

Job Description

Responsible for: **EYFS Class Teaching**

Salary: **Main scale**

Purpose of Post:

To promote positive outcomes for children within an inclusive school environment. The Class Teacher plays an important role in the ongoing development of the school and is responsible for developing systems and teaching strategies suited to the age and individual needs of the children in their class. The role also involves assessing children's progress and sharing this information with parents/carers and colleagues. All staff members have a responsibility to maintain the positive ethos and values of the school, both inside and outside the classroom.

The post holder has a teaching commitment in EYFS. The teacher will contribute to the Academy Improvement Plan, supporting the ethos, aims and vision of the school in accordance with teachers standards and those set out in the Burgundy book.

Main Activities

The teacher will undertake all duties required of a qualified teacher identified in the School Teachers' Pay and Conditions Document and will undertake class teaching in EYFS.

- To plan and resource a classroom which will encourage the development of all aspects of children's learning. In particular, to encourage independent use of resources and involvement in their learning
- Provide a stimulating classroom environment, relevant to the current topic being taught
- Assist in year group lesson planning which meets the needs of all pupils
- Monitor and assess pupil results and progress, ensuring appropriate records have been kept, and use performance data to inform individual pupil, class and year group targets, lesson planning and the preparation of differentiated work, which meets the needs and potential of all pupils
- Support the school's pastoral system
- Contribute to the school's appraisal process, supporting colleagues as required
- Contribute to the effective deployment of support staff and resources, within the class
- Play a full part in the life of the school community, supporting the ethos of the school, and encouraging staff, parents and pupils to do likewise
- Comply with school policies and procedures in areas such as but not limited to safeguarding, assessment, marking, behaviour management and communication with parents, planning, staff meetings and parental events
- Ensure personal professional development is up-to-date in national and local developments, participating in whole school and individualised training and sharing this with others
- Communicate and co-operate with specialists from outside agencies

Teaching, Learning and Assessment

- Be a reflective practitioner who knows and understands how pupils learn
- Set high standards for the quality of teaching and learning through your own practise
- Offer support, guidance and advice to assist collaborative planning linked with a programme of monitoring and evaluation

- Establish, review and update action plans for subjects you are responsible for
- Working alongside school leaders, actively seeking ways to enrich the learning experience of children through the wider school curriculum

Knowledge and Understanding

Maintain an up to date knowledge and understanding of:

- The schools' vision and values
- The schools' priorities, targets and improvement plans
- The statutory national curriculum requirements and requirements for assessment, reporting and recording pupil's attainment and progress
- The characteristics of effective learning and the main strategies for improving and sustaining high standards of teaching, learning and achievement for all pupils

Generic Responsibilities

The post holder will be required to undertake such duties as may be reasonably directed by the Head of School from those described in detail in the current 'School Teachers Pay and Conditions'. In such cases a discussion will be had with the Head of School where reasonable expectations can be set. In particular, the following duties will be required:

- Planning and preparing of lessons that meet the needs of learners through well planned differentiated tasks
- Playground and other duties as required
- Assessing, recording and reporting on pupil development, progress and attainment
- Working as part of the school team to ensure a learning environment that enables children to achieve
- Taking an active role in extended opportunities for children and contributing to the promotion of the life of the school within the community
- Working collaboratively with colleagues

Safeguarding

Oakhurst Community Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Therefore, it is imperative that you provide all relevant information requested in order to meet this commitment. All appointments will be subject to satisfactory references, an enhanced DBS check, and proof of the Right to Work in the UK (this will be required at the time of interview).

Person Specification

Education and Training	Essential	Desirable
Qualified Teacher Status	√	
Evidence of continuous professional development	√	
Professional knowledge, understanding and skills	Essential	Desirable
An understanding of what constitutes quality teaching and learning	√	
Sound understanding of the EYFS curriculum	√	
Keeping effective records and making accurate assessments	√	
Using strategies to engage all pupils	√	
Good behaviour management skills	√	
Experience	Essential	Desirable
Proven track record of high quality teaching within the EYFS phase of learning	√	
Experience of teaching in an EYFS classroom	√	
Practical experience of using external agencies to impact on outcomes for children and families		√
Have consistently implemented school Child Protection procedures	√	
Experience of developing a high quality learning environment	√	
Leadership and Communication Skills	Essential	Desirable
Good communication skills, both in writing and verbally	√	
Ability to use ICT effectively to enhance teaching and learning	√	
Self-Management	Essential	Desirable
Work under pressure, meet deadlines, prioritise and manage own time effectively	√	
Achieve challenging goals and take responsibility for their outcomes	√	
Personal Attributes	Essential	Desirable
Be able to work collaboratively as part of a team	√	
Ability to motivate and inspire children	√	
An understanding of the emotional needs of children	√	
A good sense of humour	√	
Hard working and committed	√	