition opportunities are available to all children.
- Ensure the strategic replacement and enhancement of all music resources.
- Manage the music budget and work with school leaders to ensure funding for disadvantaged pupils is deployed according to need.



- Promote a love of music and create music-based enrichment opportunities both in schools of the federation and in the wider community of the schools.
- Organise and attend music events in the federation schools and in the local community.
- Provide support and offer guidance to staff with performances
- Ensure music is visually promoted across the federation schools and maintain and inspirational learning environment for music.

Pastoral

- Promote the general progress and well-being of individual children and of any class or groups of children assigned.
- Make records of and reports on the personal and social needs of children in your care as required.
- Communicate and consult with the parents, carers and external agencies.
- Participate in meetings arranged for any of the purposes described above.

Monitoring, Assessments and Reports

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching.
- Mark and monitor children's work and set targets for progress.
- Provide or contribute to oral and written assessments, reports and references relating to individual children and groups of children.
- Prepare and present informative reports to parents.

Appraisal

- Participate in meetings at the federation schools which relate to the curriculum or administration and organisation of the schools and/or federation, including pastoral arrangements.

Review, Induction, Further Training and Development

- Periodically review the methods of teaching and programmes of work.
- Participate in arrangements for further training and professional development including undertaking additional training identified in performance management objectives.
- Work as a member of a strong staff-based team to contribute effectively to working relations within the federation schools.

Administration

- Participate in administrative and organisation tasks related to such duties as outlined above, including the direction or supervision of persons providing support for teachers within the federation schools.
- Attend assemblies.



- Ensure the effective registration of attendance for children at all lessons.

Confidentiality

You are expected to treat all information acquired through your employment, both formally and informally, in strict confidence. There are strict rules and protocols defining employees' access to and use of the council's databases. Any breach of these rules and protocols will be regarded as subject to disciplinary investigation. There are internal procedures in place for employees to raise matters of concern regarding such issues as bad practice or mismanagement.

Data Protection (where necessary please refer to Data Protection Act)

It is essential when working with computerised systems that you are completely aware of responsibilities at all times under the Data protection Act 2018 for the security, accuracy, and significance of personal data held on such systems.

Equal Opportunities

To implement the Council's Equal Opportunities Policy and work actively to overcome discrimination on the grounds of race, gender, disability, sexuality or status in the Council's service.

To take responsibility, appropriate to the post for tackling unlawful discrimination amongst all groups in line with the Equalities Act 2010.

Health and Safety

Employees are required to work in compliance with the federation's Health and Safety policies and under the Health and Safety at Work Act (1974), ensuring the safety of all parties they come into contact, such as members of the public, in premises or sites controlled by the federation.

In carrying out the tasks in this job description you have a duty (under Health & Safety legislation) to take reasonable care for the health and safety of yourself and that of others. This implies taking positive steps to monitor and maintain a safe and secure working environment. It is expected that whilst maintaining an effective and efficient working environment you will comply with safety rules and procedures and ensure that nothing you do, or fail to do, puts yourself or others at risk. This includes contributing to a safe and secure environment for the communities of the schools and nurseries within the federation.

In order to ensure compliance, procedures should be observed at all times under the provision of safe systems of work through safe and healthy environment and including such information, training instruction and supervision as necessary to accomplish those goals.

Safeguarding

To have a due regard for safeguarding and promoting the welfare of children and young people and to follow all associated child protection and safeguarding policies as adopted by the federation schools and Local Authority.

To remain vigilant and do everything possible to protect children, families and others from abuse of a physical, emotional, sexual, neglectful, financial or institutional nature. This includes an absolute requirement to follow all associated child protection and safeguarding policies and procedures adopted by the federation.

Note

The duties of the job description may be reviewed and subject to amendment annually in consultation with the jobholder. This is to ensure that the role continues to change in line with the needs of the federation. The job description is not a comprehensive statement of procedures and tasks, but sets out the main expectations of the federation in relation to the post-holder's responsibilities and duties.'



This job description is not your contract of employment, or any part of it. It has been prepared only for the purpose of federation and may change either as your contract changes or as the organisation of the federation is changed. Nothing will be changed without consultation. This document must not be altered once it has been signed but will be reviewed annually.

Signature of post holder _____ **Date** __/__/__

Signature of Headteacher _____ **Date** __/__/__

Person Specification for Specialist Music Lead

This person specification relates to the requirements of the post as determined by the job description. Please write a personal statement detailing how you meet the criteria below.

EDUCATION – TRAINING/QUALIFICATIONS	CRITERIA
Qualified Teacher Status	D
Degree level qualification in Music	E

EXPERIENCE	CRITERIA
Outstanding educator with teaching experience in a school, music education hub, charity or equivalent education setting	E

PERSONAL AND PROFESSIONAL SKILLS AND DUTIES	CRITERIA
An expert in music education at primary level	E
Up to date knowledge of the current music curriculum and assessment requirements	E
Experience of developing research-led singing and instrumental curriculum frameworks that offer pupils joined up learning pathways	E
Evidence of raising attainment and participation of all pupils within a challenging environment	E
Ability to reflect on own practice and the practice of others in pursuit of improved pupil outcomes	E
Experience of drawing on a broad range of musical genres to create a rich a varied pupil experience	E
Desire to recognise and equally value all types of music and musician	E
Experience of using evaluation to inform future planning	E
Experience of planning whole school and family 'showcase' events during and/or after school	E
Ability to develop and maintain efficient record keeping/management information systems, providing accurate records and reports as required	E
An ability to communicate effectively and professionally with staff, pupils, parents, governors and other agencies	E
Evidence of experience of and a commitment to the involvement of parents in the learning process.	E
A commitment to professional development	E
The ability to liaise with and gain the confidence of all staff, pupils, parents and governors	E
Shows a personal commitment to safeguarding and promoting the welfare and rights of young people. Committed to equality and diversity	E