



Launceston College Multi Academy Trust

Applicant Package: EYFS & KS1 Lead



Job Title: EYFS & KS1 Lead across Primary Trust schools	Start date: 1 September 2021
School base: Primary Schools across Launceston College Multi Academy Trust	Contract type: 0.6 working pattern to be agreed
Closing Date: Tuesday 20 April 2021, 9am	Salary: Main pay scale including UPS (dependent on experience)
Interviews on: To be confirmed	Contract term: Fixed term for 1 year in the first instance

Our Trust

Launceston College Multi Academy Trust (Trust) consists of three Primary settings and three Secondary settings. These are: Altarnun Primary, Atlantic Academy, Bideford College, Egloskerry Primary, Launceston College and Launceston Primary School (opening in September 2021).

Our Trust aims for young people to become happy, responsible and successful by learning the knowledge, skills and values which are important for society.

We seek to develop adventurous students, who have the character, resilience and self-awareness required to be successful. We have exceptionally high aspirations for our students and seek to support them no matter what their background or circumstances.

We offer a distinctively broad, personalised, and academically rigorous curriculum across our primary and secondary schools, and aspire to the highest standards of teaching and learning.

As a Trust we share information and best practices to ensure we focus on an excellent and sustainable 0-19 learning journey for children, with a strong focus on our school and Trust community.

The Trust offers expert guidance and advice to students to help them shape and achieve their future goals without limitation. We want to equip every student with the knowledge, skills and values they need to achieve the very best that they can.

We seek applicants who are aligned to our aim and vision and have the talent and passion to deliver that vision successfully. We support all our schools with our Trust-wide leadership and management, CPD, external networks, teaching and learning, school improvement, financial, administrative, estates, safeguarding and HR expertise.

We are looking for teaching and support staff who will deliver an exceptional education for the young people in our care.

Our Schools

Egloskerry Primary School is a small school, in a rural location five miles from Launceston. The school's aim is for all children to delight in life experiences and achievement, inside and outside the classroom. This is supported by the creativity, dedication and commitment of the excellent staff and Governing Body and the strong relationship that is nurtured between staff, children, and their families, as well as the wider local community.



Through a combination of outstanding personal development, a sense of adventure and a creative curriculum, children gain access to a unique world of opportunity and experience. Egloskerry pupils grow into well-rounded pupils with a passion for life, a love of learning and a breadth of interests enabling adaptation to the fast changing world around them. All skills are valued – academic, creative, sporting, social. Community, family and success for all lie at the heart of our ethos and vision.

The staff team are nurturing and inspirational and they work together to ensure children feel safe. Children are capable of achieving great things and Egloskerry help them to believe this too. We do this by embedding high-quality and contextualised learning within meaningful, challenging and exciting topics which are led by the children.

Altarnun Primary School is a small rural infant and junior school set on the fringes of Bodmin Moor, eight miles from the nearest town of Launceston.

The teaching and support staff are committed to providing children with the best education possible and making them feel valued, safe and happy to learn.

Altarnun became an academy in 2014 to further support its vision to become an outstanding school and enable pupils to realise their full potential. Altarnun prides itself on being a happy and friendly school, where relationships between staff and children are very positive. The school has high expectations of both effort and behaviour and work hard with all children to help them succeed.



The outdoor space is very large for the number of pupils and consists of two playgrounds, adventure trail, willow structures, football pitches and further open spaces.

Launceston Primary School will open its doors in September 2021. The two-form entry school will start with Reception pupils only, and will gradually fill to Year 6 to reach a maximum capacity of 420 pupils.



Launceston Primary School's aim is for all of our children to delight in life experiences and achievement, becoming happy, successful and responsible young people.

The success of Launceston Primary School will be built on strong relationships between the school and the wider community ensuring that pupils know, understand and respect the diversity within the school, the local area, the country and the world. Pupils will

develop a respect for the environment and an understanding and tolerance of others that will ensure that they will become successful, responsible and happy world citizens.

The "through school" education is paramount to success. Close links with local nurseries, ensures that children have a smooth transition to 'big school' and start in Reception 'school ready'. Through established relationships with staff at Launceston College, there will be no dip in learning from Reception to Year 11, and beyond. The school's geographical proximity to Launceston College will ensure pupils have access to both specialist teaching and specialist facilities not accessible to most primary age pupils.

All three school's have a network of curriculum partnerships with creative and academic organisations, including the Prince's Teaching Institute (PTI), Greenpower Education Trust and the Geographical Association.

Job Description

EYFS & KS1 Lead (0.6FTE)

Purpose of the Job:

- To work within the Primary Schools which are part of the Trust.
- To carry out the duties of a teacher as set out in the School teachers' Pay and Conditions Document.
- To provide leadership, direction and management to ensure sustained improvement of the Early Years Foundation Stage and Key Stage 1.
- To share in and support the leadership of the schools as a member of the Senior Leadership Team.
- To help lead the schools in the policies and practices of continuous school improvement and staff development in relation to the Early Years Foundation Stage and Key Stage 1.

Main Duties:

As part of the schools' leadership team you will:

1. Support and model the aims and ethos of the school.
2. Understand issues relating to the organisation, including data trends.
3. Model, support and uphold the school's policies.
4. Support other leaders in the development and running of the school.
5. Contribute to staff development activities.
6. Develop links with Trust Board, governors, Local Authority, outside agencies and other schools.
7. Set a good example in terms of dress, punctuality and attendance.
8. Demonstrate the very best teaching practice and classroom management consistently
9. Constantly strive for excellence, look beyond school for research ideas and be forward thinking in terms of new educational developments that could impact upon the school.
10. Ensure that you take an active role in your own professional development.
11. Be active within and fully committed to working in collaboration across the Trust.
12. Uphold the school's robust safeguarding policy and processes.
13. You may also be asked to undertake other duties in line with your management role within the school.



As an EYFS/KS1 leader you are required:

1. To develop a collaborative and cooperative approach as an EYFS/KS1 team.
2. To be aware of the pastoral and well-being needs of staff, pupils and parents within the team, and advise senior leaders of any concerns.
3. To induct, support and monitor new staff within EYFS/KS1.
4. To regularly meet with staff within the EYFS/KS1, ensuring that they are aware of expectations or changes in school policy and practice.
5. To provide guidance and training for EYFS/KS1 staff, ensuring that members of the team are fully prepared and trained, where required, in the school's planning, marking and assessment systems.

6. To build relationships with the local nurseries, ensuring that transition into school is well managed.
7. To support staff in meeting moderation and assessment requirements and deadlines, and being a role model for staff in these processes.



8. To be an exemplary classroom practitioner and use this practice to develop and support staff where necessary.
9. To monitor and support the improvement of teaching in EYFS/KS1 by challenging aspects of practice that need development or do not meet school policy, and by then coordinating or leading support and development opportunities.
10. To be responsible and accountable for pupil outcomes within EYFS/KS1, through a process of monitoring, evaluating and reviewing pupil progress and teaching outcomes, and ensuring that appropriate interventions are in place.
11. To ensure that the needs of all pupils within EYFS/KS1 are met, including those with special needs, statements, or disadvantaged pupils, and support staff where necessary in providing effective provision.
12. To oversee related cost centers and impact on curriculum provision; being mindful of benchmarking and wider Budget responsibilities.
13. To manage behaviour effectively, following school policy by acting as a contact point for pupils and parents of the phase, and advising senior leaders of any ongoing issues or concerns.
14. To ensure that routine matters within the phase are carried out appropriately, e.g. that out of school visits meet school policy; that communication home to parents is appropriate etc.
15. To manage routine staffing within EYFS, ensuring that the phase is fully staffed and running within school and statutory policies and ratios.
16. To ensure transition into KS1/KS2 is smooth, liaising with Y1 and Y3 teachers and ensuring that the children are prepared for KS1/2 expectations.

Subject Leadership

In addition to the responsibilities above, the EYFS/KS1 Leader may be asked to take on significant leadership of a subject or areas. They are also expected to take a lead role in developing school policies and practice.

This job specification will be reviewed annually during performance development. Your role in school may change according to the circumstances and needs identified in the School Development Plan or leadership reviews.



*Nurturing CURIOUS minds to learn through ADVENTURE,
PLAY and EXPLORATION.*

PERSON SPECIFICATION – EYFS/KS1 Lead

ATTRIBUTES	ESSENTIAL	DESIRABLE, to include Essential as well as;	HOW IDENTIFIED
Experience	<ul style="list-style-type: none"> ● Qualified Teacher Status ● At least 3 years EYFS/KS1 experience ● EYFS Leadership or Coordination Experience 	<ul style="list-style-type: none"> ● More than 3 years EYFS/KS1 experience 	Application
Education & Training	<ul style="list-style-type: none"> ● PGCE, BEd or equivalent ● Evidence of continuing professional development in Early Years and KS1 	<ul style="list-style-type: none"> ● NPQSL or equivalent ● Experience of using a Reggio Emilia/Curiosity Approach to teaching and learning ● ‘Outdoor Learning’ ● ‘Learning through Play’ ● SEND training 	Application
Knowledge & Skills	<ol style="list-style-type: none"> 1. Ability to work closely as part of a team, across multiple settings, but also using your own initiative. 2. Excellent class teacher, with a proven track record of teaching, learning and positive strategies for managing behaviour. 3. Ability to plan a varied, immersive, experience-led curriculum linking to class needs and interest. 4. Experience of working with feeder nurseries e.g. moderation events, involvement in community events. 5. Experience of overseeing transition from Nursery provision, or equivalent, into Reception/EYFS and ‘starting school’. 6. Proven experience of raising standards of teaching, learning and assessment including use of Tapestry/2Simple or equivalent to track and assess in EYFS. 7. Good knowledge of the EYFS Framework and National Curriculum – planning, teaching and assessment, innovative approaches to elicit creativity and curiosity. 8. Pedagogy: Clear understanding of how children learn and awareness of effective teaching strategies for personalised learning. 9. Commitment to continuing professional development (CPD). 10. Ability to make use of appropriate data to analyse the performance of pupils and set targets. 11. Good organisational and interpersonal skills. 12. Understanding of current safeguarding legislation. 13. Committed to the aims of the school and wider Trust. 	<ol style="list-style-type: none"> A. Experience of using and delivering the Reception Baseline Assessment (RBA). B. Experience of leading an external moderation in EYFS/KS1 e.g. Local Authority. 	<ol style="list-style-type: none"> 1. A/I 2. A/I 3. A/I 4. A/I 5. A/I 6. A/I 7. A/I 8. I 9. I 10. I 11. I 12. I 13. I

Job Description and Person Specification updated March 2021.

To apply:

To apply for this job, please complete and email the application form to hr@launcestoncollege.org.uk by the application deadline of **Tuesday, 20th April 2021**:

[Word Application](#)

[PDF Application](#)

We reserve the right to close this advert and interview and appoint earlier than the advertised closing date should there be a good response to the advert, so early applications are warmly invited.

Safeguarding Statement:

Launceston College Multi Academy Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. All posts are subject to DBS clearance and appropriate pre-employment checks.

Disclaimer

The job duties, elements, responsibilities, skills, functions, educational factors and the requirements and conditions listed in this job description are representative only and not exclusive of the tasks that any employee may be required to perform. The Trust reserves the right to revise this job description.