

Post title	Class Teacher
School:	Campsbourne Primary School
Salary and grade:	Main pay scale range 1-6 in line with the current <i>School Teachers' Pay and Conditions Document</i>
Line manager/s:	The head teacher, members of the senior leadership team (SLT) and the governing body
Supervisory responsibility:	The post holder may be responsible for the deployment and supervision of the work of teaching assistants relevant to their responsibilities

The appointment is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Condition document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation. At Campsbourne School teachers are expected to follow the school's Teaching and Learning Policy, Behaviour and Discipline policy and Race Equality policy. Teachers are expected to be committed to the school's aims and ethos.

Areas of Responsibility and Key Tasks

A. Planning, Teaching and Class Management

To teach allocated children and achieve progression of learning by:

- Identifying clear teaching objectives and specifying how they will be taught and assessed;
- Setting tasks which challenge children and ensure high levels of interest;
- Setting appropriate and demanding expectations;
- Setting clear targets, building on prior attainment;
- Identifying SEN or very able children;
- Providing clear structure for lessons maintaining pace, motivation and challenge;
- Making effective use of assessment and ensuring coverage of programmes of study;
- Using ICT to advance learning;
- Monitoring and intervening to ensure sound learning and discipline;
- Meeting and planning regularly with support staff to ensure effective delivery of the curriculum;
- Using a variety of teaching methods;
- Using effective questioning, listening carefully to children, giving attention to errors and misconceptions;
- Selecting appropriate learning resources and developing study skills through library, ICT and other resources;
- Ensuring children acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- Evaluating their own teaching critically to improve effectiveness.

Additional Standards

- To take account of children's needs by providing structured learning opportunities which develop areas of learning identified in national and local policies and particularly the foundations for English and Maths.

- To encourage children to think and talk about their learning, to develop self-control and independence, to concentrate and persevere, and to listen attentively;
- To manage other adults in the classroom.

B. Monitoring, Assessment, Recording and Reporting

- To assess how well learning objectives have been achieved and use them to improve specific aspects of teaching;
- To mark and monitor children's work and set targets for progress;
- To assess and record children's progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving;
- To prepare and present informative reports to parents.

C. Other Professional Requirements

- To be aware of Child Protection issues, identifying and monitoring suspected child abuse and children at risk, report to the designated Child Protection Officer.
- Be aware of and comply with policies and procedures of the school and those specifically related to child protection, health, safety and security, behaviour and restraint, confidentiality and data protection, reporting all concerns to the appropriate person.
- To have a working knowledge of teachers' professional duties and legal liabilities;
- To have read and understood the schools' policies and practices and to operate within these;
- To establish effective working relationships with colleagues and set a good example through their presentation and personal and professional conduct;
- To endeavour to give every child the opportunity to reach their potential, to meet high expectations and reach the five outcomes of The Children Act:
 - Staying Safe
 - Being Healthy
 - Enjoying and Achieving
 - Making a Positive Contribution
 - Able to attain economic well-being
- To contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school;
- To take responsibility for their own professional development and duties in relation to school policies and practices;
- To liaise effectively with parents and governors;
- To take on any additional responsibilities which might from time to time be determined.

Note

This job description is not your contract of employment or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation.