



Larmenier & Sacred Heart Catholic Primary School

Job Description – EYFS Class Teacher

The appointment is subject to the conditions of employment for Class Teachers contained in the current School Teachers' Pay and Conditions Document, the Teachers' Standards and other current legislation.

Areas of Responsibility and Key Tasks

a) Teaching

To teach all pupils effectively and plan for their learning by:

- Inspiring pupils with enthusiasm and a love of learning
- Developing a safe, inclusive and supportive learning environment where children feel valued and respected
- Being responsible for the effective management of pupils, encouraging them to develop their self-confidence and independence
- Having a genuine commitment to provision within a play-based curriculum
- Implementing developmentally appropriate and engaging high-quality learning experiences based on the Early Years Foundation Stage (EYFS) statutory framework
- Being aware of pupils' capabilities and their prior knowledge, and planning teaching to build on these
- Ensuring the appropriate balance of teacher led and child-initiated activities
- Knowing when and how to adapt learning appropriately, using approaches which enable pupils to be taught effectively
- Having a secure understanding of how a range of factors can inhibit pupils' ability to learn, and how best to overcome these
- Meeting the needs of all pupils, including those identified with Special Educational Needs and/or Disabilities, Pupil Premium, English as an additional language, high attaining pupils or other significant groups
- Demonstrating own secure subject and curriculum knowledge
- Critically evaluating own teaching practice to improve effectiveness
- Working closely with year group partner to effectively implement the school's intended curriculum
- Working in partnership with other year group teachers to ensure the smoothest possible transition for pupils (Nursery/Reception/Year 1)
- Liaising effectively with appropriate teachers who provide classroom cover, e.g. supply cover for course attendance.

b) Monitoring, Assessment and Reporting

- Assess, record and report on the development, progress and attainment of pupils in line with the requirements of the EYFS framework
- Use ongoing assessment outcomes to inform planning and intervention
- Assess how well learning objectives are being achieved in relation to expected learning outcomes
- Review and provide feedback on pupils' work in line with school policy
- Report summative assessment outcomes termly as part of the school's assessment procedures
- Develop a secure understanding of statutory assessment in the EYFS and the related requirements
- Prepare and present informative reports to parents/carers and outside agencies, as appropriate.

c) Other Specific Responsibilities

- Ensure that the Catholic ethos and vision of the school underpins all elements of practice
- Have a secure working knowledge of Teachers' Standards and legal responsibilities
- Operate at all times within the stated policies and practices of the school. This includes complying with statutory procedures and policies relating to safeguarding, the equalities duty, health and safety, confidentiality and data protection; reporting concerns to school leadership
- Maintain high standards of attendance and punctuality
- Establish effective working relationships and set a good example through high levels of personal and professional conduct
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Be committed to the maintenance of high standards and quality education throughout the school
- Endeavour to give every child the opportunity to reach their potential and meet high expectations
- Lead, organise and direct support staff within the classroom
- Liaise effectively with parents/carers and Governors
- Contribute to the corporate life of the school through effective participation in meetings and systems necessary to coordinate the management of the school
- Make a positive contribution to the wider life and ethos of the school
- Attend assemblies, school masses, and other religious observances and events as appropriate, and contribute to the preparation of these throughout the school year
- Support initiatives prioritised and led by school leaders at all levels
- Advise and cooperate with the Headteacher and other teachers in the provision of policy statements
- Participate in the development review system for the appraisal own performance, or that of other staff
- Take responsibility for own professional development and duties in relation to school policies and practices
- Lead a curriculum area, as appropriate
- Mentor, guide and support trainee teachers as required
- Undertake any other relevant tasks as required by the Headteacher according to the needs of the school.

This job description may be amended at any time following consultation between the Headteacher and member of staff.