

Safer Recruiting Additional Information Sheet

CONFIDENTIAL

Please complete the details below as appropriate for the position for which you are applying. This is in accordance with current guidance on safer recruiting practice in schools. If you are appointed, the information on this form will be stored on the Trust's HR computer files.

APPLICATION DETAILS:

Position Applied For	
Name of Academy	
Full Name	
Date of Birth	

IMMIGRATION AND ASYLUM ACT 2006:

We need to know that you are entitled to live and work in the UK. Please complete the section below:

National Insurance Number						
Do you have evidence of your entitlement to live and work in the UK? (see note below)	Yes / No					

As evidence of this entitlement candidates selected for interview will be asked to **bring one of the following documents: original payslip, correspondence from the Inland Revenue or other Government Agency or National Insurance Card. This document should contain both your name and your National Insurance number. We will also need to see your Passport, Birth Certificate or other letter/permit/document confirming your right to live and work in the UK.**

Equal opportunities monitoring

Strictly confidential

The Trustees of Sussex Learning Trust are dedicated to promoting equality and fairness. Your job application will be assessed on merit and **you will receive equal treatment** regardless of your gender; age; disability; or ethnic origin. To help us make sure that this policy of equality is working and to take steps to ensure progress is made towards achieving equality and diversity in the workplace, we need to know about the people who are applying for jobs with us. To help us with this, please fill out your details below.

Telling us the following details about yourself is your decision and is voluntary. Information given will be separated from your application before it is assessed and will be used for statistical and monitoring purposes only. This information will be treated as **strictly confidential** and will be held on our computerised personnel system.

Age:

Date of Birth:

<p>Gender:</p> <p>Male Female Transgender</p>	<p>Disability:</p> <p>None Yes Prefer not to say</p>
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<p>Ethnic Origin Prefer not to say</p> <p>White: British Irish African Any other white background</p> <p>Black or Black British Caribbean</p> <p>British: African Any other Black background</p> <p>Chinese or other ethnic group background a) Chinese b) Any other ethnic group</p>	<p>Mixed: a) White and black Caribbean b) White and black c) White and Asian d) Any other mixed background</p> <p>Asian or Asian a) Indian b) Pakistani c) Bangladeshi d) Any other Asian</p>
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<p>Religion: Buddhist: Sikh: Christian: Hindu: Jewish: Muslim: No Religion: Unknown: Other (please state):</p>
