

## Person Specification

### Extended Schools Assistant (Level 2), Grade 5 (SCP 6-7)

	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>➤ Good standard level of education and ability to demonstrate basic English, Maths and communication skills</li> <li>➤ 5 GCSE's (or equivalent), including Maths and English</li> <li>➤ Level 2 Award/Certificate/Diploma in Play work</li> <li>➤ Some knowledge of basic food handling</li> <li>➤ Food Safety Certificate, or willingness and ability to train and pass</li> <li>➤ First Aid qualification, or willingness and ability to train and pass</li> </ul>	First aid qualification
<b>Work or relevant experience</b>	<ul style="list-style-type: none"> <li>➤ Experience of working with children</li> <li>➤ Experience of working in an educational setting or other relevant environment</li> </ul>	Experience of working in wrap-around care provision
<b>Knowledge and understanding</b>	<ul style="list-style-type: none"> <li>➤ Encouraging fair and caring behaviour among the children</li> <li>➤ Encouraging independence and self-esteem</li> </ul>	
<b>Skills and Abilities (relevant to post)</b>	<ul style="list-style-type: none"> <li>➤ Good communication skills and the ability to relate well to children, staff and parents</li> <li>➤ Ability to maintain accurate records</li> <li>➤ Evidence of working well as part of a team</li> <li>➤ Sufficiently fluent in spoken English to ensure effective performance in the role</li> </ul>	
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>➤ Ability to bring to the role, initiative, enthusiasm and commitment</li> </ul>	

	<ul style="list-style-type: none"> <li>➤ Flexibility and reliability</li> <li>➤ Willingness to develop skills with further training</li> </ul>	
<b>Special Conditions</b>	<ul style="list-style-type: none"> <li>➤ Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check.</li> </ul>	