

## **JOB DESCRIPTION**

**POST:** SEN Teaching Assistant Level 2

**RESPONSIBLE TO:** SENDCo

**RESPONSIBLE FOR:** None

**SALARY:** SCP 03

**LOCATION:** Grimsby, North East Lincolnshire

**WORKING PATTERN:** 33.5 hours per week/Term Time Only + 5 days

**DISCLOSURE LEVEL:** Enhanced

### **JOB PURPOSE:**

Assisting the planning, teaching and assessing the differentiated curriculum and in developing, implementing and evaluating individual education plans and individual behaviour plans, under the general direction of the teacher and SENDCo.

### **MAIN RESPONSIBILITIES:**

1. Assists pupils with personal self-care.
2. Helps individual pupils or groups of pupils to access the differentiated curriculum, including assisting with the planning and evaluation of learning activities.
3. Assists with general administration and supports classroom management, including creating learning materials.
4. Contributes to the development, implementation and evaluation of individual education plans and individual behaviour.
5. Enables pupils on inclusion programmes to access the differentiated curriculum in the mainstream school or early years setting.
6. Supervises pupils in planned activities when the teacher is temporarily absent, in accordance with instructions/directions.
7. Supervises pupils in small group or one to one learning activities in school away from the main teaching area, following appropriate risk assessment.
8. Supervises pupils at play/lunch breaks, at times of transition between lessons and activities, and on arrival at school and before departure.
9. Helps promote pupil good behaviour and discipline through positive interactions with the pupils and participates fully in strategies agreed as part of any pupil's behaviour plan, including physical interventions.
10. Implements speech and language development activities, physical development activities and mobility activities, using mechanical hoists when necessary.
11. Administers medication following clearly defined Academy procedures and follows basic first aid procedures as necessary.
12. Shares with the teacher, colleagues and supporting professionals and parents, issues of concern and positive feedback about the pupil's welfare and achievements.

## **WORK ENVIRONMENT:**

### Work Demands:

There are no specific deadlines other than implementing activities in lessons and in school hours as directed. Time to complete activities will vary.

Disruptions may be caused by unplanned absences of staff and children and unexpected visits by parents and professionals.

### Physical Demands:

Sits for lessons with pupils but may have sustained periods of physical activity, involving bending, crouching, lifting, turning, standing, walking and running, e.g. in PE lessons, when meeting a pupil's personal care needs, when taking pupils for off-site educational visits.

When working with small children, sits on and gets up from low chairs and low tables.

Maybe involved in physical interventions with pupils.

### Working Conditions:

Works in classrooms for most of the school day.

Will be involved in outside activities, e.g., on sports field, supervision on playground and off-site educational activities in all weather conditions.

### Working Context:

Minor risk of verbal abuse and physical harm from a minority of pupils and members of the public who behave aggressively.

Minor risk of injury from moving and handling pupils with physical disabilities and caring for and working with small children.

At risk of exposure to bodily fluids when assisting incontinent children with their personal hygiene.

At risk of infection when dealing with unwell children.

## **OUR PUPOSE**

Oasis Academies exists to provide a rich and balanced educational environment which caters for the whole person - academically, vocationally, socially, morally, spiritually, physically, emotionally and environmentally. Our task is to serve our students as well as to provide a learning hub for the entire community. In this way we will raise aspirations, unlock potential and work to achieve excellence through encouraging a 'can do' culture which nurtures confident and competent people.

## **OASIS ETHOS**

Our ethos is an expression of our character - it is a statement of who we are and therefore the lens through which we assess all we do. Our work is motivated and inspired by the life, message and example of Christ, which shapes and guides every aspect of each of our schools. This is foundational to our belief that all people are created and loved by God as equal and unique beings, and to our commitment to model inclusion and compassion throughout all the aspects of the life and culture of each Academy community

## **Safeguarding Children**

Oasis is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks.

**The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment.**

**The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.**