



Person Specification for SENDCo		
	Essential	Desirable
Qualifications /Training	<ul style="list-style-type: none"> • Qualified teacher status 	<ul style="list-style-type: none"> • Other qualifications relating to working with SEND pupils • NASENCO qualification
Experience	<ul style="list-style-type: none"> • Experience of working with pupils with special needs • Experience of working as team member • Excellent classroom practitioner • Experience of working as a SENCO • Experience of completing EHCP applications/CAMHS referrals etc 	<ul style="list-style-type: none"> • Experience of working as a team leader • Experience of being a DSL, attending TAFs and core group meetings • Experience of developing good working relationships with outside agencies and professionals
Skills	<ul style="list-style-type: none"> • Ability to identify pupils' needs and act upon them in order to raise standards • Ability to effectively support pupils' behaviour in a positive manner with consistent clear boundaries following the school's behaviour management policy, and commitment to restorative practice • Ability to work as part of the senior leadership team and guide staff in their support of pupils with special needs • Ability to co-ordinate the SEND provision across the school • Good communication skills - able to talk effectively to children, parents and colleagues 	<ul style="list-style-type: none"> • Good knowledge of the SEND code of practice
Personal Qualities & Attributes	<ul style="list-style-type: none"> • Well organised, calm and positive • Effective team leader/member • Flexible approach and an ability to respond to changes in circumstances - the ability to think on your feet! • High level of written and oral communication skills • Proactive and efficient • A commitment to work together with all stakeholders including the wider community • Commitment to the Catholic Ethos of the school 	<ul style="list-style-type: none"> • Practising Catholic (this is not essential as the best candidate will be selected)