



CITY of SHEFFIELD

JOB DESCRIPTION

CHILDREN AND YOUNG PEOPLE'S DIRECTORATE	This authority / school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment
SCHOOL	Ecclesfield Primary School
POST TITLE	F2 Class Teacher and EYFS Leader
GRADE	MAIN PAY SCALE PLUS TLR 2
RESPONSIBLE TO	HEADTEACHER
RESPONSIBLE FOR	EYFS
PURPOSE OF JOB	To undertake a sustained responsibility in the context of the school staffing structure for the purpose of ensuring continued delivery of high-quality teaching and learning for which the teacher is accountable.

SHEFFIELD CITY COUNCIL CHILDREN AND YOUNG PEOPLE'S DIRECTORATE

MAIN SCALE TEACHER PLUS TLR2

JOB DESCRIPTION

The Job Description should be read alongside the range of professional duties of Teachers as set out in Part X11 of the Teachers' Pay and Conditions Document, sections 48 to 50. The postholder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England.

1. Lead, manage and develop a subject or curriculum area; or to lead and manage pupil development across the curriculum

- ◇ To provide strategic leadership for the development and management of EYFS
- ◇ To identify areas for development and improvement linked to the school improvement plan and national and local initiatives.
- ◇ To develop and monitor the EYFS Curriculum and assessment and ensure successful implementation which meets curriculum requirements.
- ◇ To have an overview of, and contribute to the planning and delivery of continuous professional development and training related to EYFS
- ◇ To develop strategies in EYFS to promote new teaching methods and improve learning throughout the school and monitor effectiveness in raising standards of teaching and learning.
- ◇ To monitor and evaluate pupil progress across EYFS

2. Impact on the educational progress of pupils other than the teacher's assigned classes or groups of pupils

- ◇ To ensure the provision of an appropriately broad, balanced, relevant and differentiated curriculum for pupils in EYFS
- ◇ To identify clear, appropriate targets for attainment and/or achievement across EYFS
- ◇ To monitor and evaluate pupil progress and achievement against targets
- ◇ To lead evaluation strategies to contribute to overall school self-evaluation
- ◇ To contribute to the school procedures for lesson observation
- ◇ To implement school quality procedures and to ensure adherence across the school

3. Leading, developing and enhancing the teaching practice of other staff

- ◇ To ensure the establishment of common standards of practice across EYFS and develop the effectiveness of teaching and learning styles.
- ◇ To plan and implement strategies to improve teaching where needs are identified.
- ◇ To provide induction, support and monitoring for new staff.
- ◇ To act as a role model of good practice for other teachers, modelling effective strategies with them.
- ◇ To act as a performance management team leader for identified staff members.
- ◇ To ensure all staff in school are familiar with the aims and objectives of EYFS

4. Specific duties relating to this post

- To assist the head teacher in ensuring that the school is effectively meeting the criteria within the new OFSTED framework.
- To attend SLT meetings/Governors meetings to report on the monitoring and evaluation of this area of leadership
- To develop an action plan for EYFS to ensure the best progress and attainment for children
- To develop a coaching/mentoring timetable which is highly tailored to the needs of the individual e.g. students/NQTs/TAs/teachers to support teaching and learning strategies in EYFS.
- To attend courses and read up to date articles to keep up with current issues associated with this role
- Actively role model and support others to effectively demonstrate flexibility and creativity in the design of learning sequences within lessons and across lessons so that lessons are effective and consistently well-matched to learning objectives and the needs of learners and make effective use of digital technologies
- Actively support parents and carers in their child's attainment in EYFS
- Take a lead in planning collaboratively with colleagues in order to promote effective practice in EYFS

5. The above duties are not exhaustive and the postholder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Senior Management Team.

6. To be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.

7. This job description will be kept under review and may be amended via consultation with the individual, Governing Body and/or Senior Management Team as required. Trade union representation will be welcomed in any such discussions.