



Alwyn Infant School, Mulberry Walk, Maidenhead, Berkshire, SL6 6EU

Tel: 01628 622477 Email: office@alwyn.org.uk Head of School: Miss K Grierson

Early Years Lead and Class Teacher

Alwyn Infant School part of The Alwyn and Courthouse (Primary) Federation, Maidenhead

Post title: Early Years Lead and Class Teacher

Salary range: MPS (£31,350 - £42,689) or UPS (£44,579 - £47,839) + TLR 2a (£3,214)
(incorporating London fringe weighting)

Contract Type: Full time, permanent

Responsible to: Head of School

Appraiser for: The Early Years Team

We are seeking to appoint an Early Years Lead and Class Teacher who has a passion and commitment to early childhood practice and development and who would be an integral part of our school team.

Purpose

In addition to:

- Fulfilling the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions document
- Meeting the expectations set out in the Teachers' Standards

The EYFS leader, under the direction of the Head of School, will take lead responsibility of the EYFS to secure:

- High-quality teaching
- Effective use of resources
- Improved standards of learning and achievement for all

Domains

Strategic Direction

- Develop and implement policies for the EYFS in line with our school's commitment to high-quality teaching and learning
- Have a good understanding of how well the EYFS is being delivered and the impact on pupil achievement
- Use this understanding to feed into the school development plan and produce an action plan for the EYFS
- Promote pupils' spiritual, moral, social, cultural, physical and mental development alongside British values
- Consult pupils, parents and staff about the EYFS and its effectiveness, and assess the feedback against the school's vision, values and aims

Alwyn Infant School is part of the Alwyn and Courthouse Federation

Executive Headteacher Mr Lawrence Hyatt



- Work with the special educational needs lead (SENCO) and inclusion lead to ensure the curriculum meets the needs of all pupils, including disadvantaged pupils and those with special educational needs and/or disabilities
- Work with subject leaders to understand how their subject is developed at the EYFS
- Liaise with the local authority (LA) on EYFS-related projects and activities
- Share outstanding EYFS practice, knowledge and expertise throughout the school as appropriate

Leading the curriculum

- Develop and review regularly the vision, aims and purpose for EYFS
- Monitor changes to EYFS teaching, learning and school improvement, and share with staff as appropriate
- Oversee the planning of a curriculum that:
 - Is diverse and inclusive
 - Meets the needs of all pupils and the requirements of the EYFS framework
 - Is well sequenced to promote pupil progress towards the early learning goals (ELGs)
 - Is effectively and consistently implemented across the EYFS
- Make sure there is an effective system of assessment that meets the requirements of the EYFS framework and tracks the progress of pupils to check the curriculum has a positive impact on learning
- Have an overarching responsibility for pupils' achievement and standards in the EYFS

Leading and managing staff

- Hold regular team meetings on the EYFS to keep staff informed of developments or changes
- Provide support to staff regarding teaching and learning, resources, and planning in the EYFS
- Monitor teaching and learning to assess how well the EYFS is being implemented and how well it is delivered across the school
- Provide feedback to staff based on the above observations to identify training needs and provide continuing professional development (CPD) in the EYFS
- Take a leading role in inducting new EYFS staff and making sure they uphold expected values and teaching standards
- Coach and model team teaching
- Support teachers to make accurate assessments, manage internal and external moderation, and complete external moderation exercises



- Monitor staff wellbeing, working with senior leaders to address wellbeing challenges as appropriate

Efficient and effective deployment of resources

- Create a safe, welcoming environment and oversee this across the year group
- Audit the indoor and outdoor learning spaces in the EYFS to evaluate the quality of the overall learning environment
- Ensure resources used are diverse, inclusive and accessible
- Provide support with classroom displays for the EYFS across the school to ensure they are stimulating, of high quality, and inspire curiosity in pupils
- Support continuous provision in the EYFS, which allows pupils to play independently and gives them a sense of ownership over their environment
- Audit, check and manage resources to ensure they are up to date and match pupil and curriculum needs

Other areas of responsibility

Please note, this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the EYFS leader will carry out. The postholder may be required to do other duties appropriate to the level of the role.

If you are interested in this role, we encourage you to make an informal visit. Please contact Rhonna McCarthy (Office Manager) on 01628 622477 or email Alwyn Office office@alwyn.org.uk to book.

For more details and application pack, please visit our [website](#)

Completed application forms should be returned to office@alwyn.org.uk

Closing date for receipt of applications: 21st May 2024 (Early applicants welcome)

Interview dates: 24th May 2024

The school has a commitment to safeguarding and promoting the welfare of children. All shortlisted candidates will be subject to online checks, they will also be asked to complete a criminal records self-disclosure form and successful candidates will be subject to Disclosure and Barring Service (DBS) checks along with other relevant employment checks.