

POSITION:	Class Teacher
REPORTS TO:	Principal
RESPONSIBLE FOR:	To take responsibility for the education and welfare of a designated class or group of children in accordance with the DfE Teachers' Standards.
GRADE:	Determined by qualifications and experience

KEY PURPOSE OF THE JOB

- To be accountable for the achievement and progress of pupils in your assigned class, ensuring accelerated progress.
- To be responsible for planning and implementing appropriate work programmes for all children in the designated class, within the framework of national and school policies.
- To maintain assessment records, using these to inform teaching and report on pupils' achievements and progress to senior staff and to parents and carers, in accordance with school policy.
- To manage additional adults within the classroom, ensuring they contribute well to the raising of attainment and progress of pupils in the class.

TEACHING AND LEARNING

- To plan work for the class in accordance with national and school curriculum policies and in co-operation with subject leaders to ensure that the children experience a broad, balanced, relevant and stimulating curriculum.
- To ensure a close match between the learning experiences offered and the individual needs of the children in the class, through effective and rigorous AFL, to give each child an opportunity to achieve to the maximum of his/her capability.
- To make appropriate educational provision for children with SEND, EAL and those needing specialised support, working in partnership with the SENCo and external agencies.
- Where possible, to make sure that the majority of the children's work is closely linked to first-hand practical experience.
- To provide children with opportunities to manage their own learning and become independent learners.
- To maintain a high standard of displays both in the classroom and in other areas of the school.
- To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning.
- To work closely with colleagues to undertake medium and short term planning and the implementation of agreed schemes of work.
- To ensure that the school's aims and objectives in relation to the curriculum, equal opportunities and discipline are promoted in every day classroom organisation and practice.
- To liaise with support staff both school based, from the LA & from other external bodies as required.
- To take responsibility for the management of other adults in the classroom.
- To assess children's achievement levels and progress, maintain records and provide written reports to parents and carers in accordance with school policies.
- To build relationships, communicate and consult with parents and carers and with outside agencies, as necessary, about children's progress and attainment.

SUPPORT PUPILS WELL BEING AND BEHAVIOUR

- To foster each child's self-image and esteem and establish relationships which are based on mutual respect.
- To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation, and discipline.

OTHER DUTIES

- To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training.
 - To undertake any other reasonable and relevant duties in accordance with the changing needs of the school.
 - To contribute as an effective and collaborative member of the School Team
- ☐ Participating in training to be able to demonstrate competence.
 - ☐ Participating in first aid training as required.
 - ☐ Participating in the ongoing development, implementation and monitoring of action plans.
 - ☐ Contributing in meetings and being a supportive member of the school team.
- To take responsibility for curriculum subject areas or any aspect of school work, as requested by the Principal as detailed below (this will not normally be a core subject):
 - Promote the teaching of the agreed subjects throughout the school, according to the requirements of the National Curriculum and any other new initiatives from the DfE
 - In conjunction with the Principal or other senior staff, be responsible for the implementation and management of the school's policies for the agreed subject areas
 - Review policies and adapt as appropriate
 - Develop schemes of work for the subjects suitable to the needs of a primary school catering for 4 – 11 year olds
 - Take responsibility for maintaining and evaluating all material resources with a system of easy accessibility. To consult colleagues and be responsible for ordering resources within an agreed budget in full consultation with the Principal
 - Offer support and advice to colleagues.

SUPPORT OF THE SCHOOL

The Postholder will contribute to the school's objectives in service delivery by:

- Enactment of Health and Safety requirements and initiatives as directed
- Ensuring compliance with Data Protection legislation including GDPR
- At all times operating within the school's Equal Opportunities framework
- Commitment and contribution to improving standards for pupils as appropriate
- Acknowledging Customer Care and Quality initiatives
- Contributing to the maintenance of a caring and stimulating environment for pupils

SPECIAL CONDITIONS OF SERVICE

Because of the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Candidates are required to give details of any convictions on their application form and are expected to disclose such information at the appointed interview.

Equal Opportunity

The post holder will be expected to carry out all duties in the context of and in compliance with the all Equal Opportunities Policies.

Person Specification		Essential	Desirable
Qualifications and Experience <i>Please address these areas in your application form</i>	<p>Qualified Teacher Status with graduate level qualifications</p> <p>A proven track record of most recent and successful class teaching in mixed ability classes of primary age.</p> <p>Successful experience of teaching English and Maths in KS1 / 2</p> <p>Experience of teaching across more than one phase</p>	<p>√</p> <p>√</p> <p>√</p>	<p>√</p>
Knowledge and Understanding relevant to the job <i>Please address these areas in your application form</i>	<p>Good understanding of current theory and practice of best practice in teaching and learning, particularly as it relates to achieving high rates of progress for children of primary age.</p> <p>Thorough knowledge of the National Curriculum</p> <p>Good subject knowledge of core Curriculum subjects and sound knowledge of foundation subjects</p> <p>Knowledge of effective strategies for maintaining high standards of behaviour within the classroom and in accordance with school policies.</p> <p>An understanding of equality of opportunity issues and how they can be addressed in schools.</p> <p>Understanding and knowledge of supporting pupils with SEND needs including those with social emotional needs.</p> <p>Understanding and knowledge of successfully supporting pupils with behaviour difficulties or challenges</p> <p>The ability to work with parents and outside agencies to ensure the individual learning requirements of all children, including those with particular needs, disabilities or require additional support.</p> <p>A commitment to theory and practice of equal opportunities.</p>	<p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p>	

<p>Skills and Abilities</p> <p><i>This section will be evaluated at the interview stage</i></p>	<p>To demonstrate the skills of a good teacher, including ability to:</p> <ul style="list-style-type: none"> ○ Interest, encourage and engage pupils; ○ Provide appropriate levels of challenge, so that pupils make good progress; ○ Use methods and resources that enable all pupils to learn effectively; ○ Use assessment information effectively to plan next steps in children's learning ○ Make effective use of time; ○ Secure high standards of behaviour; ○ Make effective use of teaching assistants and other support; ○ Enable pupils to acquire new knowledge and skills; ○ Enable pupils to develop the skills to work independently and collaboratively; ○ Enable pupils to develop self esteem and respect for others; ○ Create a well organised, stimulating learning environment. <p>Ability to make a significant contribution to a school ethos that promotes high achievement.</p> <p>A commitment to raising achievement.</p> <p>The ability to work as part of a team in planning and implementing the curriculum.</p> <p>The ability to work within the framework of national and whole school policies to ensure consistency of practice.</p> <p>The ability to relate to and communicate effectively with parents and carers and to encourage their active participation in the educational process.</p> <p>Motivated to work with children & young people.</p> <p>Ability to form & monitor appropriate relationship & personal boundaries with children & young people.</p> <p>Emotional resilience in working with challenging behaviours.</p> <p>Appropriate attitudes to use of authority & maintaining discipline.</p>	<p>√</p>	
<p>Special Conditions</p>	<ul style="list-style-type: none"> ▪ The postholder may be required to work outside of normal school hours on occasion, with due notice. ▪ All postholders will be required to undertake an enhanced DBS check. Individuals on the children's barred list (and adults barred list where relevant) should not apply. ▪ An understanding of the principles of Keeping Children Safe in Education 2020/21 and a commitment to 	<p>✓</p> <p>✓</p> <p>✓</p>	

	ensuring the health, safety and wellbeing of all children.		
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