

WILLIAM LILLEY INFANT & NURSERY SCHOOL**PERSON SPECIFICATION:****EARLY YEARS FOUNDATION STAGE LEAD****PAYSCALE:****TLR 2**

CATEGORY	Essential	Desirable	Evidence
EXPERIENCE			
Teaching experience of Foundation Stage	X		
Teaching experience in Key Stage 1 aged pupils		X	
Experience in more than one school		X	
At least 5 years teaching experience		X	
Development of learning and teaching	X		
Excellent classroom practitioner in terms of planning, delivery, supporting vulnerable children and creatively organising the learning environment	X		
Experience of creating a stimulating classroom and differentiated play-based environment	X		
Experience of effectively supporting disadvantaged children to achieve well	X		
Knowledge and experience of assessment procedures, moderation and evaluation at Early Years	X		
Ability to manage, coordinate and monitor an area of the curriculum	X		
Knowledge of the new EYFS curriculum		X	
Resource management	X		
Personnel management		X	
Leadership of developing/improvement		X	
Experience of working part of a team	X		
Awareness of safeguarding and promoting the welfare of children	X		
EDUCATION & TRAINING			
Qualified Teacher status	X		
Evidence of participation in recent professional development	X		
Experience of leading professional development		X	
PERSONAL ATTRIBUTES			
Energetic, creative and lively member of staff who is flexible, adaptable and committed to the whole life of the school	X		
High expectations of pupil achievement	X		
Caring attitude to children and parents	X		
Ability to project enthusiasm to staff, pupils and parents	X		
Well-motivated, dedicated and able to manage time effectively	X		
Gifted at communicating an enthusiasm for learning to young children	X		



WILLIAM LILLEY INFANT & NURSERY SCHOOL

ROLE AND RESPONSIBILITIES: EARLY YEARS FOUNDATION STAGE LEAD

Responsible for: Leadership and Management of the Curriculum and Development of Teaching and Learning across the Foundation Stage

LEADERSHIP & MANAGEMENT

- To develop the Core EYFS vision and curriculum, with creativity and high standards at its heart.
- To ensure provision and practice across EYFS takes into account recent teaching pedagogy
- To coordinate and evaluate provision across EYFS continuity through monitoring and review
- To be a key contributor to the Leadership Team, supporting the ethos and standards of the school and determining its needs and priorities
- To be a Performance Management/Appraisal Team Leader for teaching and support staff
- To identify professional development needs and co-ordinate staff development programmes to raise levels of achievement.
- To build a collaborative Early Years team, reacting to staff needs through monitoring, mentoring, team teaching, demonstrations and mutual support
- To build capacity for self-evaluation and developmental priorities and strategically plan improvements in Early Years practice
- To be responsible for the implementation and evaluation of agreed development strategies on the School Improvement Plan
- To assist in planning and implementing timetables, rotas and systems to ensure the smooth day to day running of the school.
- To extend parental links and home/school partnerships in terms of EYFS expectations, curriculum understanding and methodology
- To be reflective leader, displaying positivity, professionalism and commitment to all areas of school life
- To lead and manage a 'Curriculum driver', including the leading of a core subject across the school as delegated within the role.

TEACHING & LEARNING

- To be the lead teacher for EYFS displaying expertise in a range of creative teaching methodologies to address pupils' early learning needs.
- To develop and creatively expand the indoor and outdoor Learning Environment to ensure opportunities for imaginary play and learning.
- To be an exemplary practitioner, responsible for classroom management and organisation, planning, recording, reporting and the delivery of the EYFS curriculum to the class group, within the policies of the school.
- To inspire children to become active participants and independent learners.
- To ensure high quality and effective assessment of pupils across the Early Years and through the completion of the Early Years Foundation Stage profile.
- To be enthusiastic about initiating and trialling new teaching and learning methodology and establish the new EYFS framework.
- To provide a stimulating, secure and safe learning environment, both inside and out for the pupils, where children's work is well-displayed and pupils can interact with their child chosen learning opportunities.
- To work alongside colleagues in order to support initiatives for raising achievement and the quality of teaching and learning.
- To ensure the progress of pupils is rigorously monitored through analysing data to ensure accelerated progress, and implementing support plans when achievement is not strong.

PASTORAL CARE AND SAFEGUARDING

- To have a high profile and actively engage with pupils and parents/carers to support children's achievement and wellbeing.
- To work closely with the SENCo and other staff to ensure that all pupils who have additional needs are identified early and have adequate provision to meet their individual targets and make good progress.
- To cooperate and work with relevant agencies to protect children.
- To actively support staff in maintaining high standards of behaviour among all pupils throughout the school.

PARENTS, THE COMMUNITY AND EXTENDED SCHOOLS

- To develop good professional relationships with parents, Governors and members of the community.
- To play a full part in the life of the school community, supporting in promoting the school within the community
- To encourage parents to participate in the life of the school in a variety of ways
- To co-ordinate and assist with school events, during and out of school hours.

ADDITIONAL RESPONSIBILITIES & GENERAL REQUIREMENTS

- Work in cooperation with colleagues and establish and maintain good relationships with staff and children.
- Show commitment to the school, its inclusive ethos and equal opportunities for all in the school community, opposing strongly any form of discrimination.
- Participate in the school's appraisal and professional development scheme, ensuring that objectives are set and met within the agreed timescale.
- Attending and participating in relevant training, sharing knowledge and ideas gained with colleagues.

PROFESSIONAL CHARACTERISTICS

Demonstrate that you are an effective professional who challenges and supports all pupils to do their best through:

- inspiring trust and confidence,
- building team commitment,
- engaging and motivating pupils,
- analytical thinking,
- taking positive action to improve the quality of pupils' learning.