**Equality Details Form**

This form provides information used to ensure your equality details are accurate and ensuring contact can be made as and when required. Personal details are required again as this form will be removed from your application prior to interview. As a result, this information is not viewed by your manager or colleagues but is used by the organisation to review compliance with equality and diversity targets as well as helping to plan the workforce for the future.

**Personal details**

|  |  |
| --- | --- |
| Forename(s) |  |
| Surname(s) |  | Title (e.g. Mr, Mrs) |  |
| Employee Number (if appropriate) |  |  |
| National Insurance Number |  |  |

**Age Range**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| [ ]  16-20 | [ ]  21-30 | [ ]  30-39 | [ ]  40-49 | [ ]  50-59 | [ ]  60-69 | [ ]  70-79 | [ ]  80+ |

Gender

|  |  |
| --- | --- |
| [ ]  Male  | [ ]  Female |

Gender Identity

|  |  |  |
| --- | --- | --- |
| [ ]  Agender  | [ ]  Female  | [ ]  Intersex  |
| [ ]  Third Gender (Gender Queer, Gender Fluid and/or Non-Binary) | [ ]  Transgender Female  | [ ]  Transgender Male  |
| [ ]  Male | [ ]  Other  | [ ]  Prefer not to say |

Sexual Orientation

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  Asexual and/or Aromantic | [ ]  Bisexual | [ ]  Gay | [ ]  Heterosexual |
| [ ]  Lesbian | [ ]  Pansexual | [ ]  Queer  | [ ]  Other  |
| [ ]  Prefer not to say |

Marital Status

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  Single | [ ]  Married | [ ]  Widowed  | [ ]  Legally Separated |
| [ ]  Civil Partner | [ ]  Civil Partnership Dissolved  | [ ]  Surviving Civil Partner  | [ ]  Divorced  |
| [ ]  Separated  | [ ]  Common Law | [ ]  Partner |  |

Ethnicity

|  |  |  |
| --- | --- | --- |
| [ ]  Asian - Bangladeshi | [ ]  Asian - Indian | [ ]  Asian - Kashmiri |
| [ ]  Asian - Pakistani | [ ]  Black - African | [ ]  Black - Caribbean |
| [ ]  Black – Other  | [ ]  Asian - Chinese | [ ]  Jewish |
| [ ]  Mixed – Other  | [ ]  Mixed – Asian & Black African  | [ ]  Mixed –Asian & Black Caribbean |
| [ ]  Mixed – Asian & White  | [ ]  Mixed – Black African & White  | [ ]  Mixed – Black Caribbean & White |
| [ ]  Other - Arab | [ ]  Other - Kurdish | [ ]  Other – Vietnamese  |
| [ ]  White - Albanian | [ ]  White - Other | [ ]  White - British |
| [ ]  White – Gypsy or Irish Traveller  | [ ]  White - Irish | [ ]  Jewish |
| [ ]  Sikh  | [ ]  Other  | [ ]  Prefer not to say |

Religion and Beliefs

|  |
| --- |
| Please select one religion that is most suitable; |
| [ ]  Buddhist  | [ ]  Christian | [ ]  Hindu | [ ]  Jewish | [ ]  Muslim | [ ]  Sikh |
| [ ]  Bahai | [ ]  Jainism  | [ ]  Zoroastrianism | [ ]  No Religion | [ ]  Other  | [ ]  Prefer not to say |

Disability

|  |
| --- |
| The Equality Act 2010 defines a disabled person as someone with a ‘physical or mental impairment which has a substantial and long-term negative effect on your ability to do normal daily activities.’ |
| Taking this into account do you consider yourself to have a disability?  | [ ]  Yes | [ ]  No |
| If you have answered yes, to help identify and better understand the needs of our disabled employees, please indicate the type(s) of impairment which applies to you. |
| [ ]  Hearing Impairment |  |
| [ ]  Learning Need or Disability | [ ]  Long standing illness or health condition |
| [ ]   | [ ]  Mental Health Condition |
| [ ]  Mobility Impairment | [ ]  Neurodiversity |
| [ ]   | [ ]  Physical Impairment or Disability  |
| [ ]   | [ ]  Sensory Impairment |
| [ ]  Speech Impairment | [ ]  Visual Impairment (not corrected by  spectacles) |
| [ ]  Prefer not to say | [ ]  None |
| [ ]  Other (please specify here) |  |
| Please note that if you have a disability that may have an effect upon your work, your health & safety at work or the health & safety of others, you must make your manager aware of this. This is so that any appropriate measures can be identified that would ensure the health & safety of you, your work colleagues or members of the public while you are at work. |