



## HILLCROSS PRIMARY SCHOOL

Ashridge Way, Morden, Surrey, SM4 4EE

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Headteacher: Mrs Lisa Francis

### **Extended Services Team (The Copse@Hillcross)**

(with Level 3 or equivalent qualification)

**Salary: Scale ME4**

**Required: September 2026**

### **Breakfast Club, Midday Play Leader, After School Club and Holiday Club**

**35 hours per week, Full Time (Contracted 52 Weeks per Year)**

**Salary - £28,617 - £29,029 pay award pending from April 2026**

*Hours to be agreed with candidate on appointment: ASC operates 3-6pm; Holiday Club operates 8.30-4.30pm*

We are looking for a passionate, patient, and creative playleader who is able to act as facilitators, not a director, of play.

**The post will involve:** working and playing with children in a less formal context, whilst being able to maintain a professional manner. Duties will include preparing and maintaining a safe, inclusive and exciting play environment, planning and facilitating creative play activities, building positive and professional relationships with all children across the primary age range and working as part of a team, both within extended services and the whole school.

The successful candidate will hold a level 3 NVQ or equivalent qualification. This post will suit a candidate with high levels of initiative adaptability, strong communication skills, empathy, a sense of fun, and a commitment to safety and inclusivity. They will be able to work well autonomously and within a team.

Experience of working with children in an after school provision, childcare setting or school environment is desirable but not essential.

**For candidates willing to work split shifts and/or flexible hours, we may be able to offer you other roles within the school as they become available.**

#### **We are looking for someone who:**

- Is committed to our mission, vision and values
- Effectively secures high levels of emotional well-being for every child
- Shows a personal commitment to safeguarding and promoting the welfare and rights of young people
- Is able to build strong professional relationships with all members of the school community, including parents.
- Is an approachable, empathetic team player who holds high expectations of themselves and others
- Is highly organised and able to manage a range of administrative systems.
- Is flexible.

#### **We can offer you:**



- Children who are exceptionally well-behaved, curious, keen and enthusiastic to learn
- Committed, enthusiastic and supportive colleagues who are open to new ideas
- A senior leadership team that thinks flexibly and embraces good ideas
- A positive, carefully planned and well-equipped working environment
- An inclusive, nurturing culture and an ethos that recognises and celebrates the contribution of every member of the school
- Fantastic public transport links and a free staff car park (for those members of staff who live further afield).
- As a member of the school you will have access to an employee assistance programme that provides a range of support and services
- Staff also have priority in obtaining a place in the school for their own children and they can also access our extended services at a reduced cost

At Hillcross we recognise that our staff are the most valuable resource in order to achieve our vision and to ensure the very best outcomes for all children. We place high emphasis on supporting the well-being of our staff in numerous ways, an important one being investment in their professional development. New members of the team benefit from a comprehensive induction programme that supports new members of staff to gain a good understanding of the school's policies and procedures, including learning about a range of thinking tools to support teaching and learning.

**What do staff who have recently joined the school say about their experience?**

*"I have been very impressed and touched by the warm and friendly attitude of all members of staff towards me. This has made settling in much easier – and it's such an enjoyable place to work in!"*

**If you have a passion for working with EYFS children, can work closely with others to ensure all children make the best possible progress from their starting points, and put children at the heart of your practice, then we could be the school for you!**

The pupils, staff and governors warmly invite you to visit us and see the 'Hillcross Community' in action. We are sure you will experience our friendly, positive atmosphere and get a taste of how rewarding your role with us will be. If you have any further questions or would like to arrange a visit to the school - please contact our school office. on 020 8542 6936 or email us at [info@hillcross.merton.sch.uk](mailto:info@hillcross.merton.sch.uk) if you have any further questions or to arrange a visit.

In accordance with the Safer Recruitment regulations produced for schools in England applications will only be accepted by using the school application form relevant to that position. CVs will not be accepted. Incomplete application forms will be returned to the applicant where the deadline for completed application forms has not passed. Completed application forms are submitted via Eteach. An online search will be conducted on shortlisted candidates, in line with 'Keeping Children Safe in Education 2024' guidance.

Applicants will be selected for an interview based on their applications and how well they have demonstrated they meet the requirements of the person specification.

**Closing Date for Applications: Friday 5th June**

Early applications are encouraged and we reserve the right to close the vacancy if a suitable candidate is found.

**Interviews: Friday 12th June**